

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**August 18, 2022
6:30 p.m. Board of Education Meeting**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

James Han, President, Torrance Unified School District _____

Jennifer Cochran, Vice-President, Manhattan Beach Unified School District _____

Rolf Strutzenberg, Clerk, Redondo Beach Unified School District _____

Matthew Brach, Palos Verdes Peninsula Unified School District _____

Nancy Cobb, Board Member-at-Large _____

Bill Fournell, Board Member-at-Large _____

Carliss McGhee, Ph.D., Inglewood Unified School District _____

Michael Wagner, El Segundo Unified School District _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the August 18, 2022 agenda.

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

COMMENDATIONS/RECOGNITION:

Jose Pacheco,
Security Officer

A. Helaire

STUDENT VOICES:

None

PROGRAM HIGHLIGHT:

None

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SUPERINTENDENT'S REMARKS

STAFF REPORTS

Summer School Update

J. Pesavento

CONSENT CALENDAR:
ITEM NO.

1 APPROVE BOARD MINUTES OF MAY 2022

Approve the minutes of the May 19, 2022 Board Meeting

2 APPROVE PAYROLL A WARRANT REPORT MAY - JULY 2022

(A) Approve A warrants issued for the month of May 1, 2022 through May 31, 2022 drawn in payment of salaries.

(B) Approve A warrants issued for the month of June 1, 2022 through June 30, 2022 drawn in payment of salaries.

(C) Approve A warrants issued for the month of July 1, 2022 through July 31, 2022 drawn in payment of salaries

3 APPROVE B WARRANT REPORT MAY - JULY 2022

(A) Approve B warrant registers #0503 - #0531 issued during the month of May 1, 2022 through May 31, 2022

(B) Approve B warrant registers #0602 - #0630 issued during the month of June 1, 2022 through June 30, 2022

(C) Approve B warrant registers #0706 - #0731 issued during the month of July 1, 2022 through July 31, 2022

4 APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR MAY - JULY 2022

(A) Approve the B-warrants from GAX #22*175 - #22*194 for the month of May 2022 totaling \$17,838.33 for items issued without purchase orders since the last Board Meeting of May 19, 2022

(B) Approve the B-warrants from GAX #22*195 - #22*220 for the month of June 2022 totaling \$23,628.83 for items issued without purchase orders since the last Board Meeting of May 19, 2022

(C) Approve the B-warrants from GAX #23*01 - #23*15 for the month of July 2022 totaling \$24,863.29 for items issued without purchase orders since the last Board Meeting of May 19, 2022

5 APPROVE PERSONNEL ASSIGNMENT ORDERS

Approve and ratify personnel assignment orders #9615 - #9631 that were assigned since the last Board of Education meeting of May 19, 2022

6 APPROVE PURCHASE ORDER REPORT MAY - JULY 2022

(A) Ratify purchase orders #22*194 - #22*209 for a total of \$124,875.91 that have been issued since the last Board Meeting of May 19, 2022

(B) Ratify purchase orders #22*210 - #22*223 for a total of \$23,381.52 that have been issued since the last Board Meeting of May 19, 2022

(C) Ratify purchase orders #23*01 - #23*58 for a total of \$450,885.23 that have been issued since the last Board Meeting of May 19, 2022

7 APPROVE REVOLVING CASH FUND MAY – JULY 2022

(A) Approve the Revolving Cash Fund checks written for the month May 2022

(B) Approve the Revolving Cash Fund checks written for the month June 2022

(C) Approve the Revolving Cash Fund checks written for the month July 2022

8 APPROVE SOCAL ROC RECOGNITION ACCOUNT MAY 2022

(A) Approve the SoCal ROC Recognition Account for the month of May 2022

(B) Approve the SoCal ROC Recognition Account for the month of June 2022

(C) Approve the SoCal ROC Recognition Account for the month of July 2022

9 APPROVE AFFILIATION AGREEMENTS

Approve externship training sites affiliation agreements for the SoCal ROC
Programs listed:

AFFILIATE	STATUS	PROGRAM
Coastal Perinatal Center	New	Certified Medical Assisting
Kim Lemire, DMD - Flossy Dental Group	New	Dental Assisting Pilot/Dental Assisting/ Registered Dental Assisting (RDA)
Reef Point Studio, Inc.	New	WestCal Career Pathway Program - Media Design

10 APPROVE COURSE OUTLINE

(Submitted under separate cover)

Approve the following Course Outlines:

Revised

- 3D Character Design & Animation
- Advanced Character Design & Animation
- Anatomy and Medical Terminology
- Cosmetology
- Introduction to 3D Modeling & Animation

Welding I
Welding II
Welding III
Welding IV
WestCal Career Pathway Program

11 ADOPT SECOND READING OF BOARD POLICIES AND REVIEW ADMINISTRATIVE REGULATIONS

Approve the Second Reading of Board Policies and Review Administrative Regulations

12 APPROVE AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA, INC.

Approve agreement with School Services of California, Inc. to provide information to SoCal ROC regarding issues of school finance, legislation, school budgeting, and general fiscal services

13 APPROVE AGREEMENT WITH SAM SPENCE WEB DESIGN AND PHOTOGRAPHY

Approve Agreement with Sam Spence for maintenance of SoCal ROC Webpage for the 2022-2023 school year.

14 NOTIFICATION OF E-WASTE AND SCRAP DISPOSAL

Approve the disposal of inventory that is no longer suitable for the Center

15 APPROVE INCREASE TO MILEAGE REIMBURSEMENT RATE

Approve increase to mileage reimbursement rate from 58.5 cents to 62.5 cents per mile.

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 15

Action

Move:___ Second:___ Vote:___

MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ RS ___ MW ___

PERSONNEL

1. Approve Director of Technology/Business Office Position

A. Helaire

Action

Move:___ Second:___ Vote:___

MB ___ NC ___ JC ___ BF ___ JH ___ CM ___ RS ___ MW ___

2. Approve Maintenance and Operations Manager Position A. Helaire Action

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

3. Approve Security/Maintenance Lead Position A. Helaire Action

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

4. Approve movement on the Salary Schedule for Eligible Employees for earned Professional Growth Hours A. Helaire Action

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

5. Discuss and Approve Salary Increase for all SoCal ROC Employees A, Helaire Action

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

BUSINESS SERVICES

1. Approve Bus Transportation Contract with Cardinal Transportation for the 2022-2023 fiscal year A. Helaire Action

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

2. Approve the Revised Southern California Regional Occupational Center 2022/2023 Calendar J. Pesavento Action

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

3. Approve acceptance of gifts donated to the Center J. Pesavento Action

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

GENERAL SERVICES

- | | | |
|---|---------------|------------|
| 1. Discuss Board Member Representation When a Member Cannot Attend Board Meetings | A. Helaire | Discussion |
| 2. Discuss IUSD Board Seat | A. Helaire | Discussion |
| 3. Idea Parking Lot | President Han | Discussion |

BOARD MEMBERS' REMARKS

ADJOURN TO CLOSED SESSION

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

CLOSED SESSION

Topic:

1. Public Employee: Discipline/Dismissal/Release/Reclassification/Reassignment/Resignation/Transfer

Any action taken in Closed Session will be reported out in Open Session

ADJOURN TO OPEN SESSION

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___

ADJOURN MEETING

Move:___ Second:___ Vote:___

MB ___ NC___JC___ BF___JH___ CM ___ RS___MW___