



Board of Education Minutes

Thursday, March 18, 2021 at 6:30 PM

2300 Crenshaw Boulevard, Torrance, CA 90501

1. Call Meeting to Order:

President Brach called the meeting to order at 6:30 p.m.

1.1. Roll Call

Member Wagner was not present.

Member Han left the meeting at 7:45 p.m.

1.2. Pledge of Allegiance

Member Fournell led the pledge of allegiance.

2. Approval Agenda

2.1. Approve the March 18, 2021 agenda.

Moved By: James Han

Seconded By: Bill Fournell

Carried

3. Commendations / Recognition:

3.1.

Michael Christensen, Board Member - A. Helaire

Ida VanderPoorte, Board Member-at-Large - A. Helaire

Superintendent Helaire recognized Member Christensen for his service to SoCal ROC. Superintendent Helaire commented that Member Christensen began in 2017 during a difficult time for the Center and quickly became an avid supporter. He stated that he admired how Member Christensen is always willing to ask the hard questions. Superintendent Helaire thanked Member Christensen for his dedication and commitment to SoCal ROC.

Superintendent Helaire also recognized Ida VanderPoorte, Board Member at Large. Superintendent Helaire stated that Member VanderPoorte has been on the SoCal

ROC Board for a total of 9 years including 7 years as a Member-at-Large. During her tenure, Member VanderPoorte served all positions and has always been a firm believer in Career Technical Education. Superintendent Helaire stated that Member VanderPoorte has been a vital and important part of the SoCal ROC Board and will truly be missed.

Both Board Member Christensen and VanderPoorte thanked Superintendent Helaire for the recognition and wished the Center the best.

4. Student Voices:

4.1.

Jack Stevenson, Adult - H. Smith

General Electrician

Mr. Smith introduced Jack Stevenson, adult student in the General Electrician program.

Jack thanked the Board for the opportunity to share his career interest and experiences at SoCal ROC. Jack stated that he is currently enrolled in Module 1 of the General Electrician program. He shared that the program truly reflects an industry environment providing students with the knowledge and experiences necessary to be successful in the electrician industry. He stated that he enjoys the hands-on experience. The class is providing him with the knowledge needed to achieve his career goal of becoming an electrical journeyman with a focus on residential.

5. Program Highlight:

General Electrician - H. Smith

Henry Milburn

Mr. Smith introduced Mr. Milburn, General Electrician Instructor.

Mr. Milburn stated that the General Electrician program consists of six modules, eight weeks each. The electrician program teaches students various installation and maintenance techniques for residential, commercial, and industrial. Students work practice on individual projects as well as team assignments that simulates what the students will experience in the field. Students will learn the functions of blueprint drawings and prints. Mr. Milburn commented that students will be prepared for various areas of the electrical industry upon completion of the six modules.

6. Public Comment

Ted Vegvari from PVNet mentioned that SoCal ROC and PVNet established a partnership back in November of 2019. Mr. Vegvari requested that an item be agendaized to promote programs at PVNet. In doing that, this will be beneficial to SoCal ROC.

6.1. **Board Agenda Items:** Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.

6.2. **Topics Not on Agenda:** Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

Ted Vegvari from PVNet mentioned that SoCal ROC and PVNet established a partnership back in November of 2019. Mr. Vegvari requested that this partnership be placed on a future agenda to promote programs at PVNet. In doing that, this will be mutually beneficial to SoCal ROC and PVNet.

7. Acknowledgement of Correspondence to the Board

None

8. Superintendent's Remarks

Superintendent Helaire commented that he has been having weekly conversations with Drousseau Electrical Institute about hiring additional instructors and offering a mentor component to the program. He also shared that the South Bay Work Investment Board is interested in providing a paid internship at no cost to the Center.

Superintendent shared that the registration for the fall will begin April 1st. Finally, Superintendent Helaire commented that he spoke with Anita Avrick about working with SoCal ROC. Ms. Avrick stated that she would be willing to work with the Center if she was presented with something in an area of one of her strengths.

9. Staff Reports

None

10. Consent Calendar


Member Christensen pulled item #10.10










A motion was made to approve item numbers 1-9

Moved By: Michael Christensen

Seconded By: James Han

10.1. APPROVE BOARD MINUTES OF FEBRUARY 18, 2021

[Board Minutes - Feb2021.pdf](#) 

- 10.2. APPROVE PAYROLL A WARRANT REPORT - FEBRUARY 2021
[Payroll Report.pdf](#) 
- 10.3. APPROVE B WARRANT REPORT - FEBRUARY 2021
[B Warrants Report Feb2021.pdf](#) 
- 10.4. APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDER - FEBRUARY 2021
[B Warrants without PO Report.pdf](#) 
- 10.5. APPROVE PERSONNEL ASSIGNMENT ORDER
[Personnel Assignment Order.pdf](#) 
- 10.6. APPROVE PURCHASE ORDER REPORT - FEBRUARY 2021
[Purchase Order Report.pdf](#) 
- 10.7. APPROVE SOCAL ROC RECOGNITION ACCOUNT - FEBRUARY 2021
[SoCal ROC Recognition Account February.pdf](#) 
- 10.8. APPROVE REVOLVING CASH FUND - FEBRUARY 2021
[Revolving Cash.pdf](#) 
- 10.9. APPROVE AFFILIATION AGREEMENTS
- 10.9. APPROVE CONTRACT WITH AUDITING FIRM OF WILKINSON HADLEY KING & CO. LLP
[Wilkinson Hadley Agreement.pdf](#) 
- 10.10. APPROVE AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA INC.
[School Services of California Agreement.pdf](#) 

Member Christensen asked how this item complimented the financial analysis performed last year.

