



SOUTHERN CALIFORNIA  
REGIONAL  
OCCUPATIONAL  
CENTER

**Board of Education - Mar 17 2022 Minutes**

Thursday, March 17, 2022 at 6:30 PM

2300 Crenshaw Boulevard, Torrance, CA 90501

**1. Call Meeting to Order:**

Meeting was called to order at 6:39 p.m.

1.1. Roll Call

Member McGee and Member Wagner were absent.

1.2. Pledge of Allegiance

Member Fouenell lead the pledge of allegiance.

**2. Approval Agenda**

2.1. Approve the March 17, 2022 agenda.

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC \_\_\_ JC \_\_\_ BF \_\_\_ JH \_\_\_ CM \_\_\_ RS \_\_\_ MW \_\_\_

*Moved by:* Matthew Brach

*Seconded by:* Bill Fournell

**Carried**

**3. Commendations / Recognition:**

None

**4. Student Voices:**

**Jade Jimenez, Adult Student - J. Pesavento**

**Registered Dental Assisting**

Dr. Pesavento introduced adult student, Jade Jimenez.

Jade Jimenez spoke about representing SoCal ROC at a volunteer event for under-served populations. People from the community were provided with dental and medical services. SoCal ROC RDA students helped to sterilize equipment to make sure the tools were properly cleaned for doctors to perform procedures. Jade commented that all the techniques learned in class provided the students with the skills needed to guide and serve the community. Jade stated that she enrolled in the RDA program because her mother took a similar program at SoCal ROC. Jade mentioned that she would like to become a dentist eventually. She also stated that Ms. Arredondo is an amazing instructor.

**5. Program Highlight:**

None

**6. Public Comment**

None

6.1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.

6.2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

**7. Acknowledgement of Correspondence to the Board**

None

**8. Superintendent's Remarks**










Superintendent Helaire provided the Board with dates for upcoming events: 1) El Segundo Girls' Empowerment Camp March 26-27, 2022, 2) Beauty and the Beast Musical by Ambassador High March 31 - April 2, 2022, and 3) Blood Drive April 7, 2022. Superintendent Helaire commented that he met with TUSD and MBUSD to discuss ways on how to target student interest and how to advertise effectively. Superintendent Helaire shared that he received a call from Nicolas Rodriguez from Congressman Ted Lieu's office


indicating that SoCal ROC has been awarded a \$1M grant to fund adult programs.

**9. Staff Reports**

None

**10. Consent Calendar**

- 10.1. APPROVE BOARD MINUTES OF FEBRUARY 2022  
[Board of Education Minutes - Feb 17 2022 .pdf](#) 
- 10.2. APPROVE PAYROLL A WARRANT REPORT - FEBRUARY 2022  
[PAYROLL FEB 2022.pdf](#) 
- 10.3. APPROVE B WARRANT REPORT - FEBRUARY 2022  
[B WARRANT REPORT FEB 22.pdf](#) 
- 10.4. APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS - FEBRUARY 2022  
[B Warrents Issued without Purchase Order Feb 2022.pdf](#) 
- 10.5. APPROVE PERSONNEL ASSIGNMENT ORDERS  
[Personnel Assignment Order Transmittal.pdf](#) 
- 10.6. APPROVE PURCHASE ORDER REPORT - FEBRUARY 2022  
[Purchase Order ReportFeb 2022.pdf](#) 
- 10.7. APPROVE REVOLVING CASH FUND - FEBRUARY 2022  
[REVOLVING CASH FEB 2022.pdf](#) 
- 10.8. APPROVE AFFILIATION AGREEMENTS  
[AA Board Item February 2022.pdf](#) 
- 10.9. APPROVE COURSE OUTLINE  
[Course Outline Transmittal.pdf](#) 

- 10.10. APPROVE AUDIT CONTRACT WILKINSON HADLEY KING & CO. LLP  
AUDIT CONTRACT WILKINSON HADLEY KING & CO. LLP.pdf 
- 10.11. APPROVE MARKETING PROPOSAL WITH STRAIGHT UP COMMUNICATIONS

