



SOUTHERN CALIFORNIA
REGIONAL
OCCUPATIONAL
CENTER

Board of Education - Feb 13 2023 Minutes

Monday, February 13, 2023 at 6:30 PM

2300 Crenshaw Boulevard, Torrance, CA 90501

1. Call Meeting to Order:

Meeting was called to order at 6:34 p.m.

1.1. Roll Call

1.2. Pledge of Allegiance

Member Cobb lead the pledge of allegiance.

2. Approval Agenda

2.1. Approve the February 13, 2023 agenda

Moved by: Bill Fournell

Seconded by: Meredith Beachly

Carried

3. Commendations / Recognition:

None

4. Student Voices:

None

5. Program Highlight:

None

6. Public Comment

None

- 6.1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
- 6.2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

7. Acknowledgement of Correspondence to the Board

8. Superintendent's Remarks

Superintendent Helaire thanked the staff members present for attending the Board meeting on their day off. He commented that a gas leak was discovered on the lawn area between Buildings B and C. There was never any danger as the gas to the leaky pipes was shut off. Gas company was called and all necessary repairs were made. Superintendent Helaire commented that the spring semester is well underway and that a total of 545 students are registered at the Center. He shared that the Night of All Stars Scholarship event will be held on Thursday, April 27, 2023. More information will be presented in the near future. Lastly, Superintendent Helaire shared that a Maintenance and Operations Manager and a Public Information Officer have recently been hired.

9. Staff Reports

None

- 9.1. Enrollment Update - A. Helaire
Superintendent Helaire reported on the opening of the spring semester and indicated that a total of 545 high school and adult students are registered at the Center. Enrollment numbers will increase slightly when the 9-week module classes begin in April. Superintendent Helaire commented that final enrollment numbers will be provided to the participating JPA districts after all classes for the spring semester have started.

9.2. WestCal Academy Update - M. Brach/J. Lopez/B. Montoya
Matthew Brach stated that WestCal Academy is providing training opportunities for students in CTE. He stated that WestCal is working with the Department of Rehabilitation (DOR) to direct students to SoCal ROC. He stated that WestCal Academy conducted courses through the Department of Rehabilitation and with the Dorothy Kirby Center. He stated they have offered 5 personal branding workshops to approximately 105 SoCal ROC students. These workshops teach students about internet etiquette. Mr. Brach commented that Cal. State University Dominguez pays \$5,000 per workshop. He commented that WestCal secured three grants. He stated that WestCal anticipates enrolling over 3000 students at SoCal ROC and pay for those students to attend. The intent is to help increase demand for SoCal ROC courses.

Member Han stated that he is waiting for the first cohort to finish the first buffet course.

Dr. Montoya presented a PowerPoint stating that SoCal ROC staff met with attorneys to review the MOU between SoCal ROC and WestCal Academy. The attorneys agreed that the language is problematic. Various items need to be clarified and simplified. Dr. Montoya stated that SoCal ROC is already working with DOR. Staff members need to be more focused on developing programs at the Center instead of spending our resources helping WestCal establish their program. SoCal ROC has been spending an inordinate amount of time providing assistance to get the buffet program started. Dr. Montoya stated that SoCal ROC shoulders all of the liability. She mentioned that WestCal depends on SoCal ROC to run the program, but the MOU says WestCal owns the program. This is problematic for SoCal ROC. Also, having a cohort of students visiting SoCal ROC classes is disruptive. She mentioned that the WestCal program has a lack of fidelity to the curriculum.

Member Han stated that we should continue the partnership because of the potential for growth in enrollment.

Member Fournell asked Dr. Montoya if she recommended continuing the partnership with WestCal.

Dr. Montoya responded that she does not recommend continuing the program.

Member Fournell asked Superintendent Helaire if he wanted to continue the partnership.

Superintendent Helaire stated that he does not recommend continuing the partnership.

Member Fournell stated that the Board needs to be careful not to try to force the staff to continue the partnership if staff is recommending that we discontinue the partnership.

