

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**March 21, 2019
5:30 p.m. Board of Education Meeting**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Mr. Michael Christensen, President, Redondo Beach Unified School District _____

Ms. Nancy Cobb, Vice-President, El Segundo Unified School District _____

Dr. Carliss McGhee, Ph.D., Clerk, Inglewood Unified School District _____

Mr. Bill Fournell, Manhattan Beach Unified School District _____

Ms. Terry Ragins, Torrance Unified School District _____

Ms. Suzanne Seymour, Palos Verdes Peninsula Unified School District _____

Ms. Ida VanderPoorte, Board Member-at-Large _____

TBD, Board Member-at-Large _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the March 21, 2019 agenda.

Move: ___ Second: ___ Vote: ___

MC ___ NC ___ BF ___ CM ___ TR ___ SS ___ IV ___ BMAL ___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

COMMENDATIONS/RECOGNITION:

Bob Jennings
SoCal ROC Substitute

A. Helaire

PROGRAM HIGHLIGHT:

Fashion Design
Kenneth Chang

J. Pesavento

STUDENT VOICES:

Victoria Crawford, P.V. Peninsula High School
Advanced Fashion Design

J. Pesavento

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

President – Jenice Garcia

STAFF REPORTS

NONE

CONSENT CALENDAR:

pp. 6

ITEM NO.

- 1** APPROVE BOARD MINUTES OF FEBRUARY 2019 pp. 7-14

Approve the minutes of the February 21, 2019 Board Meeting
- 2** APPROVE PAYROLL A WARRANT REPORT - FEBRUARY 2019 pp. 15

Approve A warrants issued for the month of February 1, 2019 through February 28, 2019 drawn in payment of salaries.
- 3** APPROVE B WARRANT REPORT - FEBRUARY 2019 pp. 16

Approve B warrant registers #0204 - #0227 issued during the month of February 4, 2019 through February 27, 2019.
- 4** APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR FEBRUARY 2019 pp. 17-19

Approve the B warrants from Doc #077099 through #077126 for the month of February totaling \$16,500.56 for items issued without purchase orders since the last Board meeting of February 21, 2019.
- 5** APPROVE PURCHASE ORDER REPORT - FEBRUARY 2019 pp. 20-21

Ratify purchase orders 18190179 through 18190198 for a total of \$33,409.23 for the period of February 1, 2019 through February 28, 2019 that have been issued since the last Board Meeting of February 21, 2019 for miscellaneous supplies, services, and equipment.
- 6** APPROVE REVOLVING CASH FUND – FEBRUARY 2019 pp. 22-24

Approve the Revolving Cash Fund checks written for the month of February 2019
- 7** APPROVE SOCAL ROC RECOGNITION ACCOUNT - FEBRUARY 2019 pp. 25-26

Approve the SoCal ROC Recognition Account for the month of February 2019.
- 8** APPROVE AFFILIATION AGREEMENTS pp. 27-28

Approve externship training sites affiliation agreements for the SoCal ROC Programs listed:

AFFILIATE	STATUS	PROGRAM
Davita Medical Management	New	Certified Medical Assisting (CMA)/Medical Assisting Programs
Vista Del Mar Medical	New	Certified Medical Assisting (CMA)/Medical Assisting Programs

- 9** APPROVE CONTRACT WITH AUDITING FIRM OF WILKINSON HADLEY KING & CO. LLP pp. 29-35

Approve contract with auditing firm of Wilkinson Hadley King & Co. LLP for the audit period of July 1, 2018 and ending June 30, 2019

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9 Action

Move:___ Second:___ Vote:___

MC___ NC___ BF___ CM___ TR___ SS___ IV___ BMAL___

PERSONNEL

NONE

BUSINESS SERVICES

- 1.** Approve Contract with Morrow Meadows A. Helaire Action
pp. 36-41

Move:___ Second:___ Vote:___

MC___ NC___ BF___ CM___ TR___ SS___ IV___ BMAL___

- 2.** Approve Agreement with Pacific Gateway Workforce Investment Network A. Helaire Action
pp. 42-53

Move:___ Second:___ Vote:___

MC___ NC___ BF___ CM___ TR___ SS___ IV___ BMAL___

- 3.** Approve Budget Adjustment BA018 A. Helaire Action
pp. 54-56

Move:___ Second:___ Vote:___

MC___ NC___ BF___ CM___ TR___ SS___ IV___ BMAL___

4. Approve acceptance of gifts donated to the Center

J. Pesavento Action
pp. 57-58

Move:___ Second:___ Vote:___

MC ___ NC ___ BF ___ CM ___ TR ___ SS ___ IV ___ BMAL ___

GENERAL SERVICES

1. Discussion of Board Member-at-Large

A. Helaire Discussion
pp. 29

2. Discussion of Other Districts Participating in the JPA

A. Helaire Discussion
pp. 60

3. Update-Status on School Services of California Financial Analysis

A. Helaire Discussion
pp. 61

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

ADJOURN MEETING

Move:___ Second:___ Vote:___

MC ___ NC ___ BF ___ CM ___ TR ___ SS ___ IV ___ BMAL ___

SoCal ROC BOARD MEETING DATES:

April 18, 2019
May 16, 2019
June 20, 2019
August 15, 2019
September 19, 2019
October 17, 2019
November 21, 2019
December 12, 2019

CALENDAR OF EVENTS:

March 4, 2019 - Fire Drill (all sessions)
March 13, 2019 - SD - Creating a Strong Classroom Culture
March 18, 2019 - Mock Interviews
March 19, 2019 - Staff Meeting
March 28, 2019 - Open House