

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING**

**2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

January 12, 2017

**5:25 p.m. – Administer Oath of Office to New Board Member
5:30 p.m. – Open Session**

ADMINISTER OATH OF OFFICE TO NEW BOARD MEMBER

Michael Wermers - Torrance Unified School District

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Ida VanderPoorte, President, Board Member-at-Large _____

Ms. Alice Grigsby, Vice-President, Board Member-at-Large _____

Ms. Ellen Rosenberg, Clerk, Manhattan Beach Unified School District _____

Ms. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District _____

Mr. Brad Waller, Redondo Beach Unified School District _____

Dr. William Watkins, El Segundo Unified School District _____

Mr. Michael Wermers, Torrance Unified School District _____

TBD, Inglewood Unified School District _____

SUPERINTENDENT:

Laurie St. Gean, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the January 12, 2017 agenda.

Move:___ Second:___ Vote:___

AG___ BL___ ER___ IV ___ BW___ WW___ MW___ IUSD Member___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

President – Jenice Garcia

STAFF REPORTS

Presentation of SoCal ROC Audit for 2015/2016

A. Helaire /
Auditor – Wilkinson Hadley King & Co., LLP

PROGRAM HIGHLIGHT:

NONE

STUDENT VOICES:

NONE

COMMENDATIONS/RECOGNITION:

A. Helaire

ADJOURN TO CLOSED SESSION

Move:___ Second:___ Vote:___

AG___ BL___ ER___ IV ___ BW___ WW___ MW___ IUSD Member___

CLOSED SESSION

1. Public Employment/Superintendent

Any action taken in Closed Session will be reported out in Open Session

ADJOURN TO OPEN SESSION

Move:___ Second:___ Vote:___

AG___ BL___ER___ IV ___ BW___ WW___ MW___ IUSD Member___

CONSENT CALENDAR:
ITEM NO.

- | | | |
|----------|--|-----------------------|
| 1 | APPROVE BOARD MINUTES OF DECEMBER, 2016

Approve the minutes of the December 15, 2016 Board Meeting. | pp. 6

pp. 7-14 |
| 2 | APPROVE PAYROLL A WARRANT REPORT – DECEMBER 2016

Approve A warrants issued for the month of December 1, 2016 through December 31, 2016 drawn in payment of salaries. | pp. 15 |
| 3 | APPROVE B-WARRANT REPORT – DECEMBER 2016

Approve B warrant registers #1202 - #1216 issued during the month of December 2, 2016 through December 16, 2016. | pp. 16 |
| 4 | APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE

Approve the B-warrants from Doc #076305 through #076332 for the month of December 2016 totaling \$25,958.67 for items not issued on purchase orders since the last Board meeting of December 15, 2016. | pp. 17-19 |
| 5 | APPROVE PURCHASE ORDER REPORT - DECEMBER 2016

Ratify purchase orders 16170165through 16170177 and 17160178 for a total of \$21,787.04 that have been issued since the last Board meeting of December 15, 2016 for miscellaneous supplies, services, and equipment. Copies of the issued purchase orders are available for your information and review at the Board table. | pp. 20-21 |
| 6 | APPROVE REVOLVING CASH FUND – DECEMBER 2016

Approve the Revolving Cash Fund checks written for the month of December 2016. | pp. 22-24 |

7 APPROVE SOCAL ROC RECOGNITION ACCOUNT – DECEMBER 2016 pp. 25-26
Approve the SoCal ROC Recognition Account for the month of December 2016.

8 APPROVE AFFILIATION AGREEMENTS pp. 27-28
Approve on-the-job training sites affiliation agreements for the SoCal ROC
Programs listed:

AFFILIATE	STATUS	PROGRAM
Sunnyside Nursing Center	New	Certified Nursing Assistant (C.N.A)
Encore Theater Group	New	Residential Electrical Wiring
Providence Health System – Southern California	New	Phlebotomy

9 APPROVE DECREASE TO MILEAGE REIMBURSEMENT RATE pp. 29
Approve decrease to mileage reimbursement rate from \$0.54 cents to \$53.5 cents per mile.

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9 Action

Move:___ Second:___ Vote:___

AG___ BL___ ER___ IV ___ BW___ WW___ MW___ IUSD Member___

PERSONNEL

NONE

BUSINESS SERVICES

1. Acceptance of SoCal ROC Audit Report – June 30, 2016 A. Helaire Action
(Submitted under separate cover) pp. 30

Move:___ Second:___ Vote:___

AG___ BL___ ER___ IV ___ BW___ WW___ MW___ IUSD Member___

GENERAL

1. Approve SoCal ROC Superintendent Contract L. St. Gean Action
pp. 31

Move:___ Second:___ Vote:___

AG___ BL___ ER___ IV ___ BW___ WW___ MW___ IUSD Member___

2. Approve Resolution 01-2017-01 - Certification of Signatures

A. Helaire

Action
pp. 32-34

Move:___ Second:___ Vote:___

AG___ BL___ ER___ IV ___ BW___ WW___ MW___ IUSD Member___

3. Work/Study Session – Future of SoCal ROC

I. VanderPoorte

Informational

1. Identify funding and operational goals and objectives to be accomplished
2. Mission Statement and Board Goals and “Targets For Success”
3. Future meeting dates and times with discussion topics

BOARD MEMBERS’ REMARKS

SUPERINTENDENT’S REMARKS

ADJOURN MEETING

Move:___ Second:___ Vote:___

AG___ BL___ TR___ ER___ IV ___ BW___ WW___ IUSD Member___

SoCal ROC BOARD MEETING DATES:

January	12,	2017	(2 nd Thursday)
February	23,	2017	(4 th Thursday)
March	16,	2017	
April	20,	2017	
May	18,	2017	
June	15,	2017	
August	17,	2017	
September	21,	2017	
October	19,	2017	
November	16,	2017	
December	21,	2017	

CALENDAR OF EVENTS:

- January 10th & 11th, 2017 – Career Day
- January 12, 2017 – YSS Workshop
- January 16, 2017 – MLK Holiday – SoCal ROC Closed
- January 26, 2017 – Fall Semester Ends
- January 30th, 31st, and February 1st, 2nd, 2017 – WASC Staff Development
- January 31, 2017 – Advisory Meetings