

**Southern California Regional Occupational Center
2300 Crenshaw Boulevard
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting
January 18, 2018
5:30 p.m.**

APPROVED MEETING MINUTES

BOARD MEMBERS

Present: Michael Christensen, Nancy Cobb, Barbara Lucky, Ida VanderPoorte, and Michael Wermers

Absent: Alice Grigsby, and Ellen Rosenberg

ADMINISTRATORS

Present: Atlas Helaire, Ed.D., Jennifer Pesavento, Ed.D., Teresa Farquhar, Linda Larson and Hillard Smith

STAFF PRESENT

Kenneth Chang, Miguel Figueroa, Natalie Hansen, and Lenora Thompkins

CALL TO ORDER

President VanderPoorte called the meeting to order at 5:30 p.m. President VanderPoorte asked Member Wermers to lead the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion: A motion was made by Member Lucky to approve the January 18, 2018 agenda. Member Christensen seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Lucky – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried **5** - Yes; 0 - No; 0 – Abstain

RE-ELECTION OF OFFICERS

Superintendent Helaire stated that he miscommunicated. The President position is not a two year term. However, the person serving in that position generally serves two years. The President position required a nomination.

Motion: Board Member Lucky nominated Member VanderPoorte for the position of President. Member Wermers seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Lucky – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried **5** - Yes; 0 - No; 0 – Abstain

*President VanderPoorte stated that Vice-President Grigsby was resigning as Board Vice President and asked for nominations for **Vice-President**.*

Motion: Board Member Lucky nominated Member Rosenberg for the position of Vice-President. Member Wermers seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Lucky – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried **5** - Yes; 0 - No; 0 – Abstain

*President VanderPoorte asked for nominations for the **Clerk***

Motion: Board Member Wermer nominated Member Christensen for the position of Clerk. Member Lucky seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Lucky – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried **5** - Yes; 0 - No; 0 – Abstain

COMMENDATIONS/RECOGNITION

NONE

PROGRAM HIGHLIGHT

Dr. Pesavento, Director of Programs & Student Support Services, introduced Mr. Kenneth Chang, Fashion Design Instructor.

Mr. Chang shared that he has been in the fashion industry for over thirty years and at SoCal ROC for the past three years. Mr. Chang remarked that he has worked for Ralph Lauren, Oscar De La Renta, and currently teaches at the Fashion Institute of Design & Merchandising (FIDM).

Mr. Chang stated that the Fashion Design class is an exciting, fast-paced interactive program that teaches the student the construction of clothing, sizing patterns, and the developing of fashion drawing. The class also covers analysis of apparel wholesale

markets, retail markets, and fashion trends. In addition, students will be able to explain the structure of the fashion industry, the design process, and the production and marketing of the fashion product.

President VanderPoorte presented Kenneth Chang with a Board *Certificate of Excellence*.

STUDENT VOICES

Dr. Pesavento, Director of Programs & Student Support Services, introduced Casey Turnage, a senior from Palos Verdes High School.

Casey thanked the Members of the Board and Superintendent Helaire for the opportunity to share her career interests and passions. Casey stated that she has taken several courses in the School of Health Science and School of Art and Design. Casey commented that the experiences and knowledge she has gained have given her the edge to pursue her college degree as an Art Therapist at Santa Monica College then transfer to a 4-year university.

President VanderPoorte presented Casey Turnage with a Board *Certificate of Excellence*.

COMMENTS FROM THE PUBLIC

NONE

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

President VanderPoorte stated she received a letter from the Los Angeles County Office of Education concurring with SoCal ROC's positive budget certification of the First Interim Report.

SoCal ROC EMPLOYEE GROUP REPRESENTATIVES

Jenice Garcia, Employee Representative President, commented that instructors are preparing for the end of the fall semester and preparing for the spring semester. Ms. Garcia also commented that instructors are preparing for the Advisory meeting that is scheduled for Thursday, January 25, 2018. Ms. Garcia shared that the holiday raffle was a success and raised over one hundred dollars. The funds will be used for student scholarships.

STAFF REPORT

Presentation of SoCal ROC Audit for 2016/2017 - Superintendent Helaire introduced Mr. Vincent Grippo representing the firm of Wilkinson Hadley King & Co., LLP. The firm conducted SoCal ROC's required annual audit. Mr. Grippo reported that SoCal ROC received an *unqualified opinion*, which is the best opinion a school district can receive regarding an audit. Mr. Grippo also reported that SoCal ROC had no "findings" which is

excellent. Mr. Grippo commented that there were no major changes in the format of the report. In conclusion, Mr. Grippo stated that SoCal ROC has a healthy reserve and an overall positive audit for 2016/17.

Budget Update AB99

Superintendent Helaire reported that the Center is scheduled to receive the four million dollars after requested revisions are submitted to the Department of Finance. All revisions will be submitted by January 30, 2018. Revisions included: projected revenue for 2020-2021, break down of expenditures by object code, and information of students entering the work force.

CONSENT CALENDAR

ITEM NO.