10. Consent Calendar

- 10.1. APPROVE BOARD MINUTES OF JANUARY 2023
- 10.2. APPROVE PAYROLL A WARRANT REPORT JANUARY 2023
- 10.3. APPROVE B WARRANT REPORT JANUARY 2023
- 10.4. APPROVE B WARRANT REPORT WITHOUT PURCHASE ORDER FOR JANUARY 2023
- 10.5. APPROVE PERSONNEL ASSIGNMENT ORDERS
- 10.6. APPROVE PURCHASE ORDER REPORT JANUARY 2023
- 10.7. APPROVE REVOLVING CASH FUND JANUARY 2023
- 10.8. APPROVE SOCIAL ROC RECOGNITION ACCOUNT JANUARY 2023
- 10.9. APPROVE AUDIT CONTRACT WITH WILKINSON HADLEY KING & CO. LLP

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9

Carried

11. Personnel

- 11.1. Review ESS proposal and Approve corresponding AALRR contract - President

President Strutzenberg stated that the Board will be conducting a superintendent search and has received a proposal from Educational Support Services Group with a corresponding contract from Atkinson, Adelson, Loya, Ruud, and Romo. He commented that he would like the range amount to be removed and the lower base price be reflected on the proposal.

Dr. Rutherford remarked that he would revise the agreement and resubmit it to the Board.

Moved by: James Han

Seconded by: Jen Fenton

Carried

- 11.2. Discuss Superintendent qualifications and characteristics -
President

President Strutzenberg stated that the input for the qualification and desired characteristics for the Superintendent was given by several Board members.

Member Kurt stated that PVPUSD Superintendent, Dr. Cherniss, recommends that the new superintendent come from within the local area. He also recommended that the Center "hire up, not down."

- 11.3. Discuss possible dates for Superintendent search workshop -
President

Dr. Rutherford explained that he would be proposing a timeline of the events at the workshops for the Superintendent search. Most workshops are combined with regular board meetings and may possibly need two special board meetings.

It was decided that Monday, April 3, 2023 worked best for Board members to conduct a Board workshop from 9:00 am to 12:00pm

- 11.4. Discuss possible dates for Superintendent interviews - President

Dr. Rutherford stated that the interview process will take about two days, maybe one depending on the number of candidates. Interviews will be held during closed session. Each interview will be about an hour with a ten-minute break between each one. Dr. Rutherford commented that weekends tend to work the best.

Upon further discussion among Board members, it was decided that Saturday, April 15th was the best date for everyone. Interviews will be conducted in the Board Room at SoCal ROC from 8:00 am - 4:00 pm.

12. Business Services

- 12.1. Approve Engagement Letter with Best, Best, and Krieger - A. Helaire

Superintendent Helaire commented that he has been notified that the current attorney for the center is retiring. Upon receiving the notification, he reached out to Best, Best, and Krieger. Superintendent Helaire stated that they have provided guidance with revising the current MOU with WestCal. The Center needs legal representation until there is able to make a more permanent selection. This agreement will be in effect until June 30, 2023. Superintendent Helaire also recommended that the Center use BBK moving forward.

Moved by: James Han

Seconded by: Jen Fenton

Carried

- 12.2. Discuss Recommendation for Future Legal Representation - A. Helaire

Superintendent Helaire stated that the Center's current attorney will be retiring soon so we need another legal firm to represent us. He asked the Board members to provide any recommendations they may have.

This item will be brought back in March for further discussion.

- 12.3. Discuss and Approve HopSkipDrive Agreement - A. Helaire

Superintendent Helaire commented that the current agreement with Cardinol is taking the Center above the budgeted amount for transportation. He stated that the current ridership doesn't support the large buses used by Cardinol. Superintendent Helaire remarked that HopSkipDrive operates similar to Uber and Lyft with a \$30 base fee and \$2.75 for each mile.

Member Han stated that he would like the Center to contact the JPA schools to determine if there are any concerns with private cars picking up students at the school sites.

Superintendent Helaire stated that many schools are now using this method including RBUSD.

Moved by: Meredith Beachly

Seconded by: Bill Fournell

Carried

13. General Services

- 13.1. Approve Proclamation Designating February as Career Technical Education Month - B. Montoya

Dr. Montoya commented that the National Association for Career Technical Education has designated February as Career Technical Education month. CTE month is a public awareness campaign to celebrate Career Technical Education throughout the United States. CTE plays an important role in preparing students for their careers and provides a strong foundation in preparing students for the careers of today and the future.

President Strutzenberg recommended having the proclamation presented in month of January so that the school can actually conduct activities in February to celebrate CTE Month.

