



SOUTHERN CALIFORNIA

REGIONAL  
OCCUPATIONAL  
CENTER

## Board of Education - Dec 11 2023 Minutes

Monday, December 11, 2023 at 6:30 PM

2300 Crenshaw Boulevard, Torrance, CA 90501

### 1. Call Meeting to Order:

Meeting was called to order at 6:31 p.m.

#### 1.1 Roll Call

Member McGhee was absent.

Member Han arrived at 9:28 p.m.

#### 1.2 Pledge of Allegiance

Member Kurt led the pledge of allegiance.

### 2. Approval Agenda

#### 2.1 Approve the December 11, 2023 agenda.

*Moved by:* Meredith Beachly

*Seconded by:* Linda Kurt

**Carried**

### 3. Election of Board Officers 2023-2024

#### 3.1 Nomination for Board President - President Strutzenberg

Member Beachly nominated President Strutzenberg to another year of presidency. With no other objection from the Board, President Sturtzenberg agreed to a second term.

*Moved by:* Meredith Beachly

*Seconded by:* Jen Fenton

**Carried**

- 3.2 Nomination for Board Vice President - President  
Member Beachly nominated Member Fournell for Board Vice-President.

*Moved by:* Meredith Beachly

*Seconded by:* Jen Fenton

**Carried**

- 3.3 Nomination for Board Clerk - President  
Member Kurt commented that she would be happy to serve as Board Clerk if she was nominated. President Strutzenberg nominated Member Kurt.

*Moved by:* Rolf Strutzenberg

*Seconded by:* Meredith Beachly

**Carried**

**4. Establish Meeting Schedule, Time and Place for SoCal ROC Board Meetings - J. Rodriguez**

President Strutzenberg asked if there was any discussion on the meeting schedule set for next year. After further discussion amongst Board Members, it was agreed that the third Thursday of each month was the best date unless otherwise noted. The time will remain the same, 6:30 p.m.

*January 22, 2024 (4 <sup>th</sup> Monday)	July 2024 – No meeting
*February 29, 2024 (5 <sup>th</sup> Thursday)	*August 29, 2024 (5 <sup>th</sup> Thursday)
March 21, 2024	September 19, 2024
April 18, 2024	October 19, 2024
*May 30, 2024 (5 <sup>th</sup> Thursday)	November 21, 2024
June 20, 2024	*December 12, 2024 (2 <sup>nd</sup> Thursday)

A Motion was made to approve the 2024 meeting schedule as amended.

*Moved by:* Meredith Beachly

*Seconded by:* Linda Kurt

**Carried**

**5. Commendations / Recognition:**

None

**6. Student Voices:**

None

**7. Program Highlight:**

None

**8. Public Comment**

None

8.1 Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.

8.2 Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

**9. Acknowledgement of Correspondence to the Board**

None

**10. Superintendent's Remarks**

None

**11. Staff Reports**

President Strutzenberg asked for a motion to receive and file the following two items: Course Cost Analysis Update and HopSkipDrive Transportation Update.

*Moved by:* Linda Kurt

*Seconded by:* Bill Fournell

**Carried**

11.1 Course Cost Analysis Update - J. Rodriguez  
Superintendent Rodriguez presented phase 1 and 2 of the course cost analysis as it relates to the Centers accountability plan. The

presentation included a detailed summary on instructor salary cost, instructional supplies/materials and instructional program cost and enrollment numbers for all SoCal ROC programs.

Member Kurt asked if it was possible to add a column that included percentage of enrollment and capacity per program.

President Strutzenberg suggested adding a percent column to include enrollment to capacity for future reference.

President Strutzenberg asked if summer enrollment was included.

Superintendent Rodriguez stated that only fall and spring enrollment were used.

Member Fournell asked if the enrollment numbers were adults only.

Superintendent Rodriguez remarked that the enrollment numbers were both high school and adults students.

President Stutzenberg stated that she would like to see summer cost and enrollment numbers as well.

President Strutzenberg asked for next steps.

Superintendent Rodriguez remarked that the next step will be adding operating cost and price per student.

President Strutzenberg stated the he would also like to see is a separate analysis on satellite classes.

Next update will be at the January 2024 Board Meeting.

#### 11.2 HopSkipDrive Update - J. Rodriguez

Superintendent Rodriguez provide the Board with a detailed presentation on the HopSkipDrive Transportation that included: timeline of agreement, ride data, cost comparison, projections, cost by district and future considerations.

Member Kurt suggested offering HopSkipDrive to the Center and parents/older sibling can pick up.

Member Kurt stated that surveying the students is a good idea. Perhaps asking if they would come with no transportation or come with transportation one way.

President Strutzenberg asked if ridership went up from last year.

Staff stated that ridership was about the same as when we were using Cardinol.

Superintendent Rodriguez commented that he would reach out to HopSkipDrive and ask for adjustment to the rate for students riding less than 5 miles.

President Strutzenberg shared that he did not see any charges for the last month for HopSkipDrive.

Superintendent Rodriguez stated that the last invoice was returned back to the vendor for clarification. Charges should be seen next month.

