

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**October 20, 2016
5:30 p.m. – Open Session**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Mr. Brad Waller, President, Redondo Beach Unified School District _____

Ms. Alice Grigsby, Vice-President, Board Member-at-Large _____

Dr. William Watkins, Clerk, El Segundo Unified School District _____

Ms. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District _____

Ms. Terry Ragins, Torrance Unified School District _____

Ms. Ellen Rosenberg, Manhattan Beach Unified School District _____

Ms. Ida VanderPoorte, Board Member-at-Large _____

TBD, Inglewood Unified School District _____

SUPERINTENDENT:

Laurie St. Gean, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the October 20, 2016 agenda.

Move:___ Second:___ Vote:___

AG ___ BL ___ TR ___ ER ___ IV ___ BW ___ WW ___ IUSD Member ___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

COMMENDATIONS/RECOGNITION:

Terry Castillo, Certified Medical Assisting Instructor, 25 years L. St. Gean

PROGRAM HIGHLIGHT:

Automotive Modules I-IV A. Helaire
Aaron Le

STUDENT VOICES:

Joshua Wolfe, Adult Student A. Helaire
Automotive Module IV and Engine Performance

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

Co-Presidents – Deloris Johnson/Wayne Smith

STAFF REPORTS

Budget Update L. St. Gean

CONSENT CALENDAR:

<u>ITEM NO.</u>		
		pp. 7
1	APPROVE BOARD MINUTES OF SEPTEMBER 13, 2016	pp. 8-19
	Approve the minutes of the September 13, 2016 Board Meeting.	
	Approve the minutes of the September 8, 2016 Board Study Session.	
	Approve the minutes of the September 27, 2016 Board Study Session.	
2	APPROVE PAYROLL A WARRANT REPORT – SEPTEMBER 2016	pp. 20
	Approve A warrants issued for the month of September 1, 2016 through September 30, 2016 drawn in payment of salaries.	
3	APPROVE B-WARRANT REPORT – SEPTEMBER 2016	pp. 21
	Approve B warrant registers #0909 - #0927 issued during the month of September 1, 2016 through September 30, 2016.	
4	APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE	pp. 22-24
	Approve the B-warrants from Doc #076222 through #076242 for the month of September 2016 totaling \$31,245.26 for items not issued on purchase orders since the last Board meeting of September 13, 2016.	
5	APPROVE PERSONNEL ASSIGNMENT ORDERS	pp. 25-26
	Approve and ratify personnel assignment orders 9046 – 9049 that were assigned since the last Board of Education meeting of September 13, 2016.	
6	APPROVE PURCHASE ORDER REPORT - SEPTEMBER 2016	pp. 27-29
	Ratify purchase orders 16170081 through 16170100 for a total of \$40,096.64 that have been issued since the last Board meeting of September 13, 2016 for miscellaneous supplies, services, and equipment. Copies of the issued purchase orders are available for your information and review at the Board table.	
7	APPROVE REVOLVING CASH FUND – SEPTEMBER 2016	pp. 30-33
	Approve the Revolving Cash Fund checks written for the month of September 2016.	

8 APPROVE SOCAL ROC RECOGNITION ACCOUNT – SEPTEMBER 2016 pp. 34-35

Approve the SoCal ROC Recognition Account for the month of September 2016.

9 APPROVE AFFILIATION AGREEMENTS pp. 36-37

Approve on-the-job training sites affiliation agreements for the SoCal ROC
 Programs listed:

AFFILIATE	STATUS	PROGRAM
Independent Repairs	Renewal	Automotive Modules I-IV/Engine Performance
J & M Auto Repair	Renewal	Automotive Modules I-IV/Engine Performance
Lion’s Automotive	New	Automotive Modules I-IV/Engine Performance
Martin Chevrolet	New	Automotive Modules I-IV/Engine Performance
Scott Robinson Pontiac DBA Scott Robinson Honda	Renewal	Automotive Modules I-IV/Engine Performance
Subaru of Pacific	New	Automotive Modules I-IV/Engine Performance
United Industrial Forklift	Renewal	Automotive Modules I-IV/Engine Performance
Wise Tire and Brakes	New	Automotive Modules I-IV/Engine Performance
Del Amo Gardens Care Center	Renewal	Certified Nurse Assistant (CNA)/Home Health Aide
Future Stars Academy	Renewal	Developmental Psychology of Children
Torrance Montessori	Renewal	Developmental Psychology of Children
Ayres Hotel Manhattan Beach/Hawthorne	Renewal	Hotel/Restaurant Occupations
Double Tree by Hilton – South Bay	Renewal	Hotel/Restaurant Occupations
Holiday Inn Torrance	Renewal	Hotel/Restaurant Occupations
Los Angeles Airport Crowne Plaza Hotel	Renewal	Hotel/Restaurant Occupations
Torrance Memorial Medical Center	Renewal	Pharmacy Technician

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9

Action

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

PERSONNEL

NONE

BUSINESS SERVICES

1. Approve Budget Adjustment BA011

A. Helaire

Action
 pp. 38-40

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

2. Approve Budget Adjustment BA012 A. Helaire Action
pp. 41-43

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

3. Approve Resolution 10-2016-01- Transfer funds to the General Fund 01.0 A. Helaire Action
from Fund 20.0, Special Reserve Fund for Post-Employee Benefits pp. 44-45

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

4. Approve acceptance of gifts donated to the Center A. Helaire Action
pp. 46-47

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

GENERAL

1. Discussion of selection process to be followed to select new B. Waller Discussion
Superintendent for SoCal ROC pp. 48

2. Work/Study Session – Future of SoCal ROC B. Waller Informational
pp. 49

1. Identify funding and operational goals and objectives to be accomplished
2. Mission Statement and Board Goals and “Targets For Success”
3. Future meeting dates and times with discussion topics

BOARD MEMBERS’ REMARKS

SUPERINTENDENT’S REMARKS

ADJOURN TO CLOSED SESSION

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

CLOSED SESSION

1. Superintendent’s Evaluation

Any action taken in Closed Session will be reported out in Open Session

ADJOURN TO OPEN SESSION

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

ADJOURN MEETING

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

SoCal ROC BOARD MEETING DATES:

October 20, 2016
November 17, 2016
December 15, 2016

CALENDAR OF EVENTS:

October 11, 2016 – Accessing Your Documents on the SoCal ROC Network
October 12, 2016 – Classified Staff Meeting
October 13, 2016 – Mock Interviews
October 13, 2016 – WASC Leadership Team Meeting
October 19, 2016 – Student Information System (YSS) Workshop
October 25 and 26, 2016 – “Outstanding October” Workshop
October 27, 2016 – WASC Leadership Team Meeting