

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**October 17, 2019
5:30 p.m. Board of Education Meeting**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Mr. Michael Christensen, President, Redondo Beach Unified School District _____

Ms. Nancy Cobb, Vice-President, El Segundo Unified School District _____

Dr. Carliss McGhee, Ph.D., Clerk, Inglewood Unified School District _____

Mr. Bill Fournell, Manhattan Beach Unified School District _____

Ms. Terry Ragins, Torrance Unified School District _____

Ms. Suzanne Seymour, Palos Verdes Peninsula Unified School District _____

Ms. Ida VanderPoorte, Board Member-at-Large _____

TBD, Board Member-at-Large _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the October 17, 2019 agenda.

Move:___ Second:___ Vote:___

MC___ NC___ BF ___ CM___ TR ___ SS ___ IV ___ BMAL ___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

COMMENDATIONS/RECOGNITION:

Nina Murata, Training Store Manager
CVS

A. Helaire

Bob Jennings
Substitute Instructor

A. Helaire

STUDENT VOICES:

Stephenie Hughes, South High
Clinical Medical Assisting

J. Pesavento

PROGRAM HIGHLIGHT:

Principals of Clinical Medical Assisting
Sandra Martinez

J. Pesavento

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

No Report

STAFF REPORTS

NONE

CONSENT CALENDAR:
ITEM NO.

- | | | |
|----------|--|-----------|
| | | pp. 6 |
| 1 | APPROVE BOARD MINUTES OF SEPTEMBER 2019 | pp. 7-14 |
| | Approve the minutes of the September 19, 2019 Board Meeting | |
| 2 | APPROVE PAYROLL A WARRANT REPORT SEPTEMBER 2019 | pp. 15 |
| | Approve A warrants issued for the month of September 1, 2019 through September 30, 2019 drawn in payment of salaries | |
| 3 | APPROVE B WARRANT REPORT SEPTEMBER 2019 | pp. 16 |
| | Approve B warrant registers #0903 - #0925 issued during the month of September 1, 2019 through September 30, 2019. | |
| 4 | APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR SEPTEMBER 2019 | pp. 17-18 |
| | Approve the B-warrants from Doc #077286 - #077300 for the Month of September 2019 totaling \$34,0687.96 for items issued without purchase orders since the last Board meeting of September 19, 2019. | |
| 5 | APPROVE PERSONNEL ASSIGNMENT ORDERS | pp. 19-20 |
| | Approve and ratify personnel assignment orders #9440 - #9441 that were assigned since the last Board of Education meeting of September 19, 2019. | |
| 6 | APPROVE PURCHASE ORDER REPORT SEPTEMBER 2019 | pp. 21-22 |
| | Ratify purchase orders 19200077 - 19200096 for a total of \$107,948.11 that have been issued since the last Board Meeting of September 19, 2019. | |
| 7 | APPROVE REVOLVING CASH FUND SEPTEMBER 2019 | pp. 23-25 |
| | Approve the Revolving Cash Fund checks written for the month September 2019. | |
| 8 | APPROVE SOCAL ROC RECOGNITION ACCOUNT SEPTEMBER 2019 | pp. 26-27 |
| | Approve the SoCal ROC Recognition Account for the month of September 2019. | |

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 8

Action

Move:___ Second:___ Vote:___

MC___ NC___ BF___ CM___ TR___ SS___ IV___ BMAL___

PERSONNEL

None

BUSINESS SERVICES

1. Approve Contract with Ricoh

A. Helaire

Action
pp. 28-42

Move:___ Second:___ Vote:___

MC___ NC___ BF___ CM___ TR___ SS___ IV___ BMAL___

2. Approve Contract with ASL Interpreting Service

A. Helaire

Action
pp. 42-46

Move:___ Second:___ Vote:___

MC___ NC___ BF___ CM___ TR___ SS___ IV___ BMAL___

3. Approve Contract with Links Sign Language & Interpreting Service

A. Helaire

Action
pp. 47-50

Move:___ Second:___ Vote:___

MC___ NC___ BF___ CM___ TR___ SS___ IV___ BMAL___

4. Approve Contract with The Sign Language Company

A. Helaire

Action
pp. 51-53

Move:___ Second:___ Vote:___

MC___ NC___ BF___ CM___ TR___ SS___ IV___ BMAL___

5. Approve acceptance of gifts donated to the Center

J. Pesavento

Action
pp. 54-55

Move:___ Second:___ Vote:___

MC___ NC___ BF___ CM___ TR___ SS___ IV___ BMAL___

GENERAL SERVICES

1. School Services of California Financial Analysis Update

A. Helaire

Informational
pp. 56

- | | | |
|--|------------|-----------------------------|
| 2. Discuss PV.Net Partnership | A. Helaire | Discussion
pp. 57 |
| 3. Discuss Request for Proposal for the Marquee | A. Helaire | Discussion
pp. 58 |
| 4. Discuss and Approve a Change to the December 19, 2019
Board Meeting Date | A. Helaire | Discussion/Action
pp. 59 |

Move:___ Second:___ Vote:___
MC___ NC___ BF ___ CM___ TR ___ SS ___ IV ___ BMAL ___

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

ADJOURN TO CLOSED SESSION

Move:___ Second:___ Vote:___
MC___ NC___ BF ___ CM___ TR ___ SS ___ IV ___ BMAL ___

CLOSED SESSION

Topic:

1. *Superintendent's Evaluation*

Any action taken in Closed Session will be reported out in Open Session

ADJOURN TO OPEN SESSION

Move:___ Second:___ Vote:___
MC___ NC___ BF ___ CM___ TR ___ SS ___ IV ___ BMAL ___

ADJOURN MEETING

Move:___ Second:___ Vote:___
MC___ NC___ BF ___ CM___ TR ___ SS ___ IV ___ BMAL ___

SoCal ROC BOARD MEETING DATES:

November 21, 2019
*December 19, 2019
**Date subject to change*