

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER  
BOARD OF EDUCATION  
MEETING**

**2300 Crenshaw Boulevard, Torrance, CA 90501  
Board Room**

**Teleconference Site  
Member: Barbara Lucky  
Address: 69-550 Waikoloa Beach Drive, Waikoloa, Hawaii 96738**

**December 15, 2016  
1:30 p.m. – Open Session**

**CALL MEETING TO ORDER:**

Time: \_\_\_\_\_

**BOARD MEMBERS:**

Mr. Brad Waller, President, Redondo Beach Unified School District \_\_\_\_\_

Ms. Alice Grigsby, Vice-President, Board Member-at-Large \_\_\_\_\_

Dr. William Watkins, Clerk, El Segundo Unified School District \_\_\_\_\_

Ms. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District \_\_\_\_\_

Ms. Terry Ragins, Torrance Unified School District \_\_\_\_\_

Ms. Ellen Rosenberg, Manhattan Beach Unified School District \_\_\_\_\_

Ms. Ida VanderPoorte, Board Member-at-Large \_\_\_\_\_

TBD, Inglewood Unified School District \_\_\_\_\_

**SUPERINTENDENT:**

Laurie St. Gean, Ed.D. \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Approve the December 15, 2016 agenda.

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG \_\_\_ BL \_\_\_ TR \_\_\_ ER \_\_\_ IV \_\_\_ BW \_\_\_ WW \_\_\_ IUSD Member \_\_\_

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

**ADJOURN TO CLOSED SESSION**

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

**CLOSED SESSION**

**1. Public Employment/Superintendent**

Any action taken in Closed Session will be reported out in Open Session

**ADJOURN TO OPEN SESSION**

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

**ORGANIZATIONAL MEETING**

Election of Board Officers for 2016/2017

Action  
pp. 7

**Election of Officers**

**A. President**

B. Waller

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

**B. Vice President**

Board President

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

**C. Clerk**

Board President

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ ER\_\_\_TR\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

**Establish Meeting Schedule, Time and Place of Board Meetings**

Action  
pp. 8

Meetings of the SoCal ROC Board of Education are generally scheduled for the third Thursday of each month, beginning at 5:30 p.m., and are held in the SoCal ROC Board Room located at 2300 Crenshaw Blvd., Torrance, CA

Calendar for 2017:

January	12,	2017	(2 <sup>nd</sup> Thursday)	August	17,	2017
February	23,	2017	(4 <sup>th</sup> Thursday)	September	21,	2017
March	16,	2017		October	19,	2017
April	20,	2017		November	16,	2017
May	18,	2017		*December	21,	2017
June	15,	2017				

\* Board Organizational Meeting

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

**COMMENDATIONS/RECOGNITION:**

SoCal ROC Board Recognition

L. St. Gean

**PROGRAM HIGHLIGHT:**

NONE

**STUDENT VOICES:**

NONE

**COMMENTS FROM THE PUBLIC**

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

**ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD**

**SoCal ROC EMPLOYEE GROUP REPRESENTATIVE**

President – Jenice Garcia

**STAFF REPORTS**

NONE

**CONSENT CALENDAR:**

<b><u>ITEM NO.</u></b>		
		pp. 9
<b>1</b>	<b>APPROVE BOARD MINUTES OF NOVEMBER, 2016</b> Approve the minutes of the November 17, 2016 Board Meeting.	pp. 10-17
<b>2</b>	<b>APPROVE PAYROLL A WARRANT REPORT – NOVEMBER 2016</b> Approve A warrants issued for the month of November 1, 2016 through November 30, 2016 drawn in payment of salaries.	pp. 18
<b>3</b>	<b>APPROVE B-WARRANT REPORT – NOVEMBER 2016</b> Approve B warrant registers #1101 - #1128 issued during the month of November 1, 2016 through November 28, 2016.	pp. 19
<b>4</b>	<b>APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE</b> Approve the B-warrants from Doc #076279 through #076304 for the month of November 2016 totaling \$21,447.45 for items not issued on purchase orders since the last Board meeting of November 17, 2016.	pp. 20-22
<b>5</b>	<b>APPROVE PERSONNEL ASSIGNMENT ORDERS</b> Approve and ratify personnel assignment order #9083 that was assigned since the last Board of Education meeting of November 17, 2016.	pp. 23-24
<b>6</b>	<b>APPROVE PURCHASE ORDER REPORT - NOVEMBER 2016</b> Ratify purchase orders 16170139 through 16170164 for a total of \$49,820.52 that have been issued since the last Board meeting of November 17, 2016 for miscellaneous supplies, services, and equipment. Copies of the issued purchase orders are available for your information and review at the Board table.	pp. 25-27

**7** APPROVE REVOLVING CASH FUND – NOVEMBER 2016 pp. 28-30

Approve the Revolving Cash Fund checks written for the month of November 2016.

**8** APPROVE SOCAL ROC RECOGNITION ACCOUNT – NOVEMBER 2016 pp. 31-32

Approve the SoCal ROC Recognition Account for the month of November 2016.

**9** APPROVE AFFILIATION AGREEMENTS pp. 33-34

Approve on-the-job training sites affiliation agreements for the SoCal ROC  
Programs listed:

AFFILIATE	STATUS	PROGRAM
Riviera Fitness Club	Renewal	Personal Fitness Trainer
South Bay YMCA – Torrance	Renewal	Personal Fitness Trainer
UFC Gym	Renewal	Personal Fitness Trainer

**MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9** Action

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

**PERSONNEL**

1. Approval of Employment of Superintendent Board President Action  
pp. 35

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

**BUSINESS SERVICES**

1. Presentation/Approval of First Interim Budget Report A. Helaire Action  
Fiscal Year 2016-2017 pp. 36-103

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

2. Adopt Resolution 12-2016-01 – Certification of Signatures A. Helaire Action  
pp. 104-106

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

3. Adopt Resolution 12-2016-02 – Certification of Signatures

A. Helaire

Action  
pp. 107-109

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

**GENERAL**

1. Work/Study Session – Future of SoCal ROC

Board President

Informational

1. Identify funding and operational goals and objectives to be accomplished
2. Mission Statement and Board Goals and “Targets For Success”
3. Future meeting dates and times with discussion topics

**BOARD MEMBERS’ REMARKS**

**SUPERINTENDENT’S REMARKS**

**ADJOURN MEETING**

Move:\_\_\_ Second:\_\_\_ Vote:\_\_\_

AG\_\_\_ BL\_\_\_ TR\_\_\_ER\_\_\_ IV \_\_\_ BW\_\_\_ WW\_\_\_ IUSD Member\_\_\_

**SoCal ROC BOARD MEETING DATES:**

December 15, 2016 – 1:30 p.m.

January 12, 2017 – 5:30 p.m.

**CALENDAR OF EVENTS:**

December 6, 2016 - Dynamic December Staff Development

December 7, 2016 - Dynamic December Staff Development

December 12, 2016 - Blood Drive (HOSA)

December 13, 2016 - Staff Luncheon

December 19<sup>th</sup> - 29<sup>th</sup> - Center Closed

January 3, 2017 - Classes Resume

January 10 - 11, 2017 - Career Day

January 16, 2017 - MLK Holiday

January 30 - 31, 2017 - WASC Staff Development

January 31, 2017 - Advisory Day