

**Southern California Regional Occupational Center
2300 Crenshaw Boulevard
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting
November 21, 2019
5:30 p.m.**

APPROVED MEETING MINUTES

BOARD MEMBERS

Present: Nancy Cobb, Bill Fournell, Carliss McGhee, Ph.D., Terry Ragins, Suzanne Seymour, and Ida VanderPoorte

Absent: Michael Christensen

ADMINISTRATORS

Present: Atlas Helaire, Ed.D., Teresa Farquhar, Linda Larson, and Jennifer Pesavento, Ed.D.

STAFF PRESENT

Miguel Figueroa, Natonda Ivory, Sara Leon, and Robert Schuchman

CALL TO ORDER

Vice-President Cobb called the meeting to order at 5:42 p.m. Vice-President Cob asked Member McGhee to lead the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion: A motion was made by Member Fournell to approve the November 21, 2019 agenda. Member VanderPoorte seconded the motion.

Vote: Cobb – Yes; Fournell – Yes; McGhee – Yes; Yes: Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

Result: Motion carried 6 - Yes; 0 - No; 0 – Abstain

COMMENDATIONS/RECOGNITION

Superintendent Helaire recognized Classified Employee, Terri Cole (unable to attend), Registrar/Office Manager (25 years) and Certificated Employee Robert Schuchman, 3D Creature Sculpting Instructor (10 years) for their service at SoCal ROC.

STUDENT VOICES

Dr. Pesavento, Director of Programs and Student Support Services, introduced Soulafa "Jasmine" Amin Gabr, a senior from Redondo Union High School.

Soulafa commented that she is currently in the Advanced Fashion Design course. She stated that her decision to attend SoCal ROC has broadened her career interests in the fashion industry. Soulafa remarked that she dreams of becoming a fashion designer and to teach at the Fashion Institute of Design & Merchandising (FIDM).

Vice-President Cobb presented Soulafa with a *Board Certificate of Excellence*.

PROGRAM HIGHLIGHT

Dr. Pesavento, Director of Programs & Student Support Services, introduced Natonda "Bella" Ivory, Fashion Design Instructor.

Ms. Ivory shared that she has been in the fashion industry for over 20 years and graduated from the Fashion Institute of Design & Merchandising (FIDM).

Ms. Ivory stated that the Fashion Design class is an exciting, fast-paced, and interactive program that teaches students the construction of clothing, sizing patterns, and developing fashion drawings. In addition, students will be able to explain the structure of the fashion industry, the design process, and the production and marketing of fashion products. Ms. Ivory stated that one of her goals this year is to introduce CAD into the program.

Vice-President Cobb presented Natonda Ivory with a *Board Certificate of Excellence*.

COMMENTS FROM THE PUBLIC

NONE

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

NONE

STAFF REPORT

NONE

CONSENT CALENDAR

ITEM NO.

- 1 APPROVE BOARD MINUTES OF OCTOBER 2019
- 2 APPROVE PAYROLL A WARRANT REPORT OCTOBER 2019
- 3 APPROVE B WARRANT REPORT OCTOBER 2019
- 4 APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR OCTOBER 2019
- 5 APPROVE PERSONNEL ASSIGNMENT ORDERS
- 6 APPROVE PURCHASE ORDER REPORT OCTOBER 2019
- 7 APPROVE REVOLVING CASH FUND OCTOBER 2019
- 8 APPROVE SOCAL ROC RECOGNITION ACCOUNT OCTOBER 2019

Vice-President Cobb asked if any Members of the Board had any items to be pulled from the Consent portion of the Agenda. No items were pulled

Vote: Cobb – Yes; Fournell – Yes; McGhee – Yes; Yes: Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

Result: Motion carried 6 - Yes; 0 - No; 0 – Abstain

PERSONNEL

NONE

BUSINESS SERVICES

1. Presentation/Approval of First Interim Budget Report Fiscal Year 2019/2020

Motion: A motion was made by Member VanderPoorte to approve the First Interim Budget Report for Fiscal Year 2019/2020. Member Seymour seconded the motion.

