

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER  
BOARD OF EDUCATION  
MEETING**

**November 19, 2009, 5:30 p.m.  
2300 Crenshaw Boulevard, Torrance, CA 90501**

**CALL MEETING TO ORDER:**

**BOARD MEMBERS:**

**Ms. Ginny Snider, President, Palos Verdes Peninsula Unified School District** \_\_\_\_\_

**Dr. Michael Ernst, Vice-President, Torrance Unified School District** \_\_\_\_\_

**Ms. Nancy Hersman, Clerk, Manhattan Beach Unified School District** \_\_\_\_\_

**Ms. Heidi Ashcraft, Board Member-at-Large** \_\_\_\_\_

**Ms. Alice Grigsby, Board Member-at-Large** \_\_\_\_\_

**Ms. Arlene Staich, Redondo Beach Unified School District** \_\_\_\_\_

**Ms. Sandra Suarez, Centinela Valley Union High School District** \_\_\_\_\_

**Ms. Tammy Tagami-Reeves, El Segundo Unified School District** \_\_\_\_\_

**Ms. Trina Williams, Inglewood Unified School District** \_\_\_\_\_

**Dr. Christine A. Hoffman, Superintendent** \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**CALL BOARD MEETING TO ORDER**

**APPROVAL OF AGENDA**

**Approve the November 19, 2009 agenda.**

**Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_**

**COMMUNICATIONS:**

**PROGRAM HIGHLIGHT:**

**“Student Voices” Tri Truong, Adobe Suite CS3 Flash  
TUSD, West High School**

**Pamela Lawrence, Career Guidance Specialist**

**RECOGNITION:**

C. Hoffman

Michael Ernst, Ph.D. , Board Vice-President

Nancy Hersman, Board Clerk

Ginny Snider, Board President

**EMPLOYEE GROUP REPRESENTATIVES**

- **Certificated Representative – Brenda Gyllenswan/Elba Nieves**
- **Classified Representative – Patricia Morrow**

**STAFF REPORTS**

- |                                       |                    |                    |
|---------------------------------------|--------------------|--------------------|
| • <b>WASC Update</b>                  | <b>L. St. Gean</b> | <b>Information</b> |
| • <b>Report on Advisory Day Event</b> | <b>J. Giovati</b>  | <b>Information</b> |
| • <b>Modernization Project</b>        | <b>C. Hoffman</b>  | <b>Information</b> |

**CONSENT ITEMS:**

pp.

**ITEM NO.**

- |          |  |            |
|----------|--|------------|
| <b>1</b> | <b>APPROVE BOARD MINUTES OF OCTOBER 15, 2009</b> | <b>pp.</b> |
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Approve the minutes of the October 15, 2009 Board Meeting.

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| <b>2</b> | <b>APPROVE ACCEPTANCE OF GIFTS</b> | <b>pp.</b> |
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Approve Acceptance of gifts donated to the Center.

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| <b>3</b> | <b>APPROVE PAYROLL A WARRANT REPORT – OCTOBER, 2009</b> | <b>pp.</b> |
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Approve A Warrants issued for the month of October 1, 2009 through October 31, 2009 drawn in payment of salaries.

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|----------|---|------------|
| <b>4</b> | <b>APPROVE B-WARRANT REPORT – OCTOBER, 2009</b> | <b>pp.</b> |
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Approve B Warrant Registers #1001 - #1031 issued during the month of October 1, 2009 through October 31, 2009.

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| <b>5</b> | <b>APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR OCTOBER, 2009</b> | <b>pp.</b> |
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Approve the B-Warrants from Doc #072295 through #072350 for the period of October 1, 2009 through October 31, 2009 totaling \$42,680.08 for items not issued on purchase orders since the last Board meeting of October 15, 2009.

