

**Southern California Regional Occupational Center
2300 Crenshaw Boulevard
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting
Via Teleconference - Zoom
October 15, 2020
6:30 p.m.**

APPROVED MEETING MINUTES

BOARD MEMBERS

Present: Matthew Brach, Michael Christensen, Nancy Cobb, Bill Fournell, James Han, Carliss McGhee, and Ida VanderPoorte

ADMINISTRATORS

Present: Atlas Helaire, Ed.D., Teresa Farquhar, Linda Larson, Jennifer Pesavento, Ed.D., and Hillard Smith

STAFF PRESENT

Miguel Figueroa and Sara Leon

CALL TO ORDER

President Cobb called the meeting to order at 6:32 p.m. President Cobb lead the Pledge of Allegiance.

A moment of silence was observed by all in attendance for former employee, Bob Jennings, who recently passed away.

APPROVAL OF AGENDA

Motion: A motion was made by Member VanderPoorte to approve the October 15, 2020 agenda. Member Fournell seconded the motion.

Vote: Brach - Yes; Christensen - Yes; Cobb - Yes; Fournell - Yes; Han - Yes; McGhee - Yes; VanderPoorte - Yes

Result: Motion carried 7 – Yes; 0 – No; 0 – Abstain

COMMENDATIONS/RECOGNITION

None

STUDENT VOICES

Superintendent Helaire introduced former student and scholarship recipient John Aguirre.

John Aguirre commented that he attended SoCal ROC during his sophomore year at Palos Verdes Peninsula High School. John shared that his interest in cars is what motivated him to attend the automotive courses at the Center. He stated that the program's externship with Honda provided him with a solid foundation in the automotive industry. John stated that taking SoCal ROC's Automotive course helped him secure a position with Honda. He also said that many of his classmates have earned jobs with various car dealerships.

PROGRAM HIGHLIGHT

None

COMMENTS FROM THE PUBLIC

None

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

Superintendent Helaire reported that he received a letter from LACOE indicating that they reviewed and approved SoCal ROC's 2019-2020 Unaudited Actuals. LACOE staff concurred with the report and sent the information on to the Department of Education.

President Cobb also reported that ESUSD passed the resolution in support of SoCal ROC.

STAFF REPORT

Update in SoCal ROC Financials

Superintendent Helaire presented the Board with a detailed PowerPoint presentation on the Center's current financial status. Superintendent Helaire commented on the five funds; 01-General Fund, 11 - Adult Education/CalWORKs, 14 - Deferred Maintenance, 20 - Post Retirement and 40 - Special Reserve for Capital Outlay. Superintendent Helaire also reviewed the revenue and expenditure for the past five (5) years and indicated that on average the Center spends about \$5.5 million per year. He reported on the expenditures to-date for the 2020-2021 school year indicating that the Center is on pace for spending less than budgeted in response to the layoffs. Classified staff was reduced by 50% saving the Center a little over \$400,000. Courses will only run if there is sufficient enrollment. This will also be a cost savings. The original projected expenditures for the year was \$5,347,425. Projected revenue was \$4,589,271. The Center should be able to save

approximately \$1.3M. Superintendent Helaire reported on the fall classes and indicated that there were 17 courses running with an average of 16 students. Enrollment to date is 203 adult students and 76 high school students.

The Board asked Superintendent to provide them with a 3-year projection plan that includes revenue and expenditures and possible scenarios for the Center.

CONSENT CALENDAR

ITEM NO.

- 1 APPROVE BOARD MINUTES OF SEPTEMBER 2020
- 2 APPROVE PAYROLL A WARRANT REPORT SEPTEMBER 2020
- 3 APPROVE B WARRANT REPORT SEPTEMBER 2020
- 4 APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR SEPTEMBER 2020
- 5 APPROVE PERSONNEL ASSIGNMENT ORDERS
- 6 APPROVE PURCHASE ORDER REPORT SEPTEMBER 2020
- 7 APPROVE REVOLVING CASH FUND SEPTEMBER 2020
- 8 APPROVE SOCIAL ROC RECOGNITION ACCOUNT SEPTEMBER 2020
- 9 APPROVE AFFILIATION AGREEMENTS

President Cobb asked if any Members of the Board had any items they wanted to pull from the Consent portion of the Agenda. No items were pulled.