Moved by: James Han

Seconded by: Bill Fournell

Carried

13.2. Approve Cars for Schools MOU - A. Helaire

Superintendent Helaire commented that he was approached by The Bureau of Automotive Repairs (BAR) with a proposal to participate in their Cars for Schools program. Cars for Schools provides retired vehicles to public schools throughout the state to provide hands-on training opportunities for students.

Superintendent Helaire stated that vehicles are provided to schools at no charge. However, schools are responsible for covering the cost of transporting vehicles from the dismantler site to the school. In addition, the vehicle cannot be operated on public roads. All vehicles must be returned to the dismantler site when no longer needed. With this MOU, students will have more access for training purposes.

Moved by: Bill Fournell

Seconded by: Meredith Beachly

Carried

13.3. Approve JPA Enrollment Fee Increase - President

Superintendent Helaire commented that the current JPA agreement states that the JPA districts pay \$1234 for each verified enrollment and \$25 for students who drop within the first week of class. There has been no COLA or any other increase since the implementation of this enrollment fee in 2016.

President Strutzenberg stated that the Board has been discussing this for over a year and it's now time to act on it.

Member Han shared that he presented the \$1530 figure to the TUSD Board and the vote was 50/50.

Member Fenton stated that MBUSD was in favor of the increase up to \$1771.

Member Kurt stated that \$1530 was the fee presented to the PVPUSD Board and that anything higher than that would need justification.

Member Beachly shared that this item was never presented to the ESUSD Board. She commented that Dr. Moore would like to see data as to why the increase is being recommended. She stated that Dr. Moore is not against the increase, but would like to get more information. Member Beachly stated that, for that reason, she was not comfortable voting tonight and would abstain.

Member Cobb shared that she would also abstain because ESUSD was not aware of this discussion. She made a recommendation to bring this item back in March as an action item to increase the enrollment fee to \$1530. This would allow Member Beachly time to present this information to the ESUSD Board.

Moved by: Nancy Cobb

Seconded by: Jen Fenton

Carried

13.4. Discuss Amending the JPA Agreement - A. Helaire

President Strutzenberg stated that the current JPA agreement needs to be amended. He said that he would like to have language added so that the Board is able to add and remove districts as appropriate. He also stated that he believes the agreement needs to have the COLA reinstated. President Strutzenberg commented that the agreement states that the Board needs to address the fees annually. He stated that this item needs to come back to the Board for further discussion.

13.5. Adopt Second Reading of Board Policies and Approve Administrative Regulations - A. Helaire

Superintendent Helaire provided additional information for AR/BP 3280- Sale or Lease of District Real Property. CSBA informed us that the Education Code cited, 17388, does indeed require an advisory committee before leasing surplus real

property. In the future, if space will be lease out an advisory committee must be formed.

Moved by: Nancy Cobb

Seconded by: Meredith Beachly

Carried

13.6. Idea Parking Lot - President

The following are items that were suggested by Board members for future Board discussion:

1. Adult Fee Increase
2. Attorney RFP
3. Board Workshops
4. Use of document library on Diligent

14. Board Members' Remarks

Board Member Kurt stated that a student advisor from PVPUSD informed her that there are no SoCal ROC's brochure in the counselors office at PVPUSD.

Member Cobb shared that she has heard from community members on how impressed they were with the tours. She commented that the tours are working.

President Strutzenberg thanked the staff for attending tonight's meeting on a holiday.

15. Adjourn to Closed Session

Meeting adjourned to closed session at 9:50 p.m.

Moved by: James Han

Seconded by: Meredith Beachly

Carried

16. Closed Session

- 16.1. Public Employment - Superintendent - Government Code 54957

Any action taken in Closed Session will be reported out in Open Session

- 16.2. Adjourn to Open Session
Nothing to report.

Meeting adjourned to open session at 10:27 p.m.

Moved by: Bill Fournell

Seconded by: James Han

Carried

17. Adjournment

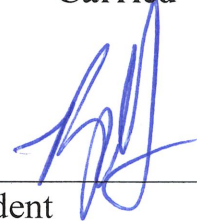
Meeting was adjourned at 10:28 p.m.

17.1. Adjourn Meeting

Moved by: Bill Fournell

Seconded by: James Han

Carried



President

3/13/23

Date