Superintendent Helaire stated that this item is not tied to the financial analysis. This agreement is to provide the Center with assistance regarding issues of school finance, legislation, school

budgeting, and general fiscal services.

Member Christensen recommended that the Center reminds School Services of California of the financial analysis to have them provide support based on the analysis.

Moved By: Carliss McGhee

Seconded By: Bill Fournell

Carried

11. Personnel

None

12. Business Services

12.1. Approve the Southern California Regional Occupational Center Calendar for 2021/2022 - J. Pesavento

Dr. Pesavento noted that SoCal ROC will be starting the 2021-2022 school year the Monday after Labor Day. Staff will have a week between the end of the fall and the beginning of the spring semester to prepare for Advisory Day. The school year will end on June 2, 2022.

Moved By: Carliss McGhee

Seconded By: Jennifer Cochran

12.2. Approve Gifts Donated to the Center - J. Pesavento

Dr. Pesavento acknowledge the gifts donated to the Center and commented that the donations will be used in various programs.

Moved By: Bill Fournell

Seconded By: Nancy Cobb

13. General Services

Moved By: Bill Fournell

Seconded By: Nancy Cobb

Carried

13.1. Approve Outdoor Basketball Court for Ambassador High School - A. Helaire

Superintendent Helaire commented that, at the last Board meeting, the Board discussed the outdoor basketball for Ambassador High School (AHS) and requested that the agreement stipulate that AHS leaves the area in the same or better condition when the basketball court is removed.

13.2. Discuss Possible Partnership with WestCal Academy - A.

Helaire/J. Tabakian

Superintendent Helaire stated that a potential partnership with WestCal Academy was presented to the Board at the February Board meeting for discussion. Superintendent Helaire commented that WestCal Academy is looking to partner with SoCal ROC to offer programs for students with externship and will also provide the opportunity for increased enrollment and grant funding.

13.3. Discuss Outreach to El Camino Community College for Potential Partnership

Superintendent Helaire commented that he drafted a letter and emailed it to the Board for further review and suggestions. Superintendent Helaire noted that he received some feedback and would redraft the letter.

13.4. Discuss Possible Partnership with Meritize for Student Loans - A.Helaire/P. O'Connell

Superintendent Helaire stated that Meritize will be able to help students pay for enrollment by applying for small school loans.

Mr. O'Connell commented that The Meritize Platform provides merit-based funding options for career training programs to help students get started. Meritize believes your past achievements are an important indicator of students potential. Meritize looks beyond FICO scores and income and uses previous academic achievements or military history to enhance credit evaluation and loan options. Mr. O'Connell presented a powerpoint showing the proposal for Certified Medical Assisting and Registered Denral Assisting programs.

Member Founell asked of this was just being offered to adults students.

Superintendent remarked that that was correct and noted that in the future additional courses might be added.

13.5. Discuss Momentum Christian Fellowship Request for Space Lease - A. Helaire

Superintendent Helaire stated the he did additional research on the potential partnership with Momentum Christian Fellowsip. In speaking with legal counsel, he stated that only direct cost could be charged. Lease average per square foot is \$27.00-\$36. 00 with \$30.00 being the average for this area. Superintendent Helaire commented that he could seek a second opinion.

Member Cochran commented that she would seek further information from MBUSD CBO.

13.6. Idea Parking Lot - President Brach

The following are items that were suggested by Board Members for future Board discussion:

1. Report on School Services Financial Analysis Report
2. PVNet advertising
3. Implement additional Board outreach

14. Board Members' Remarks

Member McGhee commented that she was glad to be back and see everyone. She wished both Member Christensen and Member VanderPoorte good luck in their new endeavors. Member McGhee shared that IUSD is closer to reopening in person learning and could be back the week after spring break.

Member Cochran shared that most of the staff at MBUSD have been vaccinated. MBUSD has been implementing all the safety protocols to ensure a safe return.

Member Fournell commented that he recently termed out of the MBUSD Board and is glad to be serving on the SoCal ROC Board as a Board Member-at-Large.

Member Cobb shared ED Source published the information on the COVID relief money for schools. She stated that she desired all JPA districts to send more students to SoCal ROC this fall.

Member Brach shared that he has been working with most of the JPA Board Presidents in meetings on Fridays.

Member Christensen thanked everyone for the well wishes and wished the Center the best.

15. Adjournment


Member Christensen made a motion to adjourn the meeting at 9:15 p.m.

15.1. Adjourn Meeting

Moved By: Michael Christensen

Seconded By: Jennifer Cochran

Carried



President

18 AUG 21

Date