

**Southern California Regional Occupational Center
2300 Crenshaw Boulevard
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting
December 20, 2017
5:30 p.m.**

APPROVED MEETING MINUTES

OATH OF OFFICE ADMINISTERED - 9:30 a.m.

Prior to the start of the Board Meeting, Superintendent Helaire administered the Oath of Office to new Board Member, Nancy Cobb, from El Segundo Unified School District.

BOARD MEMBERS

Present: Michael Christensen, Nancy Cobb, Alice Grigsby, Barbara Lucky, Ellen Rosenberg, Ida VanderPoorte, and Michael Wermers

ADMINISTRATORS

Present: Atlas Helaire, Ed.D., Teresa Farquhar, and Linda Larson

STAFF PRESENT

Miguel Figueroa

Guest Present: William Watkins

CALL TO ORDER

President VanderPoorte called the meeting to order at 9:34 a.m. President VanderPoorte asked Member Cobb to lead the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion: A motion was made by Member Rosenberg to approve the December 20, 2017 agenda. Member Lucky seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

ORGANIZATIONAL MEETING

*President VanderPoorte stated that the President Position is a two year term and then proceeded for nominations for **Board Vice-President**.*

Motion: Board Member Lucky nominated Member Grigsby for the position of Vice-President. Member Rosenberg seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

*President VanderPoorte asked for nominations for the **Board Clerk**.*

Motion: Board Member Lucky nominated Member Rosenberg for the position of Clerk. Member Grigsby seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

Establish Meeting Schedule, Time, and Place of Board Meetings

President VanderPoorte asked if there was any discussion on the meeting schedule set for next year. President VanderPoorte asked the Board to adopt the Board meeting calendar for 2018 as presented with the time and day remaining the same – third Thursday of each month at 5:30 p.m., with the exception of the February meeting, in the SoCal ROC Board Room. President VanderPoorte stated that the June Board meeting is always rescheduled for another date because of all the activities within the Board members respective districts.

Motion: A motion was made by Member Wermers to approve the Meeting Schedule, Time, and Place of the SoCal ROC Board Meetings. Member Lucky seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

COMMENDATIONS/RECOGNITION

Superintendent Helaire recognized El Segundo Board Member William Watkins for his four years of service on the SoCal ROC Board. Superintendent Helaire stated that Mr. Watkins has demonstrated that he is an avid supporter of the Center. Superintendent Helaire thanked Mr. Watkins for his dedication and commitment to SoCal ROC. Superintendent Helaire presented Mr. Watkins with a recognition award.

PROGRAM HIGHLIGHT

NONE

STUDENT VOICES

NONE

COMMENTS FROM THE PUBLIC

NONE

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

NONE

SoCal ROC EMPLOYEE GROUP REPRESENTATIVES

NONE

STAFF REPORTS

NONE

CONSENT CALENDAR

ITEM NO.

- 1 APPROVE BOARD MINUTES OF NOVEMBER 2017
- 2 APPROVE PAYROLL A WARRANT REPORT - NOVEMBER 2017
- 3 APPROVE B WARRANT REPORT - NOVEMBER 2017
- 4 APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR NOVEMBER 2017
- 5 APPROVE PURCHASE ORDER REPORT - NOVEMBER 2017
- 6 APPROVE REVOLVING CASH FUND – NOVEMBER 2017
- 7 APPROVE SOCAL ROC RECOGNITION ACCOUNT - NOVEMBER 2017
- 8 NOTIFICATION OF E-WASTE DISPOSAL

President VanderPoorte asked if any Members of the Board had any items to be pulled from the Consent portion of the Agenda. Members Christensen and Cobb pulled item #1 and Members Lucky and Rosenberg pulled item #5.

Motion: A motion was made by Member Grigsby to approve Items 2-4 and 6-8. Member Lucky seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried **7** - Yes; 0 - No; 0 – Abstain

Motion: A motion was made by Member Grigsby to approve Item #1. Member Rosenberg seconded the motion.

Member Christensen and Member Cobb both stated that they were not present at the November meeting and would be abstaining on Item #1, the minutes of the November 16, 2017 Board meeting.

Vote: Christensen – Abstain; Cobb – Abstain; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried **5** - Yes; 0 - No; **2** – Abstain

Motion: A motion was made by Member Rosenberg to approve Item #5. Member Christensen seconded the motion.

Member Christensen and Member Rosenberg questioned the amount for Silicone Technologies.

Superintendent Helaire commented that the monies used to upgrade the technologies classes and computer labs came from the CTE Incentive Grant.

