



Board of Education Minutes

Thursday, April 15, 2021 at 6:30 PM

2300 Crenshaw Boulevard, Torrance, CA 90501

1. Call Meeting to Order:

Meeting was called to order at 6:30 p.m.

1.1. Roll Call

All were present.

1.2. Pledge of Allegiance

Member Han lead the pledge of allegiance.

2. Approval Agenda

2.1. Approve the April 15, 2021 agenda.

Move: ___ Second: ___ Vote: ___

MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ MW ___ RBUSD

Moved by: James Han

Seconded by: Jennifer Cochran

Carried

3. Commendations / Recognition:

None

4. Student Voices:

4.1. Jamie McGeer, Adult - J. Pesavento

Registered Dental Assisting

Dr. Pesavento introduced Jamie McGeer, an adult student in the Registered Dental Assisting program.

Jamie commented that as a single mother of three, the RDA program has increased her skills and expanded her interest in the dental field. Jamie credits SoCal ROC and her instructor with helping her achieve her new career goals. Upon completing the program, Jamie plans on becoming an orthodontic.

Member Han asked how she learned about SoCal ROC.

Jamie stated she grew up in the area. After a divorce, her parents suggested she attend SoCal ROC. Jamie shared that the One Stop Center helped her with the enrollment fee and all materials and supplies needed for the program and for that she is thankful.

5. Program Highlight:

5.1. Dental Assisting/Registered Dental Assisting/Dental Program Director - J. Pesavento

Carlos Chavez

Dr. Pesavento introduced Carlos Chavez, Dental Program Director/Dental Assisting Instructor.

Mr. Chavez commented that he currently teaches the Dental Assisting Program. The course focuses on various procedures: tray setups, sterilization, equipment identification, dental terminology, and dental office protocol. Mr. Chavez stated that the employment opportunities include entry-level positions in General Practice Dentistry. Upon successful completion of this course, students can further their education in the Registered Dental Assistant program.

Mr. Chavez stated the RDA program runs two semesters: 720 hours of intensive classroom training and 160 hours of on-the-job training. This course provides advanced-level training designed to teach students the knowledge and entry-level skills necessary to work as dental health care professionals. Students are taught to assist in all phases of general dentistry and dental specialty areas. Upon completion of the program, students are eligible to take the California State Board Examination.

6. Public Comment

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

6.1. Board Agenda Items: Any member of the audience may speak

to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.

- 6.2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

8. Superintendent's Remarks

Superintendent Helaire shared that he is currently working on a business plan with a five year projection. He commented that former Board Member and current Member of the Torrance City Counsel, Heidi Ashcraft, informed him about a funding opportunity for the Center through the "Community Project Funding" via Congressman Ted Lieu's office. SoCal ROC would be applying under the labor section. Finally, Superintendent Helaire mentioned that mice have been seen on campus. We will be contacting an exterminator company for professional help.

7. Acknowledgement of Correspondence to the Board

Superintendent Helaire reported that he received a letter LACOE concurring with SoCal ROC's second interim budget report and a positive certification.

9. Staff Reports

9.1. Financial Analysis Review - A. Helaire

Superintendent Helaire provided the Board with a PowerPoint presentation of the Financial Analysis Report. He reviewed the information presented by School Services of California during the financial analysis. The conclusion is that the Center will not survive under the current funding model.

President Brach recommended that Superintendent Helaire report on the direction SoCal ROC should take at the next Board meeting.

9.2. 2021-2022 Preliminary Budget Presentation - A. Helaire

Superintendent Helaire presented a PowerPoint presentation on the proposed budget for 2021-2022. He began by providing an historical review of how ROC/Ps have been funded. Superintendent Helaire explained the process and timelines for developing the SoCal ROC

budget. The budget development process begins in early January with all staff members participating in “Program Based Budgeting.” This process concludes in May or June when the budget is presented to the Board for approval. Over the past several years, SoCal ROC's state funds have decreased significantly due state funding for ROC/P's ending in 2015. Despite the decrease in funding, SoCal ROC continues to provide quality and relevant programs to high school and adults throughout the South Bay. Superintendent Helaire stated that SoCal ROC's “General Fund” revenue is comprised of the following: 1) JPA participating districts' “Pay for Play” funds, 2) CTEIG grant, 3) Carl Perkins, 4) adults fees, 5) interest, 6) CalWORKS, 7) lease payments, and 8) other. Superintendent Helaire also reviewed the revenue projections for 2022-2023. He stated that the staff intends to present the 2021-2022 budget for approval at the May Board meeting.

10. Consent Calendar

No items were pulled.

Consent Action

Moved by: Bill Fournell

Seconded by: Nancy Cobb

Carried

10.1. APPROVE BOARD MINUTES OF MARCH 18, 2021

March Board of Education Minutes.docx 

**MOTION TO APPROVE CONSENT CALENDAR
NUMBERS 1 THROUGH 7**

Move: __ Second: __ Vote: __

MB __ NC __ JC __ BF __ JH __ CM __ MW __ RBUSD

Carried

10.2. APPROVE B WARRANTS REPORT - MARCH 2021

B WARRANT REPORT.pdf 

10.3. APPROVE B WARRANTS ISSUED WITHOUT PURCHASE
ORDER - MARCH 2021

B Warrants without PO Report.pdf 

- 10.4. APPROVE PURCHASE ORDER - MARCH 2021
[PO Report.pdf](#)
- 10.5. APPROVE REVOLVING CASH FUND - MARCH 2021
[Revolving Cash- March 2021.docx.pdf](#)
- 10.6. APPROVE SOCIAL ROC RECOGNITION ACCOUNT - MARCH 2021
[SoCal ROC Recognition Account.pdf](#)
- 10.7. APPROVE AFFILIATION AGREEMENTS
[AA Board Item April 2021.pdf](#)

11. Personnel

None

12. Business Services

- 12.1. Approve Vending Service Agreement with First Class Vending
Superintendent Helaire commented that First Class Vending notified him that the current contract had expired. Funds from this agreement go toward student scholarships. Superintendent Helaire noted that this service agreement is at no cost to the Center.

