

**Southern California Regional Occupational Center
2300 Crenshaw Boulevard
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting
August 17, 2017
5:30 p.m.**

APPROVED MEETING MINUTES

BOARD MEMBERS

Present: Michael Christensen (arrived at 5:49 p.m.), Alice Grigsby, Barbara Lucky, Ellen Rosenberg and William Watkins,

Absent: Ida VanderPoorte and Michael Wermers

ADMINISTRATORS

Present: Atlas Helaire, Ed.D., Jennifer Pesavento, Ed.D., Teresa Farquhar, and Linda Larson

STAFF PRESENT

Miguel Figueroa, Sara Leon, Wayne Smith, and Lenora Thompkins

CALL TO ORDER

Vice President Grigsby called the meeting to order at 5:37 p.m. Vice President Grigsby asked Member Rosenberg to lead the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion: A motion was made by Member Rosenberg to approve the August 17, 2017 agenda as amended. Member Watkins seconded the motion.

Vice President Grigsby informed the Members of the Board of the following revision to the agenda: 1) consent item #5 – added check #2404 for \$500.00.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; Watkins – Yes;

Result: Motion carried 4 - Yes; 0 - No; 0 – Abstain

COMMENDATIONS/RECOGNITION

NONE

PROGRAM HIGHLIGHT

NONE

STUDENT VOICES

NONE

COMMENTS FROM THE PUBLIC

NONE

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

Vice President Grigsby commented that she received a letter from LACOE indicating the receipt and approval by LACOE of the SoCal ROC budget for the 2017/2018 school year.

Vice President Grigsby reported that the WASC Commission has awarded SoCal ROC a six year term of accreditation through 2023 with a mid-cycle visit.

SoCal ROC EMPLOYEE GROUP REPRESENTATIVES

No Report

STAFF REPORTS

Summer Session

Dr. Pesavento shared that SoCal ROC's summer session was held for six weeks from July 10, 2017 – August 17, 2017. A total of 70 students registered in one of the four intensive classes offered: Automotive Modules, Emergency Medical Technician, Medical Front Office, and Welding I-IV. SoCal ROC's summer profit was \$23,466.00.

Member Watkins asked if the profit was from adult students only.

Dr. Pesavento remarked that the profit was from adult students only because summer session is only adults.

Vice-President Grigsby asked if any classes were cancelled.

Superintendent Helaire commented that three (3) classes on the schedule were not offered.

AB99

Superintendent Helaire provided a detailed PowerPoint presentation on Assembly Bill 99. Superintendent Helaire shared that legislation will give SoCal ROC ten million dollars (\$10,000,000) over the next 4 years, assisting SoCal ROC in transition to the Local Control Funding Formula. The funds will be distributed as follows: 1) 2017-2018 - \$4,000,000; 2) 2018-2019 - \$3,000,000; 3) 2019-2020 - \$2,000,000; and 4) 2020-2021 - \$1,000,000. In addition, SoCal ROC is required to provide an annual plan with the following information: 1) fee structure to be used for high school and adult students; 2) methodology used to determine the fee structure; 3) plan for implementing pathways that lead from high school to community colleges to meet local workforce needs; 4) marketing plan; 5) detailed budget identifying all expenditures and revenue sources; and 6) follow up data on student progress.

CONSENT CALENDAR

ITEM NO.

- 1 APPROVE BOARD MINUTES OF JUNE 2017
- 2 APPROVE PAYROLL A WARRANT REPORT MAY – JULY 2017
- 3 APPROVE B-WARRANT REPORT JUNE & JULY 2017
- 4 APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR JUNE & JULY 2017
- 5 APPROVE PERSONNEL ASSIGNMENT ORDERS
- 6 APPROVE PURCHASE ORDER REPORT JUNE & JULY 2017
- 7 APPROVE REVOLVING CASH FUND JUNE & JULY 2017
- 8 APPROVE SOCAL ROC RECOGNITION ACCOUNT JUNE & JULY 2017
- 9 APPROVE AGREEMENT WITH EMMETT KEITH-JONES
- 10 APPROVE AGREEMENT WITH DURHAM SCHOOL SERVICES FOR THE 2017-2018 SCHOOL YEAR

Vice President Grigsby asked if any Members of the Board had any items to be pulled from the Consent portion of the Agenda. No Items were pulled.

Motion: A motion was made by Member Rosenberg to approve Items 1-10. Member Christensen seconded the motion.

Vote: Christensen – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; Watkins – Yes;

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

PERSONNEL

1. Approve movement on the Salary Schedule for eligible employees who earned Professional Growth hours.

Motion: A motion was made by Member Watkins to approve movement on the Salary Schedule for eligible employees who earned Professional Growth hours. Member Lucky seconded the motion.

