

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**December 20, 2017
9:35 a.m. – Open Session**

**9:30 a.m. – Administer Oath of Office to New Board Member
9:35 a.m. – Open Session**

ADMINISTER OATH OF OFFICE TO NEW BOARD MEMBER

Nancy Cobb – El Segundo Unified School District

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Ida VanderPoorte, President, Board Member-at-Large _____

Ms. Alice Grigsby, Vice-President, Board Member-at-Large _____

Ms. Ellen Rosenberg, Clerk, Manhattan Beach Unified School District _____

Mr. Michael Christensen, Redondo Beach Unified School District _____

Ms. Nancy Cobb, El Segundo Unified School District _____

Mrs. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District _____

Mr. Michael Wermers, Torrance Unified School District _____

TBD, Inglewood Unified School District _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the December 20, 2017 agenda.

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ ER___ IV___ MW___ IUSD Member___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

ORGANIZATIONAL MEETING

Election of Board Officers for 2017/2018

Action
pp. 7

Election of Officers

A. President

I. VanderPoorte

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ ER___ IV___ MW___ IUSD Member___

B. Vice President

Board President

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ ER___ IV___ MW___ IUSD Member___

C. Clerk

Board President

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ ER___ IV___ MW___ IUSD Member___

Establish Meeting Schedule, Time and Place of Board Meetings

Action
pp. 8

Meetings of the SoCal ROC Board of Education are generally scheduled for the third Thursday of each month, beginning at 5:30 p.m., and are held in the SoCal ROC Board Room located at 2300 Crenshaw Blvd., Torrance, CA

Calendar for 2018:

January	18,	2018	August	16,	2018
February	22,	2018	September	20,	2018
March	15,	2018	October	18,	2018
April	19,	2018	November	15,	2018
May	17,	2018	*December	22,	2018
June	21,	2018			

* Board Organizational Meeting

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ ER___ IV___ MW___ IUSD Member___

COMMENDATIONS/RECOGNITION:

William Watkins, Board Member
El Segundo Unified School District

A. Helaire

PROGRAM HIGHLIGHT:

NONE

STUDENT VOICES:

NONE

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

NONE

STAFF REPORTS

NONE

CONSENT CALENDAR:

pp. 9

ITEM NO.

- 1** APPROVE BOARD MINUTES OF NOVEMBER 2017 pp. 10-16

Approve the minutes of the November 16, 2017 Board Meeting.
- 2** APPROVE PAYROLL A WARRANT REPORT - NOVEMBER 2017 pp. 17

Approve A warrants issued for the month of November 1, 2017 through November 30, 2017 drawn in payment of salaries.
- 3** APPROVE B WARRANT REPORT - NOVEMBER 2017 pp. 18

Approve B warrant registers #1102 - #1129 issued during the month of November 2, 2017 through November 29, 2017.
- 4** APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR NOVEMBER 2017 pp. 19-21

Approve the B warrants from Doc #076658 through #076683 for the month of November 2017 totaling \$20,902.58 for items issued without purchase orders since the last Board meeting of November 16, 2017.
- 5** APPROVE PURCHASE ORDER REPORT - NOVEMBER 2017 pp. 22-24

Ratify purchase orders 17180143 through 17180170 for a total of \$336,810.40 that have been issued since the last Board Meeting of November 16, 2017 for miscellaneous supplies, services, and equipment.
- 6** APPROVE REVOLVING CASH FUND – NOVEMBER 2017 pp. 25-27

Approve the Revolving Cash Fund checks written for the month of November 2017.
- 7** APPROVE SOCAL ROC RECOGNITION ACCOUNT - NOVEMBER 2017 pp. 28-29

Approve the SoCal ROC Recognition Account for the month of November 2017.
- 8** NOTIFICATION OF E-WASTE DISPOSAL pp. 30-32

Approve the disposal of inventory that is no longer needed at the Center for instructional purposes.

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 8

Action

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ ER___ IV___ MW___ IUSD Member___

PERSONNEL

NONE

BUSINESS SERVICES

- 1. Presentation/Approval of First Interim Budget Report
Fiscal Year 2017-2018**

A. Helaire

Action
pp. 33-101

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ ER___ IV___ MW___ IUSD Member___

- 2. Adopt Resolution 12-2017-01 – Certification of Signatures**

A. Helaire

Action
pp. 102-104

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ ER___ IV___ MW___ IUSD Member___

- 3. Approve acceptance of gifts donated to the Center**

A. Helaire

Action
pp. 105-106

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ ER___ IV___ MW___ IUSD Member___

GENERAL

- 1. Work/Study Session – Future of SoCal ROC**

I. VanderPoorte

Discussion

1. Identify funding and operational goals and objectives to be accomplished

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

ADJOURN MEETING

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ ER___ IV ___ MW___IUSD Member___