



SOUTHERN CALIFORNIA
REGIONAL
OCCUPATIONAL
CENTER

Board of Education - Mar 21 2024 Minutes

Thursday, March 21, 2024 at 6:30 PM

2300 Crenshaw Boulevard, Torrance, CA 90501

1. Call Meeting to Order:

Meeting was called to order at 6:33 p.m.

1.1 Roll Call

Member Han and Member McGhee were absent.

1.2 Pledge of Allegiance

Member Beachly led the Pledge of Allegiance.

2. Approval Agenda

2.1 Approve the March 21, 2024 agenda.

Moved by: Meredith Beachly

Seconded by: Bill Fournell

Carried

3. Commendations / Recognition:

None

4. Student Voices:

4.1 Lea Deneux, West High School - A. Briseno

Veterinary Assistant

Ana Briseno, Career Guidance Specialist introduced Lea Deneux a senior at West High School.

Lea shared that she is currently taking the Veterinary Assistant course at SoCal ROC. She stated that her decision to attend SoCal ROC has broadened her career interests and that the hands on experience have prepared her for the Veterinary field. Upon graduating high school, Lea plans to attend Cal Poly Pomona where she will major in Animal Science.

President Strutzenberg presented Lea Deneux with an Award of Excellence Certificate.

5. Program Highlight:

5.1 Veterinary Assistant - B. Montoya

Kylea Cachu

Superintendent Rodriguez introduced Kylea Cachu, Veterinary Assistant Instructor.

Ms. Cachu shared that she has been with the center less than 6 months and her first CTE instructor position. Ms. Cachu shared that she has taught in hospital settings before. Ms. Cachu commented that the Veterinary Assistant program provides students with the skills in working with various breeds of dogs, as well as animals with behaviors problems. In addition, the program provides hands-on training designed to teach students the skills and knowledge in the Veterinary field. Students are taught surgical preparation, pharmacology, infectious diseases, and vaccine preparation and injection techniques.

President Strutzenberg presented Kylea Cachu with an award of Excellence Certificate.

6. Public Comment

None

7. Acknowledgement of Correspondence to the Board

None

8. Superintendent's Remarks

Superintendent Rodriguez thanked the Board for the many nominations for the 7-11 committee and all criteria were met. All nine members came together for the first meeting yesterday, March 20, 2024. Superintendent Rodriguez commented the Center will be closed on Thursday, March 28,

2024 in observance of Cesar Chavez and for spring break Monday, April 1, 2024 - April 5, 2024. Finally, Superintendent Rodriguez welcomed Dr. Ralph Dao, Director of Fiscal Service and acknowledged the retirement of Linda Larson, Director of Human Resources.

9. Staff Reports

9.1 Presentation of SoCal ROC Audit for 2022/2023 - A. Helaire /Auditor – Wilkinson Hadley King & Co., LLP

Assistant Superintendent Helaire introduced Brian Wilkinson representing the firm of Wilkinson Hadley King & Co., LLP. The firm conducted SoCal ROC's required annual audit. Mr. Wilkinson reported that SoCal ROC received an *unqualified opinion*, which is the best opinion a school district can receive regarding an audit. Mr. Wilkinson also reported that SoCal ROC had no "findings" which is excellent. He commented that there were no major changes in the format of the report. Mr. Wilkinson noted that prior to tonight's presentation; the report was revised to include the Honda lease that was previously omitted. In conclusion, Mr. Wilkinson stated that SoCal ROC has a healthy reserve and an overall positive audit for 2022/2023.

9.2 Superintendent's Road Show Update

Superintendent Rodriguez provided the Board with a detailed presentation on SoCal ROC Superintendent's Road Show. This presentation was previously presented to all of the JPA districts with information pertaining to their individual district. The presentation provided each district with the enrollment numbers in each of the programs at the Center. Also listed were the approved "a-g" programs and the number of students registered in such program and percentages of CCI levels. The presentation also reflected the classes that offer industry certifications and career pathways.

10. Consent Calendar

President Strutzenberg asked if any Members of the Board had any items to be pulled from the Consent portion of the Agenda. President Strutzenberg pulled item # 10.6.

**MOTION TO APPROVE CONSENT CALENDAR NUMBERS 10.1 -
10.5 & 10.7-10.9**

Moved by: Bill Fournell

Seconded by: Linda Kurt

Carried

- 10.1 APPROVE BOARD MINUTES OF FEBRUARY 2024**
- 10.2 APPROVE PAYROLL A WARRANT REPORT FOR
FEBRUARY 2024**
- 10.3 APPROVE B WARRANT REPORT FOR FEBRUARY 2024**
- 10.4 APPROVE B WARRANT ISSUED WITHOUT PURCHASE
ORDERS FEBRUARY 2024**
- 10.5 APPROVE PERSONNEL ASSIGNMENT ORDERS**
- 10.6 APPROVE PURCHASE ORDER REPORT FOR FEBRUARY
2024**
- 10.7 APPROVE REVOLVING CASH FUND FOR FEBRUARY
2024**
- 10.8 APPROVE SOCIAL ROC RECOGNITION ACCOUNT FOR
FEBRUARY 2024**
- 10.9 APPROVE AFFILIATION AGREEMENTS**

EXCLUDED CONSENT CALENDAR ITEMS

President Stutzenberg inquired on the student tool kits for electrical wiring in the amount of \$32,000.