Superintendent Helaire stated that employees receive a 2% salary increase when 160 hours of approved professional growth hours have been accrued. Superintendent Helaire remarked that the only way for employees to move on the salary schedule is through professional growth. In addition, employees can earn hours by participating in prior approved staff development activities. Superintendent Helaire commented that the 2% salary increase has been included in the 2017-2018 budget.

Vote: Christensen – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; Watkins – Yes;

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

BUSINESS SERVICES

1. Approve Budget Adjustment BA015

Motion: A motion was made by Member Lucky to approve Budget Adjustment BA015. Member Christensen seconded the motion.

Superintendent Helaire commented that the 2017-2018 budget was approved before Governor Brown signed Assembly Bill 99 into Legislation. Therefore, a budget adjustment to include the additional four million (\$4,000,000) is necessary.

Vote: Christensen – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; Watkins – Yes;

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

2. Approve acceptance of gifts donated to the Center

Motion: A motion was made by Member Christensen to approve gifts donated to the center. Member Rosenberg seconded the motion.

Superintendent Helaire acknowledged that the City of Torrance donated two city buses. These buses will be used in the automotive program.

Vote: Christensen – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; Watkins – Yes;

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

GENERAL

1. Approve appointment of SoCal ROC Representative to the South Bay Adult Education Consortium

Motion: A motion was made by Member Watkins to approve appointment of SoCal ROC Representative to the South Bay Adult Education Consortium. Member Lucky seconded the motion.

Superintendent Helaire remarked that schools are required to have an appointed representative who can participate in activities and attend various meetings. Staff is recommending that the Board appoint Dr. Jennifer Pesavento.

Vote: Christensen – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; Watkins – Yes;

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

2. Approve Memorandum of Understanding between Southern California Regional Occupational Center and the American Aerospace Technical Academy

Motion: A motion was made by Member Watkins to approve the Memorandum of Understanding between Southern California Regional Occupational Center and the American Aerospace Technical Academy. Member Lucky seconded the motion.

Superintendent Helaire commented that the MOU with American Aerospace Technical Academy has been revised to include language on the use of facility space and revenue. The MOU was revised and approved by legal counsel.

Vote: Christensen – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; Watkins – Yes;

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

3. Work/Study Session – Future of SoCal ROC

Superintendent Helaire provided a summary from the Future of SoCal ROC Committee that met on July 26th via telephone. Topics discussed: 1) Visit to MetroEd; 2) Operational cost to run SoCal ROC; 3) AB99; and 4) Options for SoCal ROC's future. Also discussed was the next steps: 1) Complete CTE plan; 2) Researching necessary steps/time frame for Charter School/Independent Study component; 3) Meet with JPA Superintendents to discuss the possibility of adding Charter School/Independent Study component to SoCal ROC; 4) Identify differences between SoCal ROC and MetroEd; and 5) Find out if JPA districts in MetroEd are Basic Aide districts.

BOARD MEMBERS' COMMENTS

Member Christensen shared RBUSD begins class late August. Member Christensen remarked that SoCal ROC is finally moving in the right direction and the outcome is looking good.

Member Rosenberg commented that classes at MBUSD will begin next week.

Member Watkins shared that ESUSD is gearing up for the start of the 2017-2018 school year. Member Watkins commented that there will be new principals at both the El Segundo Middle School and El Segundo High school. Member Watkins congratulated Superintendent Helaire for the six year WASC Accreditation.

Member Lucky shared that PVPUSD is looking forward to the opening of the 2017-2018 school year.

Member Grigsby had no comment.

SUPERINTENDENT'S REMARKS

Superintendent Helaire provided the Board with dates for upcoming events: 1) August 31st - end of summer staff luncheon; 2) Staff Development Days September 6th & 7th; and 3) classes begin at the Center on September 11th. Finally, Superintendent Helaire shared that he will be meeting with Governor Brown and his staff in Sacramento August 23, 2017.

ADJOURN TO CLOSED SESSION

Motion: A motion was made by Member Watkins to adjourn to closed session at 6:40 p.m. Member Lucky seconded the motion.

Vote: Christensen – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; Watkins – Yes;

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

Topic:

1. *Public Employment Discipline/Dismissal/Release*
2. *Conference with Real Property Negotiator*
Address: SoCal ROC offices occupied by Torrance Area Chamber of Commerce
Negotiator: Atlas Helaire, Ed.D., SoCal ROC Superintendent
Leasee: Torrance Area Chamber of Commerce

RECONVENE TO OPEN SESSION

No action was taken

Motion: A motion was made by Member Watkins to reconvene to open session at 7:02 p.m. Member Lucky seconded the motion.

Vote: Christensen – Yes; Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; Watkins – Yes;

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

