

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER  
BOARD OF EDUCATION  
MEETING  
2300 Crenshaw Boulevard, Torrance, CA 90501  
Board Room**

**October 19, 2017  
5:30 p.m. – Open Session**

**CALL MEETING TO ORDER:**

Time: \_\_\_\_\_

**BOARD MEMBERS:**

Ms. Ida VanderPoorte, President, Board Member-at-Large \_\_\_\_\_

Ms. Alice Grigsby, Vice-President, Board Member-at-Large \_\_\_\_\_

Ms. Ellen Rosenberg, Clerk, Manhattan Beach Unified School District \_\_\_\_\_

Mr. Michael Christensen, Redondo Beach Unified School District \_\_\_\_\_

Mrs. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District \_\_\_\_\_

Dr. William Watkins, El Segundo Unified School District \_\_\_\_\_

Mr. Michael Wermers, Torrance Unified School District \_\_\_\_\_

TBD, Inglewood Unified School District \_\_\_\_\_

**SUPERINTENDENT:**

Atlas Helaire, Ed.D. \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Approve the October 19, 2017 agenda.

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ MC\_\_\_ BL\_\_\_ ER\_\_\_ IV \_\_\_ WW\_\_\_ MW\_\_\_ IUSD Member\_\_\_

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

**ELECTION OF VICE PRESIDENT**

A. Vice-President

I. VanderPoorte

Action  
pp. 6

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ MC\_\_\_BL\_\_\_ ER\_\_\_ IV \_\_\_ WW\_\_\_ MW\_\_\_IUSD Member\_\_\_

**COMMENDATIONS/RECOGNITION:**

NONE

**PROGRAM HIGHLIGHT:**

NONE

**STUDENT VOICES:**

Jaqueline Medina, Inglewood High School  
Cosmetology VII & VIII

J. Pesavento

**COMMENTS FROM THE PUBLIC**

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

**ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD**

**SoCal ROC EMPLOYEE GROUP REPRESENTATIVE**

President – Jenice Garcia

**STAFF REPORTS**

NONE

**CONSENT CALENDAR:**

pp. 7

**ITEM NO.**

- |          |   |           |
|----------|---|-----------|
| <b>1</b> | APPROVE BOARD MINUTES OF SEPTEMBER 2017<br><br>Approve the minutes of the September 21, 2017 Board Meeting  | pp. 8-16  |
| <b>2</b> | APPROVE PAYROLL A WARRANT REPORT - SEPTEMBER 2017<br><br>Approve A warrants issued for the month of September 1, 2017 through September 30, 2017 drawn in payment of salaries.  | pp. 17    |
| <b>3</b> | APPROVE B-WARRANT REPORT - SEPTEMBER 2017<br><br>Approve B warrant registers #0905 - #0926 issued during the month of September 5, 2017 through September 26, 2017.   | pp. 18    |
| <b>4</b> | APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR SEPTEMBER 2017<br><br>Approve the B-warrants from Doc #076600 through #076621 for the month of September 2017 totaling \$24,589.92 for items issued without purchase orders since the last Board meeting of September 21, 2017.   | pp. 19-21 |
| <b>5</b> | APPROVE PERSONNEL ASSIGNMENT ORDERS<br><br>Approve and ratify personnel assignment orders #9196 – #9202 that were assigned since the last Board of Education meeting of September 21, 2017.   | pp. 22-23 |
| <b>6</b> | APPROVE PURCHASE ORDER REPORT - SEPTEMBER 2017<br><br>Ratify purchase orders 17180084 through 17180107 for a total of \$60,214.12 for the period of September 1, 2017 through September 30, 2017 that have been issued since the last Board Meeting of September 21, 2017 for miscellaneous supplies, services and equipment. | pp. 24-26 |
| <b>7</b> | APPROVE REVOLVING CASH FUND – SEPTEMBER 2017<br><br>Approve the Revolving Cash Fund checks written for the month of September 2017.   | pp. 27-29 |

**8 APPROVE SOCAL ROC RECOGNITION ACCOUNT - SEPTEMBER 2017** pp. 30-31

Approve the SoCal ROC Recognition Account for the month of September 2017.

**9 APPROVE AFFILIATION AGREEMENTS** pp. 32-33

Approve on-the-job training sites affiliation agreements for the SoCal ROC  
 Programs listed:

<b>AFFILIATE</b>	<b>STATUS</b>	<b>PROGRAM</b>
Renuka Boyapalli, M.D.	New	Certified Medical Assistant
Catalina Medical Center	New	Certified Medical Assistant
Gail Levee, M.D.	New	Certified Medical Assistant
Palos Verdes Medical Group	Renewal	Certified Medical Assistant
So Cal Advance Urology	New	Certified Medical Assistant
Beach Cities Child Development Center	Renewal	Developmental Psychology of Children
Hilltop Nursery School	Renewal	Developmental Psychology of Children
Launch Pre-school	Renewal	Developmental Psychology of Children
Pacific Explorer Montessori	Renewal	Developmental Psychology of Children
The Children's Place	Renewal	Developmental Psychology of Children
The Learning Tree	Renewal	Developmental Psychology of Children
Glenn Zeleznick, DDS	New	Registered Dental Assisting

**MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9** Action

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ MC\_\_\_ BL\_\_\_ ER\_\_\_ IV \_\_\_ WW\_\_\_ MW\_\_\_ IUSD Member\_\_\_

**PERSONNEL**

**1. Approve Revised Certificated Management Salary Schedule** A. Helaire Action  
 pp. 34-35

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ MC\_\_\_ BL\_\_\_ ER\_\_\_ IV \_\_\_ WW\_\_\_ MW\_\_\_ IUSD Member\_\_\_

**BUSINESS SERVICES**

**1. Amendment to Conflict of Interest** A. Helaire Action  
 pp. 36-45

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ MC\_\_\_ BL\_\_\_ ER\_\_\_ IV \_\_\_ WW\_\_\_ MW\_\_\_ IUSD Member\_\_\_

**GENERAL**

**1. Work/Study Session – Future of SoCal ROC**

I. VanderPoorte

Discussion

1. Identify funding and operational goals and objectives to be accomplished

**BOARD MEMBERS' REMARKS**

**SUPERINTENDENT'S REMARKS**

**ADJOURN TO CLOSED SESSION**

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ MC\_\_\_ BL\_\_\_ ER\_\_\_ IV \_\_\_ WW\_\_\_ MW\_\_\_ IUSD Member\_\_\_

**CLOSED SESSION**

**Topic:**

1. *Superintendent's Evaluation*

Any action taken in Closed Session will be reported out in Open Session

**ADJOURN TO OPEN SESSION**

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ MC\_\_\_ BL\_\_\_ ER\_\_\_ IV \_\_\_ WW\_\_\_ MW\_\_\_ IUSD Member\_\_\_

**ADJOURN MEETING**

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ MC\_\_\_ BL\_\_\_ ER\_\_\_ IV \_\_\_ WW\_\_\_ MW\_\_\_ IUSD Member\_\_\_

**SoCal ROC BOARD MEETING DATES:**

November 16, 2017 (Date subject to change)

December 21, 2017 (Date subject to change)

**CALENDAR OF EVENTS:**

October 11 & 12, 2017 – Orientation Days

October 23 & 24, 2017 - Career Days