Member McGhee left the meeting.

Motion: A motion was made by Member VanderPoorte to approve Items 1-9. Member Brach seconded the motion.

Vote: Brach – Yes; Christensen – Yes; Cobb – Yes; Fournell – Yes; Han – Yes; VanderPoorte – Yes

Result: Motion carried **6** – Yes; 0 – No; 0 – Abstain

PERSONNEL

None

BUSINESS SERVICES

1. Approve Purchase of Capital Outlay Equipment - Automotive

Motion: A motion was made by Member Christensen to approve the purchase of Capital

Outlay Equipment for the Automotive Department. Member VanderPoorte seconded the motion.

Superintendent Helaire stated that three lifts will be purchased for the Automotive program. This will allow students to work on more cars at once. Superintendent Helaire commented that Perkins funds will be used for this purchase.

Vote: Brach – Yes; Christensen – Yes; Cobb – Yes; Fournell – Yes; Han – Yes; VanderPoorte – Yes

Result: Motion carried 6 – Yes; 0 – No; 0 – Abstain

2. Approve Purchase of Capital Outlay Equipment - Welding

Motion: A motion was made by Member Christensen to approve the purchase of Capital Outlay Equipment for the Welding Department. Member VanderPoorte seconded the motion.

Superintendent Helaire remarked that this purchase is to replace damaged equipment. This equipment is needed to teach the MIG welding that prepares students for certification.

Member Brach asked if this purchase also benefits high school students.

Superintendent remarked that, due to COVID-19, only adults are enrolled in the program. High school students will be able to benefit once it is cleared for them to attend in person.

Vote: Brach – Yes; Christensen – Yes; Cobb – Yes; Fournell – Yes; Han – Yes; VanderPoorte – Yes

Result: Motion carried 6 – Yes; 0 – No; 0 – Abstain

GENERAL

1. Discuss working with Ideation for marketing

Superintendent Helaire commented that this item was brought to the Board back in March. However, the item was tabled because of the pandemic. Superintendent Helaire stated that Ideation could help SoCal ROC in numerous ways, depending on budget and the needs of the Center. Ideation can help with things such as marketing, rebranding, and social media campaign.

Mr. Lee, CEO of Ideation, stated that his company would be able to help SoCal ROC develop a plan of action. This plan could be as inclusive of stakeholders as the Board pleases. Mr. Lee mentioned that Ideation could help SoCal ROC focus on specific programs to increase enrollment as well as do a complete rebrand. Ideation would be a part of creating material for brochures, social media posts, and networking.

BOARD MEMBERS' REMARKS

Member Fournell shared that MBUSD began the hybrid learning for special needs students.

Member Han shared that one of the biggest projects for TUSD is finding a solution for TUSD and SoCal ROC working together to get more students enrolled.

Member VanderPoorte commented that she is happy that she is not on a K-12 board during these difficult times.

Member Brach reported that PVPUSD will be bringing back in-person instruction for TK-K in small group cohorts.

Member Christensen shared that RBUSD is about three weeks in with small cohort groups of special education students. RBUSD will not be seeking an MOU for its K-5 students, but looks forward to a full return. Member Christensen applauded all teachers for the wonderful job they are doing with virtual learning.

President Cobb inquired about how the districts brought back their special needs population and when assessments were conducted. She also asked how did PVPUSD bring back the small groups of TK-K. President Cobb commented that she likes the support from the districts for SoCal ROC.

SUPERINTENDENTS REMARKS

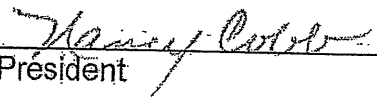
Superintendent Helaire commented that he submitted the application for the CTEIG and will know next week how much is being awarded. He shared that the story Spectrum News featured led to a letter of support from El Camino College. There was positive feedback from that story and hopefully that momentum continues.

ADJOURN MEETING

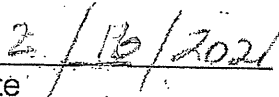
Motion: A motion was made by Member Christensen to adjourn the meeting at 8:22 p.m. Member Brach seconded the motion.

Vote: Brach – Yes; Christensen – Yes; Cobb – Yes; Fournell – Yes; Han – Yes; VanderPoorte – Yes

Result: Motion carried 6 – Yes; 0 – No; 0 – Abstain



President



Date