

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**June 5, 2017
8:00 a.m. – Open Session**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Ida VanderPoorte, President, Board Member-at-Large _____

Ms. Alice Grigsby, Vice-President, Board Member-at-Large _____

Ms. Ellen Rosenberg, Clerk, Manhattan Beach Unified School District _____

Mr. Michael Christensen, Redondo Beach Unified School District _____

Mrs. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District _____

Dr. William Watkins, El Segundo Unified School District _____

Mr. Michael Wermers, Torrance Unified School District _____

TBD, Inglewood Unified School District _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the June 5, 2017 agenda.

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

APPOINTMENT BOARD MEMBER-AT-LARGE

- | | | |
|---|------------|-----------------|
| 1. Conduct interview for SoCal ROC Board Member-at-Large position | A. Helaire | pp. 8 |
| 2. Approve candidate for SoCal ROC Board Member-at-Large position | A. Helaire | Action
pp. 9 |
| Move:___ Second:___ Vote:___ | | |
| AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___ | | |
| 3. Administer oath of office to SoCal ROC Board Member-at-Large | A. Helaire | pp. 10 |

COMMENDATIONS/RECOGNITION:

NONE

PROGRAM HIGHLIGHT:

NONE

STUDENT VOICES:

NONE

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

President – Jenice Garcia

STAFF REPORTS

NONE

CONSENT CALENDAR:

pp. 11

ITEM NO.

- | | | |
|----------|--|-----------|
| 1 | APPROVE BOARD MINUTES OF APRIL and MAY 2017

Approve the minutes of the April 10, 2017 Board Meeting
Approve the minutes of the May 16, 2017 Board Meeting | pp. 12-25 |
| 2 | APPROVE B-WARRANT REPORT - MAY 2017

Approve B warrant registers #0501 - #0524 issued during the month of May 1, 2017 through May 24, 2017. | pp. 26 |
| 3 | APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE

Approve the B-warrants from Doc #076464 through #076503 for the month of May 2017 totaling \$15,071.53 for items not issued on purchase orders since the last Board meeting of May 16, 2017. | pp. 27-29 |
| 4 | APPROVE PERSONNEL ASSIGNMENT ORDERS

Approve and ratify personnel assignment orders #9099 – #9111 that were assigned since the last Board of Education meeting of April 10, 2017. | pp. 30-31 |
| 5 | APPROVE PURCHASE ORDER REPORT - MAY 2017

Ratify purchase orders 16170247 through 16170259 for a total of \$27,689.14 that have been issued since the last Board meeting of April 10, 2017 for miscellaneous supplies, services, and equipment. Copies of the issued purchase orders are available for your information and review at the Board table. | pp. 32-33 |
| 6 | APPROVE REVOLVING CASH FUND – MAY 2017

Approve the Revolving Cash Fund checks written for the month of May 2017. | pp. 34-36 |

- 7 APPROVE SOCAL ROC RECOGNITION ACCOUNT - MAY 2017 pp. 37-38
Approve the SoCal ROC Recognition Account for the month of May 2017.
- 8 APPROVE CONSULTANT AGREEMENT WITH LENORA THOMPKINS pp. 39-40
Approve consultant agreement with Lenora Thompkins for the 2017/2018 school year to provide support to SoCal ROC instructors on satellite high school campuses and to serve as the SoCal ROC liaison with designated JPA high school administrators.
- 9 APPROVE AGREEMENT WITH VAN LANCASTER pp. 41-42
Approve agreement with Van Lancaster to provide on-going support for the Center's phone system.
- 10 APPROVE CONSULTANT AGREEMENT WITH PETER FREELAND (PROJECT LEAD THE WAY) pp. 43-44
Approve the consultant agreement with Peter Freeland during the 2017-2018 school year to provide support to Project Lead the Way instructors and assist with hands on student projects.
- 11 APPROVE CONSULTANT AGREEMENT WITH LUCRECIA GUTIERREZ pp. 45-46
Approve consultant agreement with Lucrecia Gutierrez for the 2017-2018 school year, to provide Career Guidance support services to JPA students on satellite campuses.
- 12 APPROVE CONSULTANT AGREEMENT WITH PATRICIA MORROW pp. 47-48
Approve consultant agreement with Patricia Morrow for the 2017-2018 school year, to provide Career Guidance support services to JPA students on satellite campuses.
- 13 APPROVE AGREEMENT WITH SAM SPENCE WEB DESIGN AND PHOTOGRAPHY pp. 49-50
Approve Agreement with Sam Spence for maintenance of SoCal ROC Webpage for the 2017-2018 school year.
- 14 APPROVE AGREEMENT WITH EMMETT KEITH-JONES pp. 51-52
Approve Agreement with Emmett Keith-Jones to provide support in establishing partnerships and opportunities for additional revenue for the 2017-18 school year
- MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 14** Action