Superintendent Helaire stated that the report represents SoCal ROC's 5 funds: 1, 11, 14, 20, and 40 and all transactions through October 31, 2019. Superintendent Helaire commented that SoCal ROC is on target to stay within the board approved budget. In addition, SoCal ROC will meet its financial obligations for the next two years.

Vote: Cobb – Yes; Fournell – Yes; McGhee – Yes; Yes: Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

Result: Motion carried 6 - Yes; 0 - No; 0 – Abstain

2. Approve Agreement with Long Beach Job Corps Center

Motion: A motion was made by Member Seymour to approve the Agreement with Long Beach Job Corps. Member McGhee seconded the motion.

Superintendent Helaire commented that SoCal ROC was approached by Long Beach Job Corps Center with a proposal to send students to the Center for CNA training. Long Beach Job Corps Center works similar to the SBWIB, assisting clients ages 16-24 in improving their job skills to obtain gainful employment. All course fees and supplies will be paid by Long Beach Job Corps Center.

Vice-President Cobb asked how the connection was made.

Superintendent Helaire remarked that it was through a meeting that Dr. Pesavento attended.

Vote: Cobb – Yes; Fournell – Yes; McGhee – Yes; Yes; Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

Result: Motion carried **6** - Yes; 0 - No; 0 – Abstain

3. Approve Agreement with Midnight Mission

Motion: A motion was made by Member VanderPoorte to approve the Agreement with Midnight Mission. Member Seymour seconded the motion.

Superintendent Helaire shared that this agreement is similar to the Long Beach Job Corps. This is another contact that Dr. Pesavento was able to make. Student fees will be paid through the Inglewood One Stop.

Member Seymour asked about the costs for the programs listed.

Superintendent Helaire remarked that the cost of the program includes books and supplies.

Vote: Cobb – Yes; Fournell – Yes; McGhee – Yes; Yes; Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

Result: Motion carried **6** - Yes; 0 - No; 0 – Abstain

GENERAL

1. Approve Affiliation Agreements

Motion: A motion was made by Member Fournell to approve the Affiliation Agreements. Member Ragins seconded the motion.

Superintendent Helaire stated that this item is usually one of the regular consent items. Superintendent Helaire commented that President Christensen suggested that this item be

listed under General in the event that Board Members had questions.

Vote: Cobb – Yes; Fournell – Yes; McGhee – Yes; Yes: Ragins – Yes; Seymour – Yes; VanderPoorte - Yes

Result: Motion carried **6** - Yes; 0 - No; 0 – Abstain

2. Update on School Services of California Financial Analysis

Superintendent Helaire stated that all data has been submitted to School Services. School Services plans to present the report at the February 2020 Board Meeting. The report will be given to Board Members prior to the Board Meeting and then presented to JPA District Superintendents. An amendment to the contract will be brought to the Board in December to extend the contract since the analysis will not be finished by December 2019.

Vice-President Cobb asked if it was possible to get the report electronically.

Superintendent Helaire remarked that it will be e-mailed.

Member Ragins asked for clarification as to who will get the report first, Board Members or Superintendents; or are Board Members to share with Superintendents.

Superintendent Helaire stated that it will first be presented to the SoCal ROC Board and then presented to JPA Superintendents.

3. Discuss American Sign Language Credentialing Assignment

Superintendent Helaire remarked that the California Teaching Commission made changes to the CTE credentialing authorization for American Sign Language. American Sign Language is now considered an academic subject so SoCal ROC instructors will no longer be authorized to teach this subject. Due to this change, SoCal ROC will have to change to course title to Interpreter for the Deaf. He stated that this will more than likely have a negative impact to this program. Superintendent Helaire stressed that students currently enrolled will have the opportunity to complete American Sign Language and receive credit.

4. Discuss Possible lease Agreement with Ambassador High School

Superintendent Helaire commented that he was contacted by Dr. Barker, founder of Ambassador High School, about the possibility of leasing space at the Center beginning July 2020. They are looking to lease 8 classrooms and a couple of offices spaces. Currently, they serve 80 students and are looking to expand to 120. They will pay \$190,000.00 annually. This would increase by 3% annually. Their daily operation will not impact SoCal ROC. All of their employees will be finger printed and have a background check conducted. In addition, there is a clause that will permit their students to enroll in SoCal ROC and all fees would be paid by Ambassador High School.

