

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**April 19, 2018
5:30 p.m. – Open Session**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Ida VanderPoorte, President, Board Member-at-Large _____

Ms. Ellen Rosenberg, Vice-President, Manhattan Beach Unified School District _____

Mr. Michael Christensen, Clerk, Redondo Beach Unified School District _____

Ms. Nancy Cobb, El Segundo Unified School District _____

Ms. Alice Grigsby, Board Member-at-Large _____

Mrs. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District _____

Dr. Carliss McGhee, Inglewood Unified School District _____

Mr. Michael Wermers, Torrance Unified School District _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the April 19, 2018 agenda.

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ CM___ ER___ IV___ MW___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

COMMENDATIONS/RECOGNITION:

Tina Kotch, Cosmetology Instructor, 10 years

A. Helaire

PROGRAM HIGHLIGHT:

Human Body Systems
Anna Levin

J. Pesavento

STUDENT VOICES:

Alaina Hardison, South High School
Human Body Systems

J. Pesavento

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

President – Jenice Garcia

STAFF REPORTS

NONE

CONSENT CALENDAR:
ITEM NO.

		pp. 7
1	APPROVE BOARD MINUTES OF MARCH 2018 Approve the minutes of the March 15, 2018 Board Meeting	pp. 8-14
2	APPROVE PAYROLL A WARRANT REPORT - MARCH 2018 Approve A warrants issued for the month of March 1, 2018 through March 31, 2018 drawn in payment of salaries	pp. 15
3	APPROVE B WARRANT REPORT - MARCH 2018 Approve B warrant registers #0302 - #0327 issued during the month of March 2, 2018 through March 27, 2018	pp. 16
4	APPROVE B WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR MARCH 2018 Approve the B warrants from Doc #076775 through #076808 for the month of March 2018 totaling \$17,869.26 for items issued without purchase orders since the last Board meeting of March 15, 2018	pp. 17-19
5	APPROVE PURCHASE ORDER REPORT - MARCH 2018 Ratify purchase orders 17180221 through 17180250 for a total of \$104,571.18 that have been issued since the last Board Meeting of March 15, 2018 for miscellaneous supplies, services, and equipment	pp. 20-22
6	APPROVE REVOLVING CASH FUND - MARCH 2018 Approve the Revolving Cash Fund checks written for the month of March 2018	pp. 23-25
7	APPROVE SOCAL ROC RECOGNITION ACCOUNT - MARCH 2018 Approve the SoCal ROC Recognition Account for the month of March 2018	pp. 26-27
8	APPROVE AFFILIATION AGREEMENTS Approve externship training sites affiliation agreements for the SoCal ROC Programs listed:	pp. 28-30

AFFILIATE	STATUS	PROGRAM
Murtl, LLC (dba Aura Seating)	New	Administrative Office Assistant/ Adobe Suites
Coastal View Gastroenterology of South Bay	New	Certified Medical Assisting (CMA)
Yolanda S. Cervantes, DDS	New	Dental Assisting (DA)
Adriana Barrera, DDS	New	Registered Dental Assisting (RDA)
Dr. Smile Dental Group	Renewal	Registered Dental Assisting (RDA)
Fulbright Cosmetic & Reconstruction Dentistry	New	Registered Dental Assisting (RDA)
Lisa Ho Guinan, DMD	New	Registered Dental Assisting (RDA)
Hawthorne Dental & Braces	New	Registered Dental Assisting (RDA)
Michael Hopkins, DDS	Renewal	Registered Dental Assisting (RDA)
Lomita Torrance Dental Office	New	Registered Dental Assisting (RDA)
Vincent M. Mardesich	New	Registered Dental Assisting (RDA)
Louis F. Mascola, DDS and Total Family Dental Group	Renewal	Registered Dental Assisting (RDA)
Brad Miller	Renewal	Registered Dental Assisting (RDA)
Michael Mosig	Renewal	Registered Dental Assisting (RDA)
South Bay Children's Health Care	Renewal	Registered Dental Assisting (RDA)
South Bay Family Dental	Renewal	Registered Dental Assisting (RDA)
South Bay Prosthodontics & PermaDent	Renewal	Registered Dental Assisting (RDA)
Torrance Dental Care	New	Registered Dental Assisting (RDA)
Torrance Pediatric Dentistry & Orthodontic	New	Registered Dental Assisting (RDA)
Western Ave Dental Care	Renewal	Registered Dental Assisting (RDA)

9 APPROVE AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA INC. pp. 31-33

Approve agreement with School Services of California Inc. to provide information to SoCal ROC regarding issues of school finance, legislation, school budgeting, and general fiscal services.

10 APPROVE MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE 2018-2023 SCHOOL YEAR pp. 34-37

Approve Memorandum of Understanding with the San Diego County Superintendent of Schools to provide credential services for the review of applications for the Adult and Career Technical Education Designated Subject Credentials.

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 10 Action

Move:___ Second:___ Vote:___

MC ___ NC ___ AG ___ BL ___ CM ___ ER ___ IV ___ MW ___

PERSONNEL

NONE

BUSINESS SERVICES

1. Approve Budget Adjustment BA016

Helaire

Action
pp. 38-40

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

2. Approve Budget Adjustment BA017

Helaire

Action
pp. 41-43

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

3. Approve acceptance of gifts donated to the Center

H. Smith

Action
pp. 44-45

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

GENERAL

1. Approve Business Associate Agreement between SoCal ROC and P&A Administrative Services, Inc.

A. Helaire

Action
pp. 46-56

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

2. Review and Possibly Select New Board Meeting Date for June 2017

A. Helaire

Discussion/Action
pp. 57

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

3. Work/Study Session – Future of SoCal ROC

I. VanderPoorte

Discussion

1. Identify funding and operational goals and objectives to be accomplished

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

ADJOURN MEETING

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

SoCal ROC BOARD MEETING DATES:

April	19,	2018
May	17,	2018
June	21,	2018
August	16,	2018
September	20,	2018
October	18,	2018
November	15,	2018
December	20,	2018

CALENDAR OF EVENTS:

April 2-6, 2018 – SoCal ROC Closed
April 16, 2018 – Cosmetology Mock Interviews
April 26, 2018 – Night of All Stars