President Strutzenberg asked if the agreement would automatically be renewed.

Superintendent Rodriguez stated that it would and a 30 day notice of cancellation.

## 12. Consent Calendar

No items were pulled.

*Moved by:* Meredith Beachly

*Seconded by:* Nancy Cobb

**Carried**

- 12.1 APPROVE BOARD MINUTES OF NOVEMBER 2023
- 12.2 APPROVE PAYROLL A WARRANT REPORT FOR NOVEMBER 2023
- 12.3 APPROVE B WARRANT REPORT FOR NOVEMBER 2023
- 12.4 APPROVE B WARRANT ISSUED WITHOUT PURCHASE ORDERS NOVEMBER 2023
- 12.5 APPROVE PERSONNEL ASSIGNMENT ORDERS
- 12.6 APPROVE PURCHASE ORDER REPORT FOR NOVEMBER 2023
- 12.7 APPROVE REVOLVING CASH FUND FOR NOVEMBER 2023
- 12.8 APPROVE SOCIAL ROC RECOGNITION ACCOUNT FOR NOVEMBER 2023

### 13. Personnel

None

### 14. Business Services

#### 14.1 Presentation/Approval of First Interim Budget Report Fiscal Year 2023/2024 - A. Helaire

President Strutzenberg asked for a motion to receive and file an amended report.

*Moved by:* Linda Kurt

*Seconded by:* Jen Fenton

**Carried**

Superintendent Rodriguez presented a one page report of the 2023-2024 first interim report that included categories and object codes. Also included were previous years of the budget and first interim for comparison. Superintendent Rodriguez also covered the revenue, expenses, projections and daily cash flow.

*Moved by:* Nancy Cobb

*Seconded by:* Meredith Beachly

**Carried**

#### 14.2 Adopt Resolution 12-2023-01 – Certification of Signatures - J. Rodriguez

Superintendent Rodriguez remarked that the Certification of Signatures is an annual requirement per Education Code that allows authorized individuals to sign official SoCal ROC documents. Superintendent Rodriguez noted that a recent retiree was removed.

*Moved by:* Bill Fournell

*Seconded by:* Meredith Beachly

### 15. General Services

#### 15.1 Approve the MOU between SoCal ROC and Option for Youth - J. Rodriguez

Superintendent Rodriguez stated that this MOU was presented last month and is being brought forward for approval. Options for Youth (OFY) is a non profit charter organization in Northern and Southern California serving students grades 7-12 who have

fallen behind in school, are looking to get ahead and graduate early, or simply desire a non-traditional learning environment. This agreement would allow their student to enroll only if space permits. They will not take enrollment from JPA partner districts and will be paying the \$1530 per student enrollment fee.

Member Fournell asked if they would be using HopSkipDrive. Superintendent Rodriguez confirmed that no transportation would be provided.

*Moved by:* Bill Fournell

*Seconded by:* Jen Fenton

**Carried**

15.2 Approve the MOU between SoCal ROC and Los Angeles Harbor College - J. Rodriguez

Superintendent Rodriguez stated that this MOU was also brought to Board last month and it's being presented tonight for approval. The proposed partnership with Los Angeles Harbor College, SoCal ROC would offer to eligible students, courses aligned with Career Technical Education pathways at LAHC.

President Strutzenberg asked when the partnership is expected to start.

Superintendent Rodriguez remarked that it would be at the start of the spring semester.

Member Kurt suggested that information be out out as soon as possible.

President Strutzenberg asked Superintendent Rodriguez to provide a report to see how this partnership is working.

*Moved by:* Linda Kurt

*Seconded by:* Meredith Beachly

**Carried**

15.3 Idea Parking Lot - President

The following item were suggested by Board members for future Board discussion:

1. Grant presentation (February 2024)
2. Land use committee

**16. Board Members' Remarks**

Member Beachly stated that it was nice to see everyone at the CSBA conference.

Member Kurt shared that she learned so much in her first year on the SoCal ROC Board and thanked everyone for the support.

Member Cobb asked if it was possible to use the library on diligent for essential documents.

Member Fournell no comment.

Member Han no comment.

Member Fenton no comment.

President Strutzenberg no comment.

**17. Closed Session**

Adjourn to close session at 9:31 p.m.

17.1 Superintendent's Evaluation

**18. Adjourned to Closed Session**

*Moved by:* Nancy Cobb

*Seconded by:* Bill Fournell

**Carried**

**19. Adjourn to Open Session**

Adjourn to open session at 10:25 p.m.

*Moved by:* Meredith Beachly

*Seconded by:* Bill Fournell

**Carried**

**20. Report on Closed Session**

None

**21. Adjournment**

21.1 Adjourn Meeting

Meeting was adjourned at 10:27 p.m.

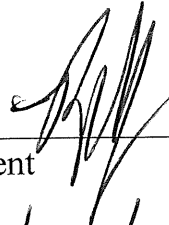
*Moved by:* Bill Fournell

*Seconded by:* Linda Kurt

**Carried**



President

A handwritten signature in black ink, consisting of several overlapping, stylized strokes.

Date

2/29/24