

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**November 16, 2017
5:30 p.m. – Open Session**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Ida VanderPoorte, President, Board Member-at-Large _____

Ms. Alice Grigsby, Vice-President, Board Member-at-Large _____

Ms. Ellen Rosenberg, Clerk, Manhattan Beach Unified School District _____

Mr. Michael Christensen, Redondo Beach Unified School District _____

Mrs. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District _____

Dr. William Watkins, El Segundo Unified School District _____

Mr. Michael Wermers, Torrance Unified School District _____

TBD, Inglewood Unified School District _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the November 16, 2017 agenda.

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV ___ WW___ MW___ IUSD Member___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

COMMENDATIONS/RECOGNITION:

Maria Garcia
Torrance Memorial Health System Administrator

A. Helaire

Donald Legg
Torrance Memorial Physician Network Clinic Director

Giti Azizi
SoCal ROC, Digital Photography Instructor, 15 years

Michael Cooper
SoCal ROC, Personal Fitness Instructor, 15 years

PROGRAM HIGHLIGHT:

NONE

STUDENT VOICES:

Lizett Leandro, Adult Former Student
School of Health and Science

J. Pesavento

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

President – Jenice Garcia

STAFF REPORTS

NONE

CONSENT CALENDAR:

pp. 6

ITEM NO.

- 1** APPROVE BOARD MINUTES OF OCTOBER 2017 pp. 7-14

Approve the minutes of the October 19, 2017 Board Meeting
- 2** APPROVE PAYROLL A WARRANT REPORT - OCTOBER 2017 pp. 15

Approve A warrants issued for the month of October 1, 2017 through October 31, 2017 drawn in payment of salaries.
- 3** APPROVE B WARRANT REPORT - OCTOBER 2017 pp. 16

Approve B warrant registers #1002 - #1025 issued during the month of October 2, 2017 through October 25, 2017.
- 4** APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR OCTOBER 2017 pp. 17-19

Approve the B warrants from Doc #076622 through #076657 for the month of October 2017 totaling \$21,551.18 for items issued without purchase orders since the last Board meeting of October 19, 2017.
- 5** APPROVE PERSONNEL ASSIGNMENT ORDERS pp. 20-21

Approve and ratify personnel assignment orders #9203 – #9228 that were assigned since the last Board of Education meeting of October 19, 2017.
- 6** APPROVE PURCHASE ORDER REPORT - OCTOBER 2017 pp. 22-24

Ratify purchase orders 17180108 through 17180142 for a total of \$96,656.92 for the period of October 1, 2017 through October 30, 2017 that have been issued since the last Board Meeting of October 19, 2017 for miscellaneous supplies, services, and equipment.
- 7** APPROVE REVOLVING CASH FUND – OCTOBER 2017 pp. 25-27

Approve the Revolving Cash Fund checks written for the month of October 2017.
- 8** APPROVE SOCAL ROC RECOGNITION ACCOUNT - OCTOBER 2017 pp. 28-29

Approve the SoCal ROC Recognition Account for the month of October 2017.

9 APPROVE AFFILIATION AGREEMENTS

pp. 30-31

Approve on-the-job training sites affiliation agreements for the SoCal ROC
Programs listed:

| AFFILIATE | STATUS | PROGRAM |
|-----------------------|---------------|--------------------------------------|
| Geek Force USA | New | Computer Technician/A+ Certification |
| Royalwood Care Center | New | Certified Nurse Assistant (C.N.A.) |
| Power Polar Inc. | New | Engine Performance/Automotive Module |
| Marshalls | New | Retail Occupation |

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9

Action

Move:___ Second:___ Vote:___

AG___ MC___BL___ ER___ IV ___ WW___ MW___IUSD Member___

PERSONNEL

1. Discussion for Certificated Management Position

A. Helaire

Discussion
pp. 32

BUSINESS SERVICES

1. Approve acceptance of gifts donated to the Center

J. Pesavento

Action
pp. 33-34

Move:___ Second:___ Vote:___

AG___ MC___BL___ ER___ IV ___ WW___ MW___IUSD Member___

GENERAL

1. Work/Study Session – Future of SoCal ROC

I. VanderPoorte

Discussion

1. Identify funding and operational goals and objectives to be accomplished

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

ADJOURN TO CLOSED SESSION

Move:___ Second:___ Vote:___

AG___ MC___BL___ ER___ IV ___ WW___ MW___IUSD Member___

CLOSED SESSION

Topic:

1. *Public Employee Discipline/Dismissal/Release*

Any action taken in Closed Session will be reported out in Open Session

ADJOURN TO OPEN SESSION

Move:___ Second:___ Vote:___

AG___ MC___BL___ ER___ IV ___ WW___ MW___IUSD Member___

ADJOURN MEETING

Move:___ Second:___ Vote:___

AG___ MC___BL___ ER___ IV ___ WW___ MW___IUSD Member___

SoCal ROC BOARD MEETING DATES:

December 14, 2017

CALENDAR OF EVENTS:

- November 6, 2017 - Mock Interviews
- November 9, 2017 - Holiday (Veteran's Day)
- November 20 - 24, 2017 - SoCal ROC Closed