**MOTION TO APPROVE CONSENT ITEMS 1-10**

Moved by: Matthew Brach

Seconded by: Nancy Cobb

**Carried**

Member Strutzenberg pulled item #10.11 Member Strutzenberg asked if for more context to this item. Superintendent Helaire remarked that agreement is to assist the Center with marketing. Straight Up Communication will assist with revamping the marketing to attract more student enrollment Superintendent Helaire stated that this will be a month to month agreement. Member Strutzenberg asked if this was in lieu of hiring a PIO person. Superintendent Helaire stated that the PIO position has been posted and will take several weeks to hire someone. If this agreement is approved work can begin immediately. Member Cobb stated that a month to month proposal is not a risk and is surprised to see that the monthly rate is reasonable. Member Cobb commented that our on-line presences is not up to date and could benefit with this agreement. Member Cochran shares that she is concerned on the proposal regarding newsletters. Member Cochran stated that the Center needs more internet presence and not newsletters. Member Fournell commented that a more face to face approach is needed with high school counselors and a strong presentation for adult students. Member Cochran suggested that Straight Up Communication attend a meeting after a month to report on their progress and present future ideas.

**MOTION TO APPROVE ITEM NUMBER 11**

MB-YES; NC-YES; JC-YES; BF-YES; JH-ABSTAIN; RS-NO

**11. Personnel**

**None**

**12. Business Services**

- 12.1. Approve Second Interim Budget Report Fiscal Year 2021/2022  
- A. Helaire

Superintendent Helaire commented that the second interim report contains the revenue and expenditures as of January 31, 2022. The report also contains information on the four funds: 1, 14, 35 and 40. Superintendent Helaire commented that the school is on pace to stay within the Board approved budget. He concluded by saying that SoCal ROC will meet its obligations for the current year and two subsequent years.

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_  
MB \_\_\_ NC\_\_\_JC\_\_\_ BF\_\_\_JH\_\_\_ CM \_\_\_ RS\_\_\_MW\_\_\_

**Carried**

- 12.2. Approve the Southern California Regional Occupational Center  
2022/2023 Calendar - J. Pesavento

Dr. Pesavento stated that, in planning for the 2022-2023 school year, calendars from each of the districts in the JPA were reviewed. Consideration is given to the starting and ending dates of the districts. Dr. Pesavento noted that for the 2022-2023 school year, SoCal ROC will be starting the week after Labor Day and ending the school year on May 31, 2023. Staff will have a week between the end of the fall and the beginning of the spring semester to prepare for Advisory Day.

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_  
MB \_\_\_ NC\_\_\_JC\_\_\_ BF\_\_\_JH\_\_\_ CM \_\_\_ RS\_\_\_MW\_\_\_

*Moved by:* Matthew Brach

*Seconded by:* Bill Fournell

**Carried**

- 12.3. Approve Acceptance of Gifts Donated to the Center - J. Pesavento

Dr. Pesavento acknowledged the gifts donated to the Center from staff and community members. The donated items will be used in the Cosmetology and Physical Therapy Aide programs.

Move: \_\_\_ Second: \_\_\_ Vote: \_\_\_  
MB \_\_\_ NC \_\_\_ JC \_\_\_ BF \_\_\_ JH \_\_\_ CM \_\_\_ RS \_\_\_ MW \_\_\_

*Moved by:* Matthew Brach

*Seconded by:* Jennifer Cochran

**Carried**

### **13. General Services**

- 13.1. Discuss Partnership with El Camino - A. Helaire/A. Muratsuchi  
President Han stated that the subcommittee that was formed at the February board meeting met to discuss possibilities for partnering with El Camino College. The committee (President Han, Member Brach, and Member Fournell) decided to reach out to the El Camino board and President Thames to meet to have a dialogue. He stated that the committee is waiting for a response from President Thames. President Han then introduced Assemblymember Al Muratsuchi.

Assemblymember Al Muratsuchi stated that, as a former Board Member of SoCal ROC, this institution remains very near and dear to his heart. He commented that he believes in the mission of SoCal ROC and that it is the "Crown Jewel of the South Bay." He stated that he attempted to author a bill to restore the direct funding for the Center, but Governor Brown would not approve it. He stated that he was able to secure \$10 million of additional funding in 2017 that would be dispersed over a four-year period. Assemblymember Muratsuchi shared that he is concerned about the long-term funding model of this program since the Local Control Funding Formula was implemented. He stated that he believes SoCal ROC could possibly take advantage of dual enrollment with the local community colleges. That would mean SoCal ROC would no longer exist as it currently exists.

