

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER  
BOARD OF EDUCATION  
MEETING  
2300 Crenshaw Boulevard, Torrance, CA 90501  
Board Room**

**December 4, 2018  
5:30 p.m. – Open Session**

**CALL MEETING TO ORDER:**

Time: \_\_\_\_\_

**BOARD MEMBERS:**

Ms. Ida VanderPoorte, President, Board Member-at-Large \_\_\_\_\_

Ms. Ellen Rosenberg, Vice-President, Manhattan Beach Unified School District \_\_\_\_\_

Mr. Michael Christensen, Clerk, Redondo Beach Unified School District \_\_\_\_\_

Ms. Nancy Cobb, El Segundo Unified School District \_\_\_\_\_

Ms. Alice Grigsby, Board Member-at-Large \_\_\_\_\_

Mrs. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District \_\_\_\_\_

Dr. Carliss McGhee, Ph.D., Inglewood Unified School District \_\_\_\_\_

Mr. Michael Wermers, Torrance Unified School District \_\_\_\_\_

**SUPERINTENDENT:**

Atlas Helaire, Ed.D. \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Approve the December 4, 2018 agenda.

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MC\_\_\_ NC\_\_\_ AG\_\_\_ BL\_\_\_ CM\_\_\_ER\_\_\_ IV \_\_\_ MW\_\_\_

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

**COMMENDATIONS/RECOGNITION:**

Ellen Rosenberg, SoCal ROC Board Vice President  
Ida VanderPoorte, SoCal ROC Board President

**PROGRAM HIGHLIGHT:**

Cosmetology Modules I-VIII  
Shawn DeMoss  
Tina Kotch

**STUDENT VOICES:**

Brittany Mentado, Torrance High School  
Health Unit Coordinator

**COMMENTS FROM THE PUBLIC**

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

**ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD**

**SoCal ROC EMPLOYEE GROUP REPRESENTATIVE**

President – Jenice Garcia

**STAFF REPORTS**

NONE

**ORGANIZATIONAL MEETING**

Election of Board Officers for 2018/2019

Action  
pp. 6

**Election of Officers**

**A. President**

I. VanderPoorte

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MC\_\_\_ NC\_\_\_ AG\_\_\_ BL\_\_\_ CM\_\_\_ER\_\_\_ IV \_\_\_ MW\_\_\_

**B. Vice President**

Board President

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MC\_\_\_ NC\_\_\_ AG\_\_\_ BL\_\_\_ CM\_\_\_ER\_\_\_ IV \_\_\_ MW\_\_\_

**C. Clerk**

Board President

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MC\_\_\_ NC\_\_\_ AG\_\_\_ BL\_\_\_ CM\_\_\_ER\_\_\_ IV \_\_\_ MW\_\_\_

**Establish Meeting Schedule, Time and Place of Board Meetings**

Action  
pp. 7

SoCal ROC Board of Education meetings are scheduled for 5:30 p.m. every third Thursday of each month unless otherwise noted. The meetings are held in the SoCal ROC Board Room located at 2300 Crenshaw Blvd., Torrance, CA

Calendar for 2019:

January	17,	2019	August	15,	2019
February	21,	2019	September	5,	2019
March	21,	2019	October	17,	2019
April	18,	2019	November	21,	2019
May	16,	2019	**December	19,	2019
**June	20,	2019			

\* Board Organizational Meeting

\*\*Date Subject to Change

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MC\_\_\_ NC\_\_\_ AG\_\_\_ BL\_\_\_ CM\_\_\_ER\_\_\_ IV \_\_\_ MW\_\_\_

**CONSENT CALENDAR:**

pp. 8

**ITEM NO.**

**1 APPROVE BOARD MINUTES OF NOVEMBER 2018**

pp. 9-15

Approve the minutes of the November 15, 2018 Board Meeting

**2 APPROVE B-WARRANT REPORT - NOVEMBER 2018**

pp. 16

Approve B warrant registers #1102 - #1116 issued during the month of November 2, 2018 through November 16, 2018.

**3 APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR NOVEMBER 2018**

pp. 17-18

Approve the B-warrants from Doc #077026 through #07749 for the month of November 2018 totaling \$20,040.17 for items issued without purchase orders since the last Board meeting of November 15, 2018.

**4 APPROVE PERSONNEL ASSIGNMENT ORDERS**

pp. 19-20

Approve and ratify personnel assignment orders #9348 & #9349 that were assigned since the last Board of Education meeting of November 15, 2018.

**5 APPROVE PURCHASE ORDER REPORT – NOVEMBER 2018**

pp. 21-22

Ratify purchase orders 181900119 through 18190140 for a total of \$42,329.75 for the period of November 1, 2018 through November 15, 2018 that have been issued since the last Board Meeting of November 15, 2018 for miscellaneous supplies, services, and equipment.

**6 APPROVE REVOLVING CASH FUND - NOVEMBER 2018**

pp. 23-25

Approve the Revolving Cash Fund checks written for the month of November 2018.

**7 APPROVE SOCAL ROC RECOGNITION ACCOUNT - NOVEMBER 2018**

pp. 26-27

Approve the SoCal ROC Recognition Account for the month of November 2018.

**MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 7**

Action

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MC\_\_\_ NC\_\_\_ AG\_\_\_ BL\_\_\_ CM\_\_\_ ER\_\_\_ IV\_\_\_ MW\_\_\_

**PERSONNEL**

NONE

**BUSINESS SERVICES**

1. Presentation/Approval of First Interim Budget Report  
Fiscal Year 2018-2019

A. Helaire

Action  
pp. 28-103

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MC\_\_\_ NC\_\_\_ AG\_\_\_ BL\_\_\_ CM\_\_\_ER\_\_\_ IV \_\_\_ MW\_\_\_

2. Adopt Resolution 12-2018-01 – Certification of Signatures

A. Helaire

Action  
pp. 104-106

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MC\_\_\_ NC\_\_\_ AG\_\_\_ BL\_\_\_ CM\_\_\_ER\_\_\_ IV \_\_\_ MW\_\_\_

**BOARD MEMBERS' REMARKS**

**SUPERINTENDENT'S REMARKS**

**ADJOURN MEETING**

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

MC\_\_\_ NC\_\_\_ AG\_\_\_ BL\_\_\_ CM\_\_\_ER\_\_\_ IV \_\_\_ MW\_\_\_

**SoCal ROC BOARD MEETING DATES:**

December 4, 2018

**CALENDAR OF EVENTS:**

- December 6, 2018 - Job Finding Workshop
- December 12, 2018 - Creating a Strong Classroom Culture
- December 17, 2018 - Mandatory Classified Mtg.
- December 18, 2018 - Staff Meeting
- December 21, 2018 - January 7, 2019 - Winter Recess