Move: ___ Second: ___ Vote: ___

MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ MW ___ RBUSD

Moved by: James Han

Seconded by: Carliss McGhee

Carried

13. General Services

- 13.1 Discuss and Approve Partnership with WestCal Academy - A. Helaire/J. Tabakian

[WestCal Academy Transmittal.pdf](#)

Move: ___ Second: ___ Vote: ___

MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ MW ___ RBUSD ___

Moved by: Nancy Cobb

Seconded by: Bill Fournell

Ayes: Nancy Cobb, Bill Fournell, Matthew Brach, and Jennifer Cochran

Abstained: James Han and Michael Wagner

Carried 4-0

13.2. Discuss PVNet Participation - A.Helaire/ T. Vegvari

Superintendent Helaire stated that, in an effort to seek additional funding, a partnership with PVNet was established. PvNet would be an extension of what is offered at the Center. Superintendent Helaire commented that this item is being brought back to discuss further ways of making it more effective.

Mr. Vegvari stated that the main focus of this partnership is to focus and shape the lives of the youth. Mr. Vegvari commented that PVNet is a non-profit community technology organization with technology education opportunities ranging from basic computer skills to visual arts classes. They have STEM courses classes such as 3D printing, robotics, electronics, game design, and more. This will also generate additional revenue for the Center.

Member Fournell stated that he is in favor of increasing the marketing. Focus will be on promoting this to students through their counselors.

Mr. Vegvari shared that many students are not aware of PVNet and encouraged the Board Members to spread the word at their perspective districts perhaps through a mass e-mail or letter.

President Brach stated that the letter would need to come from SoCal ROC and in conjunction with PVNet.

Member Cochran asked who pays for the student enrollment. She also asked if PVNet's fees are \$1,234.

Mr. Vegvari commented that the parents pay for the fees. He stated that the fees are not as high as \$1,234.

13.3. Discuss Partnership with El Camino College - A. Helaire

Superintendent Helaire informed the Board Members that he revised the partnership letter to El Camino College and will be mailing it soon.

President Brach asked if any Board member objected to the letter being mailed.

There were no objections.

13.4. Discuss Community Outreach - A. Helaire

Superintendent Helaire shared that this topic has been discussed since the financial analysis. The conversation centers around increasing partnerships and SoCal ROC's presence in the community. Superintendent Helaire shared that President Brach introduced him to Sue Smith who works at the USS IOWA ship in San Pedro. They discussed how the USS IOWA ship and the Center could work the partnership out to provide externship opportunities. In addition, Superintendent Helaire stated that he was contacted by Santa Ana Workforce Development Board indicating that some students have shown interest in some of the I-Train programs. An MOU will be brought to the Board for approval.

Member Fournell suggested to Superintendent Helaire to reach out to all local Chamber of Commerce to advertise them of our programs.

President Brach asked Superintendent Helaire to reach out to all Chamber of Commerce as well as the Rotary clubs.

13.5. Discuss Momentum Christian Fellowship Request for Space for Lease - A. Helaire

Superintendent Helaire remarked that he is bringing this item back because he misunderstood legal counsel on the subject of direct cost. We would be able to charge market value when leasing space. Superintendent Helaire commented that he will reach out to Mr. Jung and continue negotiations to see if this will be beneficial to the Center.

13.6. Discuss Idea Parking Lot

The following are items that were suggested by Board Members for future Board discussion:

1. Future direction of SoCal ROC

14. Board Members' Remarks

Member Wagner apologized for not attending last month's Board meeting. Member Wagner is grateful that in person is returning to some normality and believes it will be fully restored by fall

Member Han shared that TUSD students have been back. He hopes the

students return to everyday learning before the school year ends.

Member Cochran shared that both the high school principal and the superintendent will be retiring at the end of the 2020-2021 school year. The Board of Education will soon begin the search for a new superintendent.

Member Fournell commented that, after his retirement, he is now volunteering as a JV football coach at Mira Costa High.

Member Cobb shared that she read an article from LA City on their plans to re-open and provide COVID-19 testing to their students. She asked if any of JPA districts plan to do the same.

President Brach had no comment.

15. Adjourn to Closed Session

Adjourn to Closed Session at 9:21 p.m.

Moved by: Jennifer Cochran

Seconded by: Bill Fournell

16. Closed Session

16.1. Personnel - Anticipated Litigation

Any action taken in Closed Session will be reported out in Open Session

17. Adjourn to Open Session

18. Adjournment

18.1. Adjourn Meeting

Move: JC Second: BF Vote: 7-0

MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ MW ___ RBUSD

Moved by: Jennifer Cochran

Seconded by: Bill Fournell

Carried

Stan et
President

18 Aug 21
Date