

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**February 23, 2017
4:30 p.m. – Open Session**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Ida VanderPoorte, President, Board Member-at-Large _____

Ms. Alice Grigsby, Vice-President, Board Member-at-Large _____

Ms. Ellen Rosenberg, Clerk, Manhattan Beach Unified School District _____

Ms. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District _____

Mr. Brad Waller, Redondo Beach Unified School District _____

Dr. William Watkins, El Segundo Unified School District _____

Mr. Michael Wermers, Torrance Unified School District _____

TBD, Inglewood Unified School District _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the February 23, 2017 agenda.

Move:___ Second:___ Vote:___

AG___ BL___ TR___ ER___ IV ___ BW___ WW___ IUSD Member___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

ADJOURN TO CLOSED SESSION

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

CLOSED SESSION

1. Superintendent’s Goals

Any action taken in Closed Session will be reported out in Open Session

ADJOURN TO OPEN SESSION

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

COMMENDATIONS/RECOGNITION:

Rocio Pineda-Contreras
Natalie Hansen
Lucy Gutierrez
Pat Morrow

A. Helaire

STUDENT VOICES:

Raven Scaife, Mira Costa High School
Emergency Medical Technician

A. Treglia

PROGRAM HIGHLIGHT:

Emergency Medical First Responder/ Emergency Medical Technician
Jess Nalley

A. Treglia

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.

2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

President – Jenice Garcia

STAFF REPORTS

Spring Semester Update

A. Helaire

CONSENT CALENDAR:

ITEM NO.

- | | | |
|----------|--|-----------------------|
| 1 | APPROVE BOARD MINUTES OF JANUARY 2017

Approve the minutes of the January 12, 2017 Board Meeting. | pp. 7

pp. 8-15 |
| 2 | APPROVE PAYROLL A WARRANT REPORT – JANUARY 2017

Approve A warrants issued for the month of January 1, 2017 through January 31, 2017 drawn in payment of salaries. | pp. 16 |
| 3 | APPROVE B-WARRANT REPORT – JANUARY 2017
Approve B warrant registers #0103 - #0127 issued during the month of January 1, 2017 through January 31 2017. | pp. 17 |
| 4 | APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE

Approve the B-warrants from Doc #076333 through #076355 for the month of January 2017 totaling \$19,638.88 for items not issued on purchase orders since the last Board meeting of January 12, 2017. | pp. 18-20 |
| 5 | APPROVE PERSONNEL ASSIGNMENT ORDERS

Approve and ratify personnel assignment orders #9084 – #9086 that were assigned since the last Board of Education meeting of January 12, 2017. | pp. 21-22 |

6 APPROVE PURCHASE ORDER REPORT - JANUARY 2017 pp. 23-25

Ratify purchase orders 16170179 through 16170206 for a total of \$116,611.18 that have been issued since the last Board meeting of January 12, 2017 for miscellaneous supplies, services, and equipment. Copies of the issued purchase orders are available for your information and review at the Board table.

7 APPROVE REVOLVING CASH FUND – JANUARY 2017 pp. 26-28

Approve the Revolving Cash Fund checks written for the month of January 2017.

8 APPROVE SOCAL ROC RECOGNITION ACCOUNT – JANUARY 2017 pp. 29-30

Approve the SoCal ROC Recognition Account for the month of January 2017.

9 APPROVE AFFILIATION AGREEMENTS pp. 31-32

Approve externship training sites affiliation agreements for the SoCal ROC Programs listed:

AFFILIATE	STATUS	PROGRAM
Torrance Tots	New	Developmental Psychology of Children
Encore Theater Group	New	Fashion Design, Fashion Design Production and Advanced Fashion Design Production

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9 Action

Move:___ Second:___ Vote:___

AG___ BL___ TR___ ER___ IV ___ BW___ WW___ IUSD Member___

PERSONNEL

1. Approve Revised Job Descriptions for Classified Staff Position A. Helaire Action
pp. 33-37

Move:___ Second:___ Vote:___

AG___ BL___ TR___ ER___ IV ___ BW___ WW___ IUSD Member___

2. Approve Salary Schedule for Director of Human Resources A. Helaire Action
pp. 38-39

Move:___ Second:___ Vote:___

AG___ BL___ TR___ ER___ IV ___ BW___ WW___ IUSD Member___

BUSINESS SERVICES

1. Approve acceptance of gifts donated to the Center

A. Helaire

Action
pp. 40-41

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

GENERAL

1. Approve proclamation designating February as Career Technical Education Month

A. Treglia

Action
pp. 42-43

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

2. Work/Study Session – Future of SoCal ROC

I. VanderPoorte

Informational

1. Identify funding and operational goals and objectives to be accomplished
2. Mission Statement and Board Goals and “Targets For Success”
3. Review Board Goals and “Target for Success”
4. Future meeting dates and times with discussion topics

BOARD MEMBERS’ REMARKS

SUPERINTENDENT’S REMARKS

ADJOURN MEETING

Move:___ Second:___ Vote:___

AG___ BL___ TR___ER___ IV ___ BW___ WW___ IUSD Member___

SoCal ROC BOARD MEETING DATES:

February	23,	2017	(4 th Thursday)
March	16,	2017	
April	20,	2017	
May	18,	2017	
June	15,	2017	
August	17,	2017	
September	21,	2017	
October	19,	2017	
November	16,	2017	
December	21,	2017	

CALENDAR OF EVENTS:

- February 1st, 2nd, 2017 – WASC Staff Development
- February 6, 2017 – Spring Semester Begins
- February 14th & 15th, 2017 – Fantastic February Workshop
- February 16, 2017 – Lincoln Holiday
- February 20, 2017 – Washington Holiday