Vice-President Cobb asked if the students are 9-12th grade.

Superintendent Helaire confirmed that they are, but they are looking to expand to middle school.

Member Fournell stated that this would be great if the space is available.

Vice-President Cobb asked if extra security will be added.

Superintendent Helaire remarked that Ambassador High School would be responsible for contracting security if needed.

Member VanderPoorte asked if there were any state restrictions that would prohibit a religious school from operating on a public school campus.

Superintendent Helaire remarked that he checked with legal counsel and it's possible to have both operating on the same campus. Ambassador High School cannot impose any religious doctrine on our students.

Vice-President Cobb asked how the square footage fee was determined.

Superintendent Helaire stated that the figure included in the proposal is Ambassador High School's recommendation. Superintendent Helaire commented that he will do more research on the square footage and fees.

Member Ragins shared that Dr. Baker was a middle school principal with TUSD over 15 years ago. Since then, he wanted to create his own charter school. Member Ragins gave him credit for going forward with it.

Vice-President Cobb stressed her concern about the adult population mixing with high school students.

Member Seymour added that when assigning classroom and offices space, it will be a good idea to keep them in one general area. This will allow for more control.

BOARD MEMBERS' REMARKS

Member Seymour commented that she will not be part of the SoCal ROC Board next year and will find out who the new PVUSD representative will be during PVPUSD's December organizational meeting. She hopes it is someone that can serve two years.

Member McGhee wished everyone a very Happy Thanksgiving.

Member Fournell shared that MBUSD had their November monthly Board meeting where the main discussion was the health and safety of all students.

Member VanderPoorte shared that she visited PV.Net and was very impressed. She encouraged all Board Members to tour the facility.

Member Ragins commented that next year will be her last year on the TUSD Board.

Vice-President Cobb commented that she also visited PV.Net and encouraged Superintendent Helaire to continue to explore the possibility of a partnership.

SUPERINTENDENTS REMARKS

Superintendent Helaire shared that SoCal ROC held its bi-annual mock interviews. Volunteers from California State University Dominguez Hills assisted students with mock interviews. The purpose of this event is to provide students with an opportunity to practice interview skills in preparation for future employment opportunities.

Superintendent Helaire stated that Ted Vegvari from PV.Net will conduct a presentation at the next Board Meeting where he will discuss cost and revenue.

Superintendent Helaire shared an article in the Daily Breeze that spoke about the history of SoCal ROC. The article was accurate with the exception of two statements: 1) SoCal ROC's funding was restored by the state and 2) SoCal ROC serves 9000 students. Superintendent Helaire commented that we used to serve that many students when we sponsored courses on the satellite campuses. We are now serving closer to 2000 students a year. He stated that he did reach out to the author, Sam Gnerre, and extended an invitation to tour the Center and possibly interview staff and students.

ADJOURN TO CLOSED SESSION

Motion: A motion was made by Member Fournell to adjourn to closed session at 7:24 p.m. Member VanderPoorte seconded the motion.

Vote: Cobb – Yes; Fournell – Yes; McGhee – Yes; Seymour – Yes; Ragins – Yes; VanderPoorte - Yes

Result: Motion carried 6 - Yes; 0 - No; 0 – Abstain

Topic:

1. Superintendent's Evaluation

Any action taken in Closed Session will be reported out in Open Session.

RECONVENE TO OPEN SESSION

Motion: A motion was made by Member VanderPoorte to reconvene to open session at 7:55 p.m. Member Ragins seconded the motion.

No action taken:

Vote: Cobb – Yes; Fournell – Yes; McGhee – Yes; Seymour – Yes; Ragins – Yes; VanderPoorte - Yes

Result: Motion carried 6 - Yes; 0 - No; 0 – Abstain

ADJOURN MEETING

Motion: A motion was made by Member VanderPoorte to adjourn the meeting at 7:55 p.m. Member Fournell seconded the motion.

Vote: Cobb – Yes; Fournell – Yes; McGhee – Yes; Seymour – Yes; Ragins – Yes; VanderPoorte - Yes

Result: Motion carried **6** - Yes; 0 - No; 0 – Abstain

Nancy Cobb
President

12/12/2019
Date