Member Brach stated that he would like to keep working on finding a solution that did not result in SoCal ROC being absorbed by another entity. He stated that he would prefer the option of El Camino taking over SoCal ROC be a last resort.

President Han stated that TUSD has an approved program for dual enrollment with El Camino.

Assemblymember Muratsuchi stated that he would be willing to work on legislation that would fund a dual enrollment endeavor with SoCal ROC if we could work out an agreement with a community college.

Member Brach stated that it is important that we do not sabotage our programs. We should work to create a symbiotic relationship with other schools.

Member Fournell stated that we should be looking at every possible solution to deliver Career Technical Education to adult and high school students. That includes looking at labor market data and job trends. This should be the lens through which we look when we speak with El Camino. It has to be a win-win to make it work. No option should be off the table, but it needs to fit our vision.

Assemblymember Muratsuchi stated that it would be great if SoCal ROC led the way in forging relationships with community colleges to collaborate to offer programs to students.

Member Brach asked if Assemblymember Muratsuchi would be willing to support a symposium where we could bring employers from the various industries to the table.

Assemblymember Muratsuchi stated that he would support that effort.

President Han thanked Assemblymember Muratsuchi for attending the meeting. He stated that he wanted to get to know the community college's needs. This could create a pathway in which we follow in order to meet the needs of various community colleges.

Assemblymember Muratsuchi stated he wanted to make sure it is clear that he is not pushing any particular agenda on the SCROC board. He simply wants to make sure SCROC is here for another 50 years to serve the community.

13.2. Discuss and Approve Ambassador High School Proposal - A Helaire/M. Barker

Superintendent Helaire introduced Dr. Barker from Ambassador High School.

Dr. Barker introduced Richard Ingrassias. Dr. Barker stated that Ambassador High School is now in its second year of their agreement with SoCal ROC and are extremely happy. In the past two years, they have noticed that building C is in need of

some renovations. Ambassador High School is looking for additional space for a gym, theater, and additional classrooms. Dr. Barker commented that AHS is interested in adding a fourth floor while also renovating the existing building. This project would analyze the space in Bldg. C to see what the possibilities are to renovate the building to attract more students.

Member Cochran stated that there is so much potential and SoCal ROC does not have funds at this time. Renovating the building to meet the needs of both schools is a win win situation.

President Han stated that his concern is that AHS would be spending this money with the potential for SoCal ROC's board to deny the project. He also stated that it needs to be clear on who owns the property (i.e. the theater and the gym).

Dr. Barker stated that AHS's board is willing to risk the \$24,000 because they want this partnership to work. AHS is planning to be here for the long-term. He stated that, if SoCal ROC denies the project, it would be to SoCal ROC's detriment because it is going to benefit SoCal ROC.

Member Brach stated that he supports the project. He stated that, if AHS is aware of the risks and is still willing to move forward, he will vote yes.

Member Fournell asked stated that he wanted to make sure this is a win-win for AHS and SoCal ROC. This would include fixing all of the issues the building has (i.e. leaky roof).

Member Cobb asked if the gym would be an outdoor gym or would this project add another floor.

Mr. Ingrassia stated that it would be another floor. Building C was designed to receive an additional floor. They would need to make sure it is within the height limits for the surrounding neighborhood.

Member Strutzenberg asked if the project would be subject to DSA or the City of Torrance.

Mr. Ingrassia stated that the building went through all the necessary inspections when it was built. During modernization, we would need to make sure we bring everything up to the current codes. This includes a mandatory seismic upgrade.

Member Strutzenberg asked what was currently in building C.

Superintendent Helaire remarked that the following courses are in building C: Automotive, Welding, HVAC, General



Electrician, Cosmetology, EMT, and Sterile Processing Distribution Technician.

Member Strutzenberg asked if any of the classes would be displaced.

Superintendent Helaire noted that no programs would be displaced. Instead, SoCal ROC would have the potential to create space for new programs.

Member Strutzenberg asked how the project would be funded.

Dr. Barker stated that they would raise funds as a nonprofit school and make donations to SoCal ROC. He also stated that he would be approaching Assemblymember Al Muratsuchi to see if the state would fund a joint-use project.

