



**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501**

**Monday, September 11, 2023
6:30 PM**

ADMINISTER OATH OF OFFICE FOR BOARD MEMBER

6:25p.m. Oath of Office for Board Member

Carliss McGhee, Ph.D.– Inglewood Unified School District

BOARD MEMBERS:

Rolf Strutzenberg, President, Redondo Beach Unified School District

Nancy Cobb, Vice-President, Board Member-at-Large

Bill Fournell, Clerk, Board Member-at-Large

Meredith Beachly, El Segundo Unified School District

Jen Fenton, Manhattan Beach Unified School District

James Han, Torrance Unified School District

Linda Kurt, Palos Verdes Peninsula Unified School District

Carliss McGhee, Ph.D., Inglewood Unified School District

SUPERINTENDENT:

Julian A. Rodriguez, Ed.D.

1. Call Meeting to Order:

1.1. Roll Call

1.2. Pledge of Allegiance

2. Approval Agenda

2.1. Approve the September 11, 2023 agenda.

Move:_____Second:_____Vote:_____

MB_____NC_____JF_____BF_____JH_____LK_____CM_____RS_____

3. Commendations / Recognition:

None

4. Student Voices:

None

5. Program Highlight:

None

6. Public Comment

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

6.1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.

6.2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

7. Acknowledgement of Correspondence to the Board

8. Superintendent's Remarks

9. Staff Reports

9.1. Summer School Update - J. Rodriguez

9.2. WASC Accreditation Presentation - B. Montoya

10. Consent Calendar

Consent Action

10.1. APPROVE BOARD MINUTES OF JULY 2023 & AUGUST 2023

[Board Minutes Transmittal.doc](#) 

[Board of Education - Jul 10 2023 - Minutes .pdf](#) 

[Board of Education Workshop - Aug 19 2023 - Minutes.pdf](#) 

10.2. APPROVE PAYROLL A WARRANT REPORT FOR JULY & AUGUST 2023

[PAYROLL JUL 23.pdf](#) 

[PAYROLL AUG 23.pdf](#) 

10.3. APPROVE B WARRANT REPORT FOR JULY & AUGUST 2023

[B Warrant Report-July 2023.pdf](#) 

[B Warrant Report August 2023.pdf](#) 

10.4. APPROVE B WARRANT ISSUED WITHOUT PURCHASE ORDERS FOR JULY & AUGUST 2023

[B WARRANTS WITHOUT PO JULY 23.pdf](#) 

[B WARRANTS WITHOUT PO AUG 23.pdf](#) 

10.5. APPROVE PERSONNEL ASSIGNMENT ORDERS

[Personnel Assignment Order.pdf](#) 

10.6. APPROVE PURCHASE ORDER REPORT FOR JULY & AUGUST 2023

[Purchase Order Report - July 2023.pdf](#) 

[PO REPORT AUG 23.pdf](#) 

10.7. APPROVE REVOLVING CASH FUND FOR JULY & AUGUST 2023

[July 2023 Revolving Cash.pdf](#) 

[August 2023 Revolving Cash.pdf](#) 

- 10.8. APPROVE SOCAL ROC RECOGNITION ACCOUNT FOR JULY & AUGUST 2023

[RECOGNITION JUL 23.pdf](#) 

[RECOGNITION AUG 23.pdf](#) 

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 8

Move:_____ Second:_____ Vote:_____

MB_____ NC_____ JF_____ BF_____ JH_____ LK_____ CM_____ RS_____

11. Personnel

- 11.1. Approve movement of the salary schedule for eligible employees for earned professional growth - J. Rodriguez

[Professional Growth 2023-2024.pdf](#) 

Move:_____ Second:_____ Vote:_____

MB_____ NC_____ JF_____ BF_____ JH_____ LK_____ CM_____ RS_____

12. Business Services

- 12.1. Approve Unaudited Actuals for 2022-2023 Fiscal Year - A. Helaire

[Unaudited Actuals 2022-2023.pdf](#) 

Move:_____ Second:_____ Vote:_____

MB_____ NC_____ JF_____ BF_____ JH_____ LK_____ CM_____ RS_____

- 12.2. Approve acceptance of gifts donated to the Center - A. Helaire

[Acceptance of Donations.pdf](#) 

Move:_____ Second:_____ Vote:_____

MB_____ NC_____ JF_____ BF_____ JH_____ LK_____ CM_____ RS_____

13. General Services

- 13.1. Approve MOU between South Bay Workforce Investment Board and SoCal ROC -J. Rodriguez

[SBWIB MOU.pdf](#) 

Move:_____Second:_____Vote:_____

MB_____NC_____JF_____BF_____JH_____LK_____CM_____

RS_____

- 13.2. Review and Discuss the Governance Handbook - J. Rodriguez

[Governance Handbook Transmittal.pdf](#) 

- 13.3. Idea Parkind Lot - President

[Idea Parking Lot Transmittal.pdf](#) 

14. Board Members' Remarks

15. Adjourn to Closed Session

Move:_____Second:_____Vote:_____

MB_____NC_____JF_____BF_____JH_____LK_____CM_____

RS_____

16. Adjourn to Open Session

Move:_____Second:_____Vote:_____

MB_____NC_____JF_____BF_____JH_____LK_____CM_____

RS_____

- 16.1. *Anticipated Litigation (Government Code 54956.9)*

- 16.2. *Public Employee Appointment (Government Code 54957)*
Director of Fiscal Services

Any Action taken in Closed Session will be reported out in Open Session

17. Adjournment

- 17.1. Adjourn Meeting

Move:_____Second:_____Vote:_____

MB_____NC_____JF_____BF_____JH_____LK_____CM_____

RS_____

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501