**6 APPROVE PERSONNEL ASSIGNMENT ORDERS pp.**

**Approve and ratify Personnel Assignment Orders #6895 and #6915 - #6932 that were assigned since the last Board of Education meeting of October 15, 2009.**

**7 APPROVE PURCHASE ORDER REPORT – OCTOBER, 2009 pp.**

**Ratify purchase orders 09101150 through 09101188 for a total of \$69,162.02 for the period of October 1, 2009 through October 31, 2009 have been issued since the last Board meeting of October 15, 2009 for miscellaneous supplies, services, and equipment. Copies of the issued purchase orders are available for your information and review at the Board table.**

**8 APPROVE REVOLVING CASH FUND – OCTOBER, 2009 pp.**

**Approve the Revolving Cash Fund checks written for the month of October 2009.**

**9 APPROVE SOCAL ROC RECOGNITION ACCOUNT – OCTOBER, 2009 pp.**

**Approve the SoCal ROC Recognition Account for the month of October 2009.**

**10 APPROVE AFFILIATION AGREEMENTS pp.**

**Approve On-the Job training site Affiliation Agreements for the SoCal ROC programs listed:**

<b>US Bank</b>	<b>New</b>	<b>Ayres Hotel</b>	<b>Renewal</b>
<b>Whiskers “N” Tails, Inc.</b>	<b>New</b>	<b>Sizzler</b>	<b>Renewal</b>
<b>La Vida Medical Group</b>	<b>Renewal</b>	<b>Los Angeles Airport Marriott</b>	<b>Renewal</b>
<b>Michael Tasic, DDS</b>	<b>Renewal</b>	<b>Torrance Marriott</b>	<b>Renewal</b>
<b>Avalon Dental Care</b>	<b>Renewal</b>	<b>Elephant Bar Restaurant</b>	<b>Renewal</b>
<b>Sara Valencia, DDS</b>	<b>Renewal</b>	<b>Doubletree Hotel</b>	<b>Renewal</b>
<b>Lucy White, DDS</b>	<b>Renewal</b>	<b>Crowne Plaza Los Angeles Airport</b>	<b>Renewal</b>
<b>Beaverly Catalan, DDS</b>	<b>Renewal</b>	<b>Crowne Plaza Redondo Beach</b>	<b>Renewal</b>
<b>Yakasaki Dental</b>	<b>Renewal</b>	<b>Kool Dog Cuts</b>	<b>Renewal</b>
<b>West Coast Dental Group</b>	<b>Renewal</b>	<b>Howie’s Doggie Daycare</b>	<b>Renewal</b>
<b>Walteria Flowers</b>	<b>Renewal</b>	<b>Pup E Tails</b>	<b>Renewal</b>
<b>Arlington Florist</b>	<b>Renewal</b>	<b>Buzz’s Pet Center</b>	<b>Renewal</b>

**MOTION TO APPROVE CONSENT ITEMS 1 THROUGH 10 Action**

**Move: \_\_\_ Second: \_\_\_ Vote: \_\_\_**

**PERSONNEL**

No items

**BUSINESS SERVICES**

- |   |             |               |
|---|-------------|---------------|
| 1. Approve the changes to the Fund 01, Fund 14, Fund 35 and Fund 40 of the 2009-2010 Fund Balance | L. St. Gean | pp.<br>Action |
|---|-------------|---------------|

Move: \_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_

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|---|-------------|---------------|
| 2. Approve Resolution 11-2009-01 to transfer funds to Deferred Maintenance Fund | L. St. Gean | pp.<br>Action |
|---|-------------|---------------|

Move: \_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_

**GENERAL**

- |   |            |               |
|---|------------|---------------|
| 1. Approve Revisions and Updates to the Joint Powers Agreement (Submitted under separate cover) | C. Hoffman | pp.<br>Action |
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Move: \_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_

**BOARD MEMBERS' REMARKS**

**SUPERINTENDENT'S REMARKS**

**CLOSED SESSION**

Adjourn to Closed Session

Move: \_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_

1. Potential Litigation – One Case

Any action taken in Closed Session will be reported out in Open Session

Adjourn to Open Session

Move: \_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_

Adjourn Meeting

Move: \_\_\_\_ Second: \_\_\_\_ Vote: \_\_\_\_