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

PERSONNEL

1. Approve Revised Job Descriptions for Classified Staff Position

A. Helaire

Action
pp. 53-57

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

2. Approve Salary Schedule for Director of Technology and Operations

A. Helaire

Action
pp. 58-59

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

BUSINESS SERVICES

1. Convene public hearing for SoCal ROC 2017-2018 "ALL FUNDS BUDGET"

I. VanderPoorte

Action
pp. 60

Open Public Hearing

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

Adjourn Public Hearing

Action

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

2. Adopt SoCal ROC 2017-2018 "ALL FUNDS BUDGET"

A. Helaire

Action
pp. 61-143

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

3. Approve Revised JPA Agreement Language

A. Helaire

Action
pp. 144-150

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

4. Approve the 2016-2017 Year-End Appropriation Transfers A. Helaire Action
pp. 151-152

Move:___ Second:___ Vote:___

AG ___ MC ___ BL ___ ER ___ IV ___ WW ___ MW ___ IUSD Member ___

5. Approve Maintaining the 3% increase to the Salary Schedule for all SoCal ROC Employees A. Helaire Action
pp. 153

Move:___ Second:___ Vote:___

AG ___ MC ___ BL ___ ER ___ IV ___ WW ___ MW ___ IUSD Member ___

GENERAL

1. Board Study Session and Open Forum to discuss SoCal ROC future funding A. Helaire Discussion
pp. 154

2. Establish a Calendar for Board Study Sessions to Discuss the Future of SoCal ROC A. Helaire Action
pp. 155

Move:___ Second:___ Vote:___

AG ___ MC ___ BL ___ ER ___ IV ___ WW ___ MW ___ IUSD Member ___

3. Approve a Board Committee to address SoCal ROC future funding A. Helaire Action
pp. 156

Move:___ Second:___ Vote:___

AG ___ MC ___ BL ___ ER ___ IV ___ WW ___ MW ___ IUSD Member ___

4. Approve Memorandum of Understanding between Southern California Regional Occupational Center and the American Aerospace Technical Academy A. Helaire Action
pp. 159

Move:___ Second:___ Vote:___

AG ___ MC ___ BL ___ ER ___ IV ___ WW ___ MW ___ IUSD Member ___

5. Work/Study Session – Future of SoCal ROC I. VanderPoorte Discussion

1. Identify funding and operational goals and objectives to be accomplished

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

ADJOURN TO CLOSED SESSION

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

CLOSED SESSION

1. *Public Employee Discipline/Dismissal/Release*

Any action taken in Closed Session will be reported out in Open Session

ADJOURN TO OPEN SESSION

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

ADJOURN MEETING

Move:___ Second:___ Vote:___

AG___ MC___ BL___ ER___ IV___ WW___ MW___ IUSD Member___

SoCal ROC BOARD MEETING DATES:

June	5,	2017
August	17,	2017
September	21,	2017
October	19,	2017
November	16,	2017
December	21,	2017

CALENDAR OF EVENTS:

June 6, 2017 – Year-End Staff Luncheon

June 8, 2017 – Spring Semester Ends

June 12, 2017 – Summer Hours Begin

July 11, 2017 – Summer School Begins