- 1 APPROVE BOARD MINUTES OF DECEMBER 2017
- 2 APPROVE PAYROLL A WARRANT REPORT - DECEMBER 2017
- 3 APPROVE B WARRANT REPORT - DECEMBER 2017
- 4 APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS - DECEMBER 2017
- 5 APPROVE PERSONNEL ASSIGNMENT ORDERS
- 6 APPROVE PURCHASE ORDER REPORT - DECEMBER 2017
- 7 APPROVE REVOLVING CASH FUND - DECEMBER 2017
- 8 APPROVE SOCAL ROC RECOGNITION ACCOUNT - DECEMBER 2017
- 9 APPROVE INCREASE TO MILEAGE REIMBURSEMENT RATE

President VanderPoorte asked if any Members of the Board had any items to be pulled from the Consent portion of the Agenda. No items were pulled.

Motion: A motion was made by Member Wermers to approve Items 1-9. Member Lucky seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Lucky – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried **5** - Yes; 0 - No; 0 – Abstain

PERSONNEL

NONE

BUSINESS SERVICES

1. Acceptance of SoCal ROC Audit Report – June 30, 2017

Motion: A motion was made by Member Christensen to accept the SoCal ROC Audit Report – June 30, 2017. Member Cobb seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Lucky – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

GENERAL

1. Approve Memorandum of Agreement between SoCal ROC and Chyna Nicole Foundation

Dr. Pesavento introduced Sonia Messersmith, founder of the Chyna Nicole Foundation.

Ms. Messersmith commented that they are a nonprofit organization founded just over a year ago that focuses on scholarships for special needs and underprivileged young adults between the ages of 16 and 24. The Chyna Nicole Foundations also assists them by funding their education for vocational or technical school, a community college, or four year university.

Motion: A motion was made by Member Wermers to Approve Memorandum of Agreement between SoCal ROC and Chyna Nicole Foundation. Member Christensen seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Lucky – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

2. Discuss Possible MOU with Tesla

Superintendent Helaire remarked that Tesla would like to partner with SoCal ROC and provide students the opportunity to participate in the DRAC (drone, robotics, AI, and cybersecurity) program. Tesla will work closely with SoCal ROC and develop a structure that will ensure business investment that will benefit SoCal ROC, students, and Tesla. Superintendent Helaire shared that the membership to partner with Tesla is \$50,000 and a \$1,000 enrollment fee per student.

Member Cobb asked what Tesla was going to be giving SoCal ROC for the partnership.

Superintendent Helaire remarked that SoCal ROC will get advertising.

President VanderPoorte asked if the program was for high school students or adult.

Superintendent stated that the program was strictly for high school students. In addition, Superintendent Helaire commented that Anaheim School District has partnered with Tesla

and that he would contact the Anaheim School District for additional information.

Several Board Members stressed that the \$50,000 membership was a little discouraging considering SoCal ROC's financial situation, but are interested in learning more.

3. Discuss JPA Language

Superintendent Helaire remarked that several JPA superintendents have voiced their concerns with the At-Large Board Member positions and the COLA language in the current JPA Agreement.

Member Wermers expressed that he had concerns with having At-Large Board members on the SoCal ROC Board of Education because he believes it dilutes the JPA district members' votes. Member Wermers stressed for the record that there is no one more qualified for the At-Large position than Member Grigsby and President VanderPoorte, but indicated the need for some voting accountability with future At-Large Members.

Mr. Bathen stated that language can be added indicating that At-Large Members can be removed at the discretion of the Board. Mr. Bathen also stated that there may be Board By-Laws that indicate the process for removing an At-Large Board Member.

Member Cobb asked if At-Large Members were previous Board Members of one the JPA districts and how long have the At-Large Members been in place.

President VanderPoorte replied that the At-Large Position required that the Member had served in one of the member JPA districts.

Mr. Bathen also responded that they have been in place for about ten years. In addition, Mr. Bathen pointed out the Education Code 52310.5 specifies that at least one elected member be represented from each district.

Board Members discussed the enrollment fee of \$1234.00; several districts are questioning the rationale behind the enrollment fee and the service fee for students who drop prior to the end of the first week.

Member Christensen shared that RBUSD is also questioning the enrollment fee. Member Christensen agreed that there are many issues on the JPA agreement that need to be addressed and also requested the Board By-Laws. Member Christensen stated that if there were no other changes besides the \$25 service fee for students enrolled less than a week, he would like to see the JPA districts approve the revision.

Member Lucky commented that the At-Large Members have been in place for over ten years and have intergraded well with the rest of the Board Member from the JPA districts.

Board Members present asked that the Board By-Laws be e-mailed to them for their review and also requested that the JPA language item be tabled for the February Board meeting.

BOARD MEMBERS' REMARKS

Member Wermers had no comment

Member Lucky commented the PVPUSD is facing financial challenges and are deficit spending.

Member Christensen had no comment.

Member Cobb shared that ESUSD will be conducting a financial workshop in a couple of weeks.

President VanderPoorte had no comment.

SUPERINTENDENTS REMARKS

Superintendent Helaire informed Board Members of upcoming events: 1) January 25, 2018 – Advisory Committee Day.; 2) Night of All Stars – April 26, 2018 at the Double Tree in Torrance. Superintendent Helaire shared that IUSD will hopefully be sending a representative to serve on the SoCal ROC Board in February.

ADJOURN MEETING

Motion: A motion was made by Member Lucky to adjourn the meeting at 7:46 p.m. Member Christensen seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Lucky – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain



President



Date