Mové: \_\_\_ Second: \_\_\_ Vote: \_\_\_  
MB \_\_\_ NC \_\_\_ JC \_\_\_ BF \_\_\_ JH \_\_\_ CM \_\_\_ RS \_\_\_ MW \_\_\_

*Moved by:* James Han

*Seconded by:* Rolf Strutzenberg

**Carried**

13.3. Discuss Revising JPA Agreement - A. Helaire

Superintendent Helarie stated that the last revision made to the JPA agreement was in 2018. The changes made then were to include a grace period for which districts would only be charged a \$25.00 enrollment fee if students dropped within the first week of a class starting. The current agreement states the the Center shall annually decide if the amount paid by each district should be adjusted. The current fee per student is \$1234.00 for each verified enrollment. Superintendent Helaire stated that there has been no increase or COLA since the LCFF was implemented in 2015.

President Han stated that he did not believe we should increase the fee because the districts would be opposed. He mentioned that the districts are still not satisfied with the rationale behind the current fee. We need to determine how much it cost to run each class.

Member Fournell stated that he felt we should avoid revisions at this time.

13.4. Discuss Career Pathway Coordinator Position - A. Helaire/J. Han

- 13.5. Discuss Changes to High School Schedules - A. Helaire/J. Han  
Superintendent Helaire stated that the new Senate Bill 328 will not allow high school students to start school before 8:30 a.m. He commented that adjustments to the current start time need to be made to accommodate the high school students.

President Han commented that the new starts times will be 8:30 a.m. - 3:30 p.m.

Superintendent Helaire remarked the the 03 session is currently from 3:45 p.m. - 6:45 p.m. but could easily be adjusted to 4:15 p.m. or 4:30 p.m.

- 13.6. Review and Approve Board Policies/Administrative Regulations - A. Helaire

Superintendent Helaire commented that CSBA gave SoCal ROC a list of suggested Board Policies (BP) and Administrative Regulations (AR) that may need to be updated or deleted. As new recommendations are made from CSBA, they will be brought to the Board for approval.

Member Brach stated the normally this are brought to the Board as a first and second reading before approval.

Superintendent Helaire stated that the policies and regulations would be brought back in April for a second reading.

Member Strutzenberg noted that the wording should be "adopt board policies and review the regulations."

- 13.7. Approve Resolution 03-2022-01 - Ratifying the Proclamation of a State of Emergency by Governor Newsom Dated March 4, 2022, and Authorizing Remote Teleconference Meetings for the period of April 1, 2022 - April 30, 2022 - A. Helaire

Superintendent Helaire stated that this resolution would allow SoCal ROC to have teleconference meetings due to the COVID-19 pandemic in case there was an outbreak. Superintendent Helaire commented that this resolution is in response to the recent spike in COVID cases to ensure that meetings are not interrupted.

Member Cochran shared that MBUSD approves it on a monthly basis.

Member Brach commented that he does not agree with this resolution.

Member Strutzenberg stated that if something were to happen that month a meeting cannot be held.

President Han stated that this resolution is needed in case of a lock down. This will allow us to continue with conference meetings.

*Moved by:* Jennifer Cochran

*Seconded by:* James Han

MB-NO; NC-YES; JC-YES; BF-YES; JH-YES; RS-NO

**Carried**

13.8. Idea Parking Lot

Board Members had no new items this month.

**14. Board Members' Remarks**

Member Strutzenberg commented that RBUSD is moving ahead with Board Policy 6178.

Member Brach had no comment.

Member Cochran had no comment

Member Fournell had no comment.

President Han had no comment.

**15. Adjournment**

15.1. Adjourn Meeting

Meeting was adjourned at 9:55 p.m.

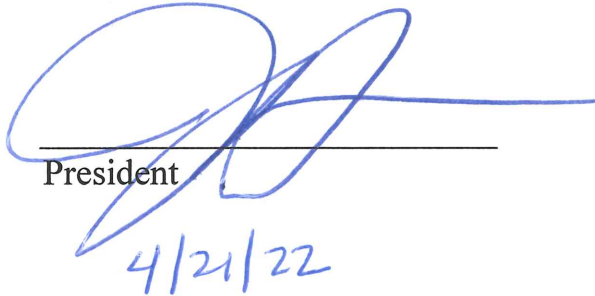
Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC\_\_\_JC\_\_\_ BF\_\_\_JH\_\_\_ CM \_\_\_ RS\_\_\_MW\_\_\_

*Moved by:* Matthew Brach

*Seconded by:* Rolf Strutzenberg

**Carried**



\_\_\_\_\_  
President

\_\_\_\_\_  
Date

4/21/22