Superintendent Rodriguez commented as part of the community-funding grant through Ted Lieu's office the monies had been designated to reimburse students upon completion of the program. For accountability purposes, the kits were purchased ahead of time and if students complete the program, they keep the kits. This way the funds are spent sooner rather than waiting.

President Strutzenberg asked for a year to date update on the HopSkipDrive.

Superintendent Rodriguez remarked that the up to date total for HopSkipDrive is \$194,126.48 through February 2024.

President Strutzenberg asked for clarification on the two line items for Ricoh.

Superintendent Rodriguez remarked that one line item was a service charge for maintenance and the second one is for an open PO for \$8,000 to finish out the school year.

President Strutzenberg asked on the purchase of computers for Media Design in the amount of \$21, 000.

Superintendent Rodriguez stated that these computers were needed to run the program. The program only had 13 computers and 24 students.

President Strutzenberg made a motion to approve 10.6. Member Beachly seconded that motion.

Carried

11. Personnel

None

12. Business Services

12.1 Acceptance and Approval of SoCal ROC Audit Report – June 30, 2023 - J. Rodriguez

Moved by: Bill Fournell

Seconded by: Linda Kurt

Carried

12.2 Approve Revisions to Resolution 12-2023-01 - Certification of Signatures - J. Rodriguez

Superintendent Rodriguez stated that this revision is reflecting the new Director of Fiscal Services, Dr. Ralph Dao and the removal of Linda Larson, Director of Human Resources.

Moved by: Linda Kurt

Seconded by: Bill Fournell

Carried

12.3 Approve Increase to the JPA enrollment fee - President Strutzenberg

President Strutzenberg stated that discussion has been held for the last couple of months and asked if there were any further questions or discussion.

Hearing none, President Strutzenberg made a motion that for the 2024-2025 school year the JPA enrollment fee would be \$1,650.00.

Member Kurt asked if that was the current enrollment fee.

Member Fenton remarked that the current fee is \$1,530.00.

President Strutzenberg stated that that was an 8% increase.

President Strutzenberg asked for a second or another motion.

Member Kurt commented that she had the approval from PVPUSD for the enrollment fee increase to \$1,650.00 but listening to colleagues stating that they want to leave it at \$1,530.00.

Member Kurt made a motion to leave the enrollment fee as is at \$1,530.00 for 2024-2025. Member Beachly seconded the motion.

MB - Yes; JF - Yes; BF - Yes; LK - Yes; RS - Opposed

Failed

President Strutzenberg noted that the Board has taken action as required by the JPA agreement and will revisit this item next year.

12.4 Discuss Increasing the Adult Enrollment Fees - J. Rodriguez

Superintendent Rodriguez gave a detailed presentation on the adult enrollment fee increase as it relates to the Centers accountability plan. The presentation included a detailed summary on class fees, instructor salary cost, and instructional supplies/materials cost for all SoCal ROC programs.

Superintendent Rodriguez also presented comparisons of SoCal ROC class cost to other institutions within the South Bay. Also included and in the comparison was the length of the program, weeks and hours as well as certifications and licensure as it pertains to programs. The last fee increase was approved in March of 2023 by \$100 across the board.

13. General Services

13.1 Idea Parking Lot - President Strutzenberg

No new items were suggested.

As a reminder, President Strutzenberg stated that in the next couple of months the Board needs to start the process for the Superintendent's evaluation

14. Board Members' Remarks

Member Fenton had no comment.

Member Fournell had no comment.

Member Kurt thanked Superintendent for the two presentations given tonight.

Member Beachly shared that she will not be attending next month Board meeting, a EUUSD administrator and former Principal will be recognized at the ACSA dinner at the Palos Verdes Country Club.

President Strutzenberg shared that the Land Use Committee had their first meeting an off to a great start.

15. CLOSED SESSION

15.1 Conference with real property negotiators pursuant to Government code Section 54956.8

Property: 2300 Crenshaw Blvd., Torrance, CA 90501

Agency Negotiator: Julian A. Rodriguez, Ed.D.,
Superintendent

Negotiating Parties: Ambassador High School

15.2 Conference with real property negotiators pursuant to Government code Section 54956.8

Property: 2300 Crenshaw Blvd., Torrance, CA 90501

Agency Negotiator: Julian A. Rodriguez, Ed.D.,
Superintendent

Negotiating Parties: Scott Robinson Honda

Any action taken in Closed Session will be reported out in Open Session

16. ADJOURN TO CLOSED SESSION

Meeting was adjourned to closed session at 8:58 p.m.

Moved by: Meredith Beachly

Seconded by: Bill Fournell

Carried

17. ADJOURN TO OPEN SESSION

Meeting was adjourned to open session at 9:33 p.m.

Moved by: Bill Fournell

Seconded by: Linda Kurt

Carried

18. REPORT ON CLOSED SESSION

Board received information on both items.

19. ADJOURN MEETING

Meeting was adjourned at 9:35 p.m.

Moved by: Jen Fenton

Seconded by: Meredith Beachly

Carried



President

4/18/24

Date