

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER  
BOARD OF EDUCATION  
MEETING  
2300 Crenshaw Boulevard, Torrance, CA 90501  
Board Room**

**December 16, 2021  
6:30 p.m. Board of Education Meeting**

**Carliss McGhee, Ph.D.  
will be joining the meeting via Zoom:  
<https://us02web.zoom.us/j/81845955859?pwd=RlFtNjA1NTd4VINWN09BRDQxUUUVxQT0>  
OR  
Dial +1 669 900 6833  
Meeting ID: 818 4595 5859  
Passcode: 103446**

**CALL MEETING TO ORDER:**

Time: \_\_\_\_\_

**BOARD MEMBERS:**

Matthew Brach, President, Palos Verdes Peninsula Unified School District \_\_\_\_\_

James Han, Vice-President, Torrance Unified School District \_\_\_\_\_

Jennifer Cochran, Clerk, Manhattan Beach Unified School District \_\_\_\_\_

Nancy Cobb, Board Member-at-Large \_\_\_\_\_

Bill Fournell, Board Member-at-Large \_\_\_\_\_

Carliss McGhee, Ph.D., Inglewood Unified School District \_\_\_\_\_

Rolf Strutzenberg, Redondo Beach Unified School District \_\_\_\_\_

Michael Wagner, El Segundo Unified School District \_\_\_\_\_

**SUPERINTENDENT:**

Atlas Helaire, Ed.D. \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Approve the December 16, 2021 agenda.

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC\_\_\_JC\_\_\_ BF\_\_\_JH\_\_\_ CM \_\_\_ RS\_\_\_MW\_\_\_

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

**ORGANIZATIONAL MEETING**

Election of Board Officers for 2021/2022

**Election of Officers**

**A. President**

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC\_\_\_JC\_\_\_ BF\_\_\_JH\_\_\_ CM \_\_\_ RS\_\_\_MW\_\_\_

**B. Vice President**

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC\_\_\_JC\_\_\_ BF\_\_\_JH\_\_\_ CM \_\_\_ RS\_\_\_MW\_\_\_

**C. Clerk**

Board President

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC\_\_\_JC\_\_\_ BF\_\_\_JH\_\_\_ CM \_\_\_ RS\_\_\_MW\_\_\_

**Establish Meeting Schedule, Time and Place of Board Meetings**

Action

SoCal ROC Board of Education meetings are scheduled for 6:30 p.m. every third Thursday of each month unless otherwise noted. The meetings are held in the SoCal ROC Board Room located at 2300 Crenshaw Blvd., Torrance, CA.

Calendar for 2022:

|          |     |      |               |     |      |
|----------|-----|------|---------------|-----|------|
| January  | 20, | 2022 | August        | 18, | 2022 |
| February | 17, | 2022 | September     | 15, | 2022 |
| March    | 17, | 2022 | October       | 20, | 2022 |
| April    | 21, | 2022 | November      | 17, | 2022 |
| May      | 19, | 2022 | */** December | 15, | 2022 |
| ** June  | 16, | 2022 |               |     |      |

\* Board Organizational Meeting

\*\* Date Subject to Change

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC\_\_\_JC\_\_\_ BF\_\_\_JH\_\_\_ CM \_\_\_ RS\_\_\_MW\_\_\_

**COMMENDATIONS/RECOGNITION:**

None

**STUDENT VOICES:**

None

**PROGRAM HIGHLIGHT:**

None

**COMMENTS FROM THE PUBLIC**

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

**ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD**

**SUPERINTENDENT'S REMARKS**

**STAFF REPORTS**

SoCal ROC's Organizational Center

A. Helaire

**CONSENT CALENDAR:**  
**ITEM NO.**

**1 APPROVE BOARD MINUTES OF NOVEMBER 2021**

Approve the minutes of the November 16, 2021 Board Meeting

**2 APPROVE PAYROLL A WARRANT REPORT NOVEMBER 2021**

Approve A warrants issued for the month of November 1, 2021 through November 30, 2021 drawn in payment of salaries

**3 APPROVE B WARRANT REPORT NOVEMBER 2021**

Approve B warrant registers #1102 - #1130 issued during the month of November 1, 2021 through November 30, 2021

**4 APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR NOVEMBER 2021**

Approve the B-warrants from GAX #22\*56- 22\*76 for the month of November 2021 totaling \$15,344.20 for items issued without purchase orders since the last Board Meeting of November 18, 2021

**5 APPROVE PURCHASE ORDER REPORT NOVEMBER 2021**

Ratify purchase orders 22\*98 - 22\*123 for a total of \$28,500.76 that have been issued since the last Board Meeting of November 18, 2021

**6 APPROVE REVOLVING CASH FUND NOVEMBER 2021**

Approve the Revolving Cash Fund checks written for the month November 2021

**7 APPROVE SOCAL ROC RECOGNITION ACCOUNT NOVEMBER 2021**

Approve the SoCal ROC Recognition Account for the month of November 2021

**8 APPROVE AFFILIATION AGREEMENTS**

Approve externship training sites affiliation agreements for the SoCal ROC  
*Programs listed:*

| <b>AFFILIATE</b>  | <b>STATUS</b> | <b>PROGRAM</b>  |
|-------------------|---------------|---|
| Smiles Dental Art | New           | Dental Assisting Pilot/Dental Assisting/Registered Dental Assisting |

**MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 8**

Action

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC \_\_\_ JC \_\_\_ BF \_\_\_ JH \_\_\_ CM \_\_\_ RS \_\_\_ MW \_\_\_

**PERSONNEL**

1. Approve Additional Staff Support

A. Helaire

Action

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC \_\_\_ JC \_\_\_ BF \_\_\_ JH \_\_\_ CM \_\_\_ RS \_\_\_ MW \_\_\_

**BUSINESS SERVICES**

1. Adopt Resolution 12-2021-01 – Certification of Signatures

A. Helaire

Action

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC \_\_\_ JC \_\_\_ BF \_\_\_ JH \_\_\_ CM \_\_\_ RS \_\_\_ MW \_\_\_

2. Approve acceptance of gifts donated to the Center

J. Pesavento

Action

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC \_\_\_ JC \_\_\_ BF \_\_\_ JH \_\_\_ CM \_\_\_ RS \_\_\_ MW \_\_\_

**GENERAL SERVICES**

1. Discuss Student Outreach

A. Helaire

Discussion

2. Idea Parking Lot

President Brach

Discussion

**BOARD MEMBERS' REMARKS**

**ADJOURN MEETING**

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MB \_\_\_ NC \_\_\_ JC \_\_\_ BF \_\_\_ JH \_\_\_ CM \_\_\_ RS \_\_\_ MW \_\_\_