

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**December 12, 2019
5:30 p.m. Board of Education Meeting**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Mr. Michael Christensen, President, Redondo Beach Unified School District _____

Ms. Nancy Cobb, Vice-President, El Segundo Unified School District _____

Dr. Carliss McGhee, Ph.D., Clerk, Inglewood Unified School District _____

Mr. Bill Fournell, Manhattan Beach Unified School District _____

Ms. Terry Ragins, Torrance Unified School District _____

Ms. Suzanne Seymour, Palos Verdes Peninsula Unified School District _____

Ms. Ida VanderPoorte, Board Member-at-Large _____

TBD, Board Member-at-Large _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the December 12, 2019 agenda.

Move:___ Second:___ Vote:___

MC___ NC___ BF ___ CM___ TR ___ SS ___ IV ___ BMAL ___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

ORGANIZATIONAL MEETING

Election of Board Officers for 2019/2020

Action
pp. 7

Election of Officers

A. President

M. Christensen

Move:___ Second:___ Vote:___

MC___ NC___ BF ___CM___TR ___ SS ___ IV ___ BMAL ___

B. Vice President

Board President

Move:___ Second:___ Vote:___

MC___ NC___ BF ___CM___TR ___ SS ___ IV ___ BMAL ___

C. Clerk

Board President

Move:___ Second:___ Vote:___

MC___ NC___ BF ___CM___TR ___ SS ___ IV ___ BMAL ___

Establish Meeting Schedule, Time and Place of Board Meetings

Action
pp. 8

SoCal ROC Board of Education meetings are scheduled for 5:30 p.m. every third Thursday of each month unless otherwise noted. The meetings are held in the SoCal ROC Board Room located at 2300 Crenshaw Blvd., Torrance, CA.

Calendar for 2020:

January	16,	2020	August	20,	2020
February	20,	2020	September	17,	2020
March	19,	2020	October	15,	2020
April	16,	2020	November	19,	2020
May	21,	2020	**December	17,	2020
**June	18,	2020			

* Board Organizational Meeting

**Date Subject to Change

Move:___ Second:___ Vote:___

MC___ NC___ BF ___CM___TR ___ SS ___ IV ___ BMAL ___

COMMENDATIONS/RECOGNITION:

Nancy Cobb, Board Member
Suzanne Seymour, Board Member

A. Helaire

STUDENT VOICES:

First Irving, Mira Costa High
Intro to Pharmacy Technician

J. Pesavento

PROGRAM HIGHLIGHT:

Pharmacy Technician/Health Unit Coordinator
Rebecca Clements

J. Pesavento

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

STAFF REPORTS

Budget Development Workshop

A. Helaire

CONSENT CALENDAR:
ITEM NO.

- | | | |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| | | pp. 9 |
| 1 | APPROVE BOARD MINUTES OF NOVEMBER 2019

Approve the minutes of the November 21, 2019 Board Meeting | pp. 10-18 |
| 2 | APPROVE PAYROLL A WARRANT REPORT NOVEMBER 2019

Approve A warrants issued for the month of November 1, 2019 through November 30, 2019 drawn in payment of salaries | pp. 19 |
| 3 | APPROVE B WARRANT REPORT NOVEMBER 2019

Approve B warrant registers #1104 - #1120 issued during the month of November 4, 2019 through November 20, 2019. | pp. 20 |
| 4 | APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR NOVEMBER 2019

Approve the B-warrants from Doc #077334 - #077356 for the Month of November 2019 totaling \$18,805.39 for items issued without purchase orders since the last Board meeting of November 21, 2019. | pp. 21-22 |
| 5 | APPROVE PERSONNEL ASSIGNMENT ORDERS

Approve and ratify personnel assignment orders #9445 - #9446 that were assigned since the last Board of Education meeting of November 21, 2019. | pp. 23-24 |
| 6 | APPROVE PURCHASE ORDER REPORT NOVEMBER 2019

Ratify purchase orders 19200123 - 19200138 for a total of \$38,593.73 that have been issued since the last Board Meeting of November 21, 2019. | pp. 25-26 |
| 7 | APPROVE REVOLVING CASH FUND NOVEMBER 2019

Approve the Revolving Cash Fund checks written for the month November 2019. | pp. 27-29 |
| 8 | APPROVE SOCAL ROC RECOGNITION ACCOUNT NOVEMBER 2019

Approve the SoCal ROC Recognition Account for the month of November 2019. | pp. 30-31 |

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 8 Action

Move:___ Second:___ Vote:___

MC___ NC___ BF ___CM___TR ___ SS ___ IV ___ BMAL ___

PERSONNEL

NONE

BUSINESS SERVICES

1. Adopt Resolution 12-2019-01 – Certification of Signatures A. Helaire Action
pp. 32-34
- Move:___ Second:___ Vote:___
- MC___ NC___ BF ___ CM___ TR ___ SS ___ IV ___ BMAL ___

GENERAL SERVICES

1. Approve Affiliation Agreements A. Helaire Action
pp. 35-36
- Approve externship training sites affiliation agreements for the SoCal ROC
Programs listed:

AFFILIATE	STATUS	PROGRAM
Aiyegbusi & Bramiah Medical Corporation	Renewal	Certified Medical Assisting (CMS/Medical Assisting
Renuka Boyapalli, M.D. MTD Corp.	Renewal	Certified Medical Assisting (CMS/Medical Assisting
Catalina Medical Center	Renewal	Certified Medical Assisting (CMS/Medical Assisting
Coastal View Gastroenterology of South Bay	Renewal	Certified Medical Assisting (CMS/Medical Assisting
El Segundo Medical Center	New	Certified Medical Assisting (CMS/Medical Assisting
Gail Levee, M.D.	Renewal	Certified Medical Assisting (CMS/Medical Assisting
Make You Well Urgent Care and Family Practice	New	Certified Medical Assisting (CMS/Medical Assisting
Northeast Community Clinic	New	Certified Medical Assisting (CMS/Medical Assisting
Ocean Medical Family and Urgent Care	Renewal	Certified Medical Assisting (CMS/Medical Assisting
Marina Raikhel, M.D.	Renewal	Certified Medical Assisting (CMS/Medical Assisting
South Bay Family Health Care	Renewal	Certified Medical Assisting (CMS/Medical Assisting
Torrance Memorial Health Systems	Renewal	Certified Medical Assisting (CMS/Medical Assisting
Marcos Yang, M.D.	Renewal	Certified Medical Assisting (CMS/Medical Assisting

Move:___ Second:___ Vote:___

MC___ NC___ BF ___ CM___ TR ___ SS ___ IV ___ BMAL ___

2. Approve Agreement Extension with School Services of California A. Helaire Action
pp. 37-38
3. Approve Lease Agreement with Ambassador High School A. Helaire/
M. Barker Action
pp. 39-53
4. Discuss PV.Net Partnership A. Helaire/
T. Vegvari Discussion
pp. 54

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

ADJOURN MEETING

Move:___ Second:___ Vote:___

MC ___ NC ___ BF ___ CM ___ TR ___ SS ___ IV ___ BMAL ___