Member VanderPoorte asked if the grant allowed for this type of purchase.

Superintendent Helaire remarked that it was.

Member Rosenberg asked if the Center used Silicone Technologies before.

Superintendent Helaire replied that the Center has used this company in the past.

Several Board Members asked for a more information on the items purchased.

Superintendent Helaire commented that he will send out information to all Board Members with the requested information.

Vote: Christensen – Yes; Cobb – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried **7** - Yes; 0 - No; 0 – Abstain

PERSONNEL

NONE

BUSINESS SERVICES

1. Presentation/Approval of First Interim Budget Report Fiscal Year 2017/2018

Motion: A motion was made by Member Rosenberg to approve the First Interim Budget Report Fiscal Year 2017/2018. Member Christensen seconded the motion.

Superintendent Helaire stated that the report represents SoCal ROC's four funds: 1, 14, 20 and 40 and all transactions through October 31, 2017. Superintendent Helaire stated that the reserves will be increased due to receiving \$4,000,000 from AB99 which is anticipated to come in January 2018. Superintendent Helaire commented that SoCal ROC is anticipating a positive certification. In addition, SoCal ROC will meet its financial obligations for the next two years.

Vote: Christensen – Yes; Cobb – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

2. Adopt Resolution 12-2016-01 – Certification of Signatures

Motion: A motion was made by Member Rosenberg to adopt resolution 12-2017-01 – Certification of Signatures. Member Christensen seconded the motion.

Superintendent Helaire remarked that the Certification of Signatures is an annual requirement per Education Code that allows authorized individuals to sign official SoCal ROC documents.

Vote: Christensen – Yes; Cobb – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

3. Approve acceptance of gifts donated to the Center

Motion: A motion was made by Member Christensen to approve gifts donated to the Center. Member Grigsby seconded the motion.

Superintendent Helaire acknowledged the \$200.00 gift card from Joann's donated to the center by a parent. The gift card will be used to purchase supplies for SoCal ROC's annual fashion show.

Vote: Christensen – Yes; Cobb – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

GENERAL

3. Work/Study Session – Future of SoCal ROC

Superintendent Helaire shared that he met with all JPA superintendents to discuss the language pertaining to the enrollment fee in the JPA Agreement. During that meeting, the JPA superintendents expressed concerns with the language regarding SoCal ROC being able to increase the amount the Center charged for enrollments if the districts received a COLA. The JPA superintendents also expressed concerns about Inglewood Unified School District not having a representative on the SoCal ROC Board of Education. Superintendent Helaire stated that he informed the superintendents that the SoCal ROC Board of Education wants a representative from Inglewood to serve on the SoCal ROC Board. Lastly, the superintendents mentioned making the JPA Agreement a year-to-year contract by adding a term limit. The response to this request was that a term limit would nullify the JPA Agreement. Superintendent Helaire stated that he received advice from legal counsel which said there could be language stating that the cost per enrollment could be year-to-year, but not the agreement. Superintendent Helaire also stated that the superintendents wanted to know the actual costs of each program to determine if \$1,234 should be adjusted. Superintendent Helaire shared that he informed the superintendents that he would be working to find the actual operating costs for each class.

Member Wermers expressed that he had concerns with having At-Large Board members on the SoCal ROC Board of Education because he believes it dilutes the JPA member votes.

Member Lucky stated that the JPA Agreement was revised through a budget sub-committee in a series of meetings. All of the JPA superintendents had the opportunity to attend the meetings. Once the terms of the agreement were established, all of the JPA districts' Boards of Education voted to approve the agreement. She also stated that the At-Large Board Member position was created to resolve the problem of SoCal ROC Board meetings not being able to get quorums.

President VanderPoorte stated that At-Large members were also on the Board to represent the interests of the adult students.

Member Wermers stated that if there are going to be At-Large members, maybe they should not be able to hold the position of President, Vice President, or Clerk.

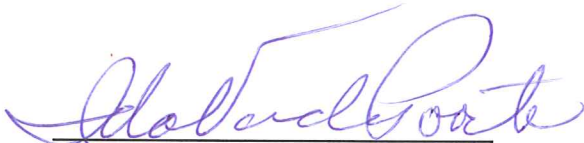
Member Rosenberg suggested that this issue be tabled until the next meeting so that it could be agendaized.

ADJOURN MEETING


Motion: A motion was made by Member Rosenberg to adjourn the meeting at 10:55 a.m. Member Lucky seconded the motion.

Vote: Christensen – Yes; Cobb – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Wermers; - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain



President



Date