SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER BOARD OF EDUCATION

MEETING

2300 Crenshaw Boulevard, Torrance, CA 90501 Board Room

> September 21, 2017 5:30 p.m. – Open Session

CALL MEETING TO ORDER:	Time:	
BOARD MEMBERS:		
Ms. Ida VanderPoorte, President, Board Member-at-Large		
Ms. Alice Grigsby, Vice-President, Board Member-at-Large		
Ms. Ellen Rosenberg, Clerk, Manhattan Beach Unified School District		
Mr. Michael Christensen, Redondo Beach Unified School District		
Mrs. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School Distric	ct	
Dr. William Watkins, El Segundo Unified School District		
Mr. Michael Wermers, Torrance Unified School District		
TBD, Inglewood Unified School District		
SUPERINTENDENT:		
Atlas Helaire, Ed.D.		
PLEDGE OF ALLEGIANCE		
APPROVAL OF AGENDA		
Approve the September 21, 2017 agenda.		
Move: Second: Vote:		
AG MCBL ER IV WW MWIUSD Member		

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

APPOINTMENT BOARD MEMBER-AT-LARGE

1. Conduct interview for SoCal ROC Board Member-at-Large position	A. Helaire	pp. 6
2. Approve candidate for SoCal ROC Board Member-at-Large position Move: Second: Vote:	A. Helaire	Action pp. 7
AG MCBL ER IV WW MWIUSD Member		
3. Administer oath of office to SoCal ROC Board Member-at-Large	A. Helaire	pp. 8
COMMENDATIONS/RECOGNITION:		
Shawn Bates, Cosmetology Instructor, 10 years Miguel Figueroa, Accounting/Purchasing Coordinator, 15 years Lori Smith-Hillman, American Sign Language I & II Instructor 10 years	A. Helaire A. Helaire A. Helaire	
PROGRAM HIGHLIGHT:		
Certified Medical Assisting (CMA) Terry Castillo	J. Pesavento	
STUDENT VOICES:		
Brittany Vergara, Adult Student Clinical Medical Assisting Modules	J. Pesavento	

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

- 1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
- 2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

President – Jenice Garcia

services and equipment.

STAFF REPORTS

Openin	ng Day Update/Fall Semester Update	J. Pesavento		
Annua	l Report – Results for 2016/2017 and Priorities for 2017/2018	A. Helaire		
CONS ITEM	SENT CALENDAR: NO.		pp.	9
1	APPROVE BOARD MINUTES OF AUGUST 2017		pp.	10-17
	Approve the minutes of the August 17, 2017 Board Meeting			
2	APPROVE PAYROLL A WARRANT REPORT - AUGUST 2017		pp.	18
	Approve A warrants issued for the month of August 1, 2017 through August 31, 2017 drawn in payment of salaries.			
3	APPROVE B-WARRANT REPORT - AUGUST 2017		pp.	19
	Approve B warrant registers #0809 - #0828 issued during the month of August 9, 2017 through August 28, 2017.			
	APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR AUGUST 2017		pp.	20-21
	Approve the B-warrants from Doc #076587 through #076599 for the month of August 2017 totaling \$12,216.41 for items issued without purchase orders since the last Board meeting of August 17, 2017.			
5 APPROVE PERSONNEL ASSIGNMEN	APPROVE PERSONNEL ASSIGNMENT ORDERS		pp.	22-23
	Approve and ratify personnel assignment orders #9188 – #9195 that wassigned since the last Board of Education meeting of August 17, 2017			
6 A	APPROVE PURCHASE ORDER REPORT - AUGUST 2017		pp.	24-26
	Ratify purchase orders 17180056 through 17180083 for a total of \$125 for the period of August 1, 2017 through August 31, 2017 that have be since the last Board Meeting of August 21, 2017 for miscellaneous support of the period of August 21, 2017 for miscellaneous support 21	een issued		

7 APPROVE REVOLVING CASH FUND - AUGUST 2017		pp. 27-29
Approve the Revolving Cash Fund checks written for the month of A	August 2017.	
8 APPROVE SOCAL ROC RECOGNITION ACCOUNT - AUGUST	2017	pp. 30-31
Approve the SoCal ROC Recognition Account for the month of Aug	gust 2017.	
9 APPROVE CONSULTANT AGREEMENT WITH PAMELA MER	RCED	pp. 32-33
Approve consultant agreement with Pamela Merced for the 2017-20 to provide support in the business office with various budget reports		
MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THR	OUGH 9	Action
Move:		
AG MCBL ER IV WW MWIUSD Member		
PERSONNEL		
NONE		
BUSINESS SERVICES		
1. Approve Unaudited Actuals for 2016-2017 fiscal year	A. Helaire	Action
Move: Second: Vote:		pp. 34-97
AGMCBLERIVWWMWIUSD Member		
2. Approve acceptance of gifts donated to the Center	A. Helaire	Action pp. 98-99
Move:		рр. 76-77
AGMCBL ER IV WW MWIUSD Member		
GENERAL		
1. Work/Study Session – Future of SoCal ROC	I. VanderPoorte	Discussion
1. Identify funding and operational goals and objectives to be accompl	ished	

September

27,

2017 – DPSS Meeting

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

ADJOURN TO CLOSED SESSION			
Move: Second: Vote:			
AGMCBL ER IV WW MWIUSD Member			
CLOSED SESSION			
1. Public Employee Discipline/Dismissal/Release			
2. Conference with Real Property Negotiator Address: SoCal ROC offices occupied by Torrance Area Chamber of Commerce Negotiator: Atlas Helaire, Ed.D., SoCal ROC Superintendent Leasee: Torrance Area Chamber of Commerce			
3. Superintendent Evaluation			
Any action taken in Closed Session will be reported out in Open Session			
ADJOURN TO OPEN SESSION			
Move: Second: Vote:			
AGMCBL ER IV WW MWIUSD Member			
ADJOURN MEETING			
Move: Second: Vote:			
AGMCBL ER IV WW MWIUSD Member			
SoCal ROC BOARD MEETING DATES:			
October 19, 2017			
November 16, 2017 December 21, 2017			
CALENDAR OF EVENTS:			
September 11, 2